

**ELIAS MOTSOLEDI
LOCAL
MUNICIPALITY**

2017/2018

DRAFT ANNUAL REPORT



TABLE OF CONTENTS

DESCRIPTION	PAGE NO.
CHAPTER 1: Mayor's foreword and executive summary	
Component A:	8
1.1 Mayor's foreword	8
Component B:	10
1.2 Executive summary	10
1.3 Municipal Manager's overview	12
1.3.1 Municipal functions, population and environmental overview	12
1.4 Service delivery overview	17
1.5 Financial health overview	17
1.6 Organizational development overview	18
1.7 Auditor General's report	19
1.8 Statutory annual report process	20
CHAPTER 2: Governance	21
Component A: Political and administrative governance	22
2.1 Political governance	22
2.1.3 Administrative governance	34
Component B: Intergovernmental relations	35
2.2 Introduction to co-operative governance and intergovernmental relations	35
Component C: Public accountability and participation	37
2.3 Introduction	37
2.3.1 Overview of public accountability and participation	37
2.3.2 Communication, participation and forums	38
2.3.3 Ward committees	39
2.3.4 Public meetings	40
2.3.5 Ward based meetings	45
2.4 IDP participation and alignment	53
Component D: Corporate Governance	54
2.5 Risk management	54
2.6 Public satisfaction survey	56
2.7 Supply chain management	56
2.8 By-Laws	57
2.9 Website	58
2.10 Audit committee	58
CHAPTER 3 : Service delivery performance	60
Component A: Basic Services	61
3.1 Electricity	61
3.2 Waste Management	62
3.2.4 Free basic services and indigent support	65
Component B: Roads transport	66
3.3 Transport overview	66
3.3.1 Performance on Roads	66
3.3.2 Municipal Infrastructure Grant Expenditure	71

Component C: Planning and Development	72
3.4 Departmental overview	72
3.4.1 Local economic development	74
Component D: Community and Social Services	78
3.5 Overview	78
3.5.1 Libraries	78
3.5.2 Cemeteries	78
3.5.3 Safety and Security	78
Component I: Corporate policy offices and other services	80
3.6 Executive and council	80
3.7 Human resources services	80
3.8 Information Technology	80
Component J: Performance Report (Institutional Scorecard)	82
CHAPTER 4: Organizational Development Performance	127
Component A: Introduction to the municipal personnel	128
4. Overview	128
4.1 Employee totals, turnover and vacancies	128
Component B: Managing the municipal workforce	131
4.2 Policies	131
4.3 Injuries, sickness and suspension	132
4.4 Performance management	134
Component C: Capacitating the municipal workforce	134
4.5 Skills development and training	134
Component D: Managing the workforce expenditure	136
4.6 Employee expenditure	136
4.7 Disclosure of financial interest	136
CHAPTER 5 : FINANCIAL PERFORMANCE	137
Component A: Statement of financial performance	138
5.1 Statement of financial performance	138
5.2 Grants	142
5.3 Assets management	143
5.4 Financial ratios based on Key Performance Indicators	144
Component B: Spending against capital budget	146
5.5 Capital Expenditure	146
5.6 Sources of finance	146
5.7 Capital spending on 5 largest projects	148
5.8 Basic service and infrastructure backlogs	149
Component C: Cash flow management and investments	151
5.9 Cash flow	151
5.10 Borrowing and investment	153
5.11 Public private partnership	154
Component D: Other financial matters	155
5.12 Supply chain management	155
5.13 GRAP compliance	155
5.14 Service Providers Performance	156
CHAPTER 6: AUDIT GENERAL REPORT	161

Component A: Auditor General Opinion of Financial Statements	162
6.1 Auditor General report 2017/2018	163
6.2 Component B: Auditor General's Opinion 2017/2018	171
6.3 Municipal Manager and Chief Financial Officer's comments	171
6.4 Audit Committee's Comments	172
6.5 Audit Action Plan	174
APPENDICES	192
Appendix A- Councillors, committee allocation and council attendance	173
Appendix B – Committees and committee purposes	198
Appendix C – Third tier administrative structure	199
Appendix D – Functions of municipality/entity	200
Appendix E – Ward reporting	201
Appendix F – Ward information	210
Appendix G – Recommendations of municipal audit committee 2017/2018	211
Appendix H- Long term contracts and public private partnerships	226
Appendix I – Municipal Entity/ service providers schedule	229
Appendix J – Disclosure of financial interests	230
Appendix K – Revenue collection performance	231
Appendix L - Conditional grants received: excluding MIG	233
Appendix M – Capital expenditure new and upgrade/renewal programmes including MIG	234
Appendix N- Capital programme by project 2017/2018	235
Appendix O - Capital programme by project by ward 2017/2018	236
Appendix P- Service connection backlog at schools and clinics	237
Appendix Q – Service backlog experienced by the community where other sphere of government is responsible for service provision	237
Appendix R- Declaration of loans and grants made by the municipality	237
Appendix S- Declaration of returns not made in due time under MFMA S71	237
Oversight Report for the 2017/2018 Annual Report	293
VOLUME II - Audited Financial Statements	240

ACRONYMS

AG	: Auditor General
AFS	: Annual Financial Statements
ANC	: African National Congress
AIDS	: Acquired immunodeficiency syndrome
BPSA	: Bolshevik Party of South Africa
CDW	: Community development worker
CFO	: Chief Financial Officer
CLLR	: Councilor
COGHSTA	: Department of Corporative Governance, Human Settlement and Traditional Affairs
COGTA	: Department of Corporative Governance and Traditional Affairs
CPMD	: Certificate Programme in Management Development
CWP	: Community Works Programme
EMLM	: Elias Motsoaledi Local Municipality
DA	: Democratic Alliance
EFF	: Economic Freedom Fighters
EPWP	: Expanded Public Works Programme
ESS	: Employee Self Service
EXCO	: Executive Committee
FBE	: Free Basic Electricity
GIS	: Geographic Information System
GRAP	: General Recognized Accounting Practice
HIV	: human immunodeficiency virus
HR	: Human Resources
ICT	: Information Communication Technology
IDP	: Integrated Development Plan
INEP	: Integrated National Electrification Program
KM	: Kilometre
LAC	: Local AIDS Council
LGAAC	: Local Government Advanced Accounting Certificate
LUMS	: Land Use Management System
LGSETA	: Local Government Sector Education Training Authority
GMIM	: Local Government Municipal Improvement Model
LED	: Local Economic Development
LLF	: Local Labour Forum
MIG	: Municipal Infrastructure Grant
MP	: Mpumalanga Party
MPAC	: Municipal Public Account Committee
MFMA	: Municipal Finance Management Act
MFMP	: Municipal Finance Management Programme
MSA	: Municipal Systems Act
Mscoc	: Municipal Standard Charts of Accounts
N/A	: Not applicable
NARSA	: National Archive Regulation of South Africa
OHS	: Occupational Health and Safety
PMS	: Performance Management System
SAMEBA	: South African Maintenance and Estate Beneficiaries Association

SCM : Supply Chain Management
SDBIP : Service Delivery and Budget Implementation Plan
SDM : Sekhukhune District Municipality
SMME : Small, Medium and Micro Enterprises
SPLUMA : Spatial Planning and Land Use Management Act
TB : Tuber Colossus
WSP : Work Skill Plan

VISION

The agro-economical and ecotourism heartland



MISSION

The Elias Motsoaledi Local Municipality is committed to:

- To ensure provision of sustainable services
- To deepen democracy through public participation and communication
- Provision of services in a transparent, fair and accountable manner
 - Provide public value for money
- To create a conducive environment for job creation and economic growth

CHAPTER 1

MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

1. MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR'S FOREWORD

1.1 Mayor's foreword



Councillor Julia Lata Mathebe

Mayor: Elias Motsoaledi Local Municipality

VISION

"The agro-economical and ecotourism heartland"

The vision statement of the municipality which serves as a blueprint for developmental programme is "The agro-economical and ecotourism heartland". It dawned upon the leadership that providing the complete account on the responsibilities conferred upon the entire municipality will always be a daunting task to the electorate. This report is therefore intended to attest to the collective efforts of the administrative and political arms of the municipality to progressively address the expectations of our people.

INTRODUCTION

It is a pleasure for me to present Elias Motsoaledi Local Municipality 2017/2018 Annual Report to our residents and other interested parties. The 2017/2018 annual report gives a detailed review of the municipality's activities on actual performance at the end of the fiscal year reporting on how the IDP and budget were implemented. It also describes the work of the municipality in fulfilling its Constitutional mandate and in meeting its obligations as dictated by the applicable local government legislation. Despite the effects of the economic difficult times, the municipality continued to provide quality service delivery to our community.

KEY POLICY DEVELOPMENTS

During planning phase, the municipality had an engagement with the province and Sekhukhune district municipality to ensure alignment of provincial and municipal growth inclusive of development strategy hence the IDP has incorporated projects for both province and district municipality. The IDP was therefore tabled before council for adoption and was submitted to all sector departments and the district.

The Municipality 's performance is measured by satisfying its key developmental objectives which are as follows:

- Ensuring sustainable and qualitative service delivery
- Improving Local Economy through revised LED strategy
- Achieving an unqualified audit opinion
- Facilitating and regularly updating the indigent register accurately
- Ensuring that monies owed to the municipality is collected
- Continuing to participate in programmes of HIV and AIDS, TB, Cancer through Local Aids

- Council (LAC)
- Improving Records Management System in terms of NARSA Act
- Conducting Public Participation and ensure the functionality of all governance structures for accountability.
- Fast tracking the implementation of infrastructure projects
- Strengthening the relationship with the traditional leaders

KEY SERVICE DELIVERY IMPROVEMENTS

The Municipality core service delivery functions are categorized into three: Electricity, Access roads and waste management. Municipality has 02 licensed landfill site in Groblersdal and Roosenekal and one transfer station in Hlogotlou. 6.3 kms of road was bladed during the year under review. Municipality is licensed to provide electricity in 2 wards, ward 13 and ward 30 (Groblersdal and Roosenekaal areas). The other 28 wards are Eskom licensed areas. Municipality has a backlog of 3.5% (3268) households without electricity. A total number of 60251 Households (96.5%) has access to Electricity (serviced both Eskom and EMLM). Eight villages namely Makaepa, Tambo village, Masakaneng, Jabulani D3, Waalkraal A, Elandsdoorn A, Matsitsi and Jerusalem were electrified through INEP grant and EMLM funds. Municipality has created 370 jobs through EPWP projects and 1181 jobs created through CWP.

PUBLIC PARTICIPATION

The municipality has 300 ward committees who conducts public meetings in their respective wards together with ward councillors and submit monthly reports to the Speaker. During the year under review 23 public meetings were held in different wards. Public participation process is used to inform communities about success and challenges that municipality encounter during service delivery. Public participation sessions were conducted through 2017/2018 IDP and Budget process where communities were given an opportunity to raise their needs to be incorporated in the 2017/2018 IDP and budget and only prioritized and budgeted needs were incorporated in the reviewed 2017/2018 IDP and budget for implementation.

AGREEMENTS / PARTNERSHIPS

The municipality is currently partnering with NYDA for implementation of entrepreneurship artisan programme for youth development.

CONCLUSION

I wish to thank all councillors, staff, resident's stakeholders in particular rate payers for their contributions to pay for services. Together we strive to take our municipality forward.

.....
J. L. MATHEBE
MAYOR

COMPONENT B: EXECUTIVE SUMMARY

1.2 Executive Summary



This report records the progress made by the Municipality in fulfilling its objectives as reflected in the IDP, the Budget and the Service Delivery and Budget Implementation Plan. It also reflects on challenges and priorities for the 2017/2018 financial year. Chapter 12 of MFMA Section 121 (1) stipulates that every municipality must for each financial year prepare an annual report in accordance with this Chapter. EMLM has compiled the annual report to comply with legislation to give members of community and all stakeholders the performance of the municipality as to how the IDP and budget was implemented.

The municipality is established to perform the following functions:

Schedule 4 Part B	Schedule 5 Part B
<ul style="list-style-type: none"> ▪ Air pollution ▪ Building regulations ▪ Child care facilities ▪ Electricity and gas reticulation ▪ Local tourism ▪ Municipal planning ▪ Municipal public transport ▪ Municipal public works ▪ Storm-water management systems in built-up areas ▪ Trading regulations 	<ul style="list-style-type: none"> ▪ Billboards and the display of advertisements in public places ▪ Cemeteries, funeral parlours and crematoria ▪ Cleansing ▪ Control of public nuisances ▪ Control of undertakings that sell liquor to the public ▪ Facilities for the accommodation, care and burial of animals ▪ Fencing and fences ▪ Local sport facilities ▪ Municipal parks and recreation ▪ Municipal road ▪ Public places ▪ Refuse removal, refuse dumps and solid waste disposal ▪ Street trading ▪ Street lighting ▪ Traffic and parking

Municipality does not have sharing of powers with any entity nor the sector departments. It only monitors some of the projects which are implemented by sector departments within the jurisdiction of the municipality such as housing projects. The municipality also signs the memorandum of understanding with the Department of Roads on behalf of licensing functions and Department of Public Works for EPWP projects

For the year under review, the municipality obtained unqualified audit opinion for the first time which is the great achievement. The municipality is looking forward to achieving clean audit in future as we are currently busy with action plan with the enthusiasm of addressing and resolving audit findings raised by the office of the Auditor General South Africa. EMLM is a rural municipality with high volume of outstanding consumer debtors that leads to financial burden with under-payment for municipal services. The municipality has however developed the Revenue Enhancement Strategy to address this challenge since the outstanding debt affects the cash-flow status of the municipality. The Municipality had a total revenue budget of R444, 744 excluding capital transfers. The actual revenue realized is R423, 980 million and this resulted in under-performance variance of R20, 764 million. All gazetted grants and subsidies amounting to R297, 023 million was received during the 2017/18 financial year, an additional Municipal Infrastructure Grant (MIG) allocation of R11 million was received. The grants contributed a major portion of the total revenue base. The grants dependency rate was 46% on capital expenditure and 62% on actual revenue generated. For the year under review municipality had unspent Municipal Infrastructure Grant (MIG) of R437 927 and Integrated National Electrical Programme Grant (INEPG) of R10 744 and the rollover for unspent portion of conditional grants is been approved by National Treasury. The municipality had 100% spending on Finance Management Grant (FMG); Expanded Public Works Programme (EPWP) and equitable shares.

Municipality has 07 filled posts for senior managers and all of them concluded their performance agreements and their performance was assessed by assessment panel during February 2018. No senior manager qualified for performance bonuses during the year under review as per the outcome of the performance assessment.

Council has adopted the Risk Management Policy, Risk Management Strategy and Risk registers (Strategic and Operational) that enable management to proactively identify and respond appropriately to all significant risks that could impact on business objectives. In line with the approved Risk Management Policy and Risk Management Strategy a top down approach has been adopted in developing the risk profiles of the organization. The results of the strategic and operational assessments were used to compile a risk register. Below is the top five risks identified and mitigation measures were implemented to address the risks.

- Inadequate strategies for financial sustainability
- Fraud, theft and corruption
- Failure to maintain proper accounting and management records
- Labour unrest/industrial action
- Land use disputes

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R.M MAREDI
MUNICIPAL MANAGER

1.3 MUNICIPAL OVERVIEW

Elias Motsoaledi Local Municipality is situated in Groblersdal area in Limpopo province. The municipality is in North East of Pretoria and is situated approximately 32 km from Loskop Dam, 100 km north of Bronkhorstspuit, 115 km northwest of Witbank (Emalaheni), and 25 km south of Marble Hall. Accessibility is mainly via the R25 road, which links the area with Oliver Tambo International Airport in Johannesburg; and via the N11 with Middelburg.

The municipality is the second largest Municipality within Sekhukhune District Municipality (SDM) which comprise of a total of five local municipalities. Sekhukhune District Municipality is the second poorest District among South Africa's 13 nodal points identified as poor and requiring careful developmental measures. The Municipality comprises of an estimated 62 settlements most of which are villages R293 areas and the Groblersdal Town. The municipality consists of 31 Wards and 61 Councillor's and it is a category B municipality which shares the Executive and legislative authority with Sekhukhune District Municipality (Category C) within whose area it falls. The municipality is established to perform the following functions:

Table 1

Schedule 4 Part B	Schedule 5 Part B
<ul style="list-style-type: none"> ● Air pollution ● Building regulations ● Child care facilities ● Electricity and gas reticulation ● Local tourism ● Municipal planning ● Municipal public transport ● Municipal public works ● Storm-water management systems in built-up areas ● Trading regulations 	<ul style="list-style-type: none"> ● Billboards and the display of advertisements in public places ● Cemeteries, funeral parlours and crematoria ● Cleansing ● Control of public nuisances ● Control of undertakings that sell liquor to the public ● Facilities for the accommodation, care and burial of animals ● Fencing and fences ● Local sport facilities ● Municipal parks and recreation ● Municipal road ● Public places ● Refuse removal, refuse dumps and solid waste disposal ● Street trading ● Street lighting ● Traffic and parking

1.2.1 Population group

Table 2: Total Municipal Population

Population	2011	2016	% Incr.
Males	115503	125 133	8.34%
Females	133860	143 123	6.92%
Total	249 363	268 256	7.58%

Source: STATS SA, Census 2011 and Community Survey 2016

Of the total population of 268 256(97, 9%) is African black, with the other population groups making up the remaining (2, 1%).

Table 3: Population by Ethnic Group

Group	Percentage
Black African	97,6%
Coloured	0,2%
Indian/Asian	0,1%
White	2,1%
Other	-
TOTAL	100%

Source: 2016 STATS SA Community survey

Table 4: Population by Age Group

Age	Males	Females
0-4	6,4%	6,3%
5-9	6,2%	6,1%
10-14	5,7%	5,7%
15-19	7,0%	7,2%
20-24	6,2%	5,7%
25-29	5%	5,4%
30-34	3,6%	4,1%
35-39	2,0%	3,0%
40-44	1,7%	2,3%
45-49	1,6%	2,2%
50-54	1,2%	2,2%
55-59	1,2%	1,7%

Source: 2016 Stats SA Community survey

Table 4: Household by Ethnic and Gender Group

Population Group	Females	Male	Total
Black African	34 111	30 339	64450
Colored	106	34	140
Indian or Asian	0	78	78
White	470	1220	1 690
Other	-	-	-
TOTAL	34,688	31,671	66,359

Source: Stats SA. CS 2016

- There are 53.7% females and 46.3% males within the Municipality
- There is a large segment of youth (under 19 years) which comprises 47.9% of the total population

Table 5: Economic profile (employment)

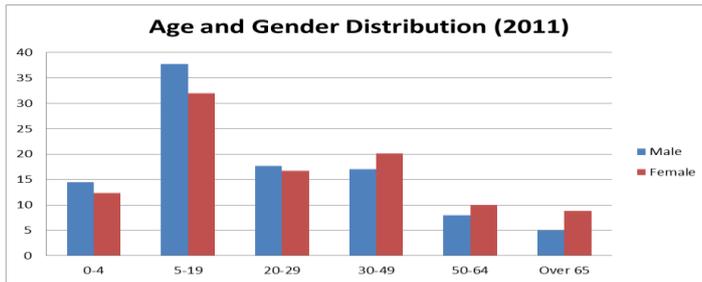
Economic Indicators	
Employment Category	Percentage
Employed	57,1%
Unemployed	42,9%
Total	100%

Source: Stats SA Census 2011

- There are more females 53.7% than males 46.3% within the Municipality.
- The Municipal population is characterised with a large segment of youth (under 19 years) which comprises of 47.9% of the total population.

Based on the age structure breakdown of the Municipality, it is evident that the population is “young”, which is prevalent in a developing country. With the “young” age structure, increased pressure will be on the delivery of Housing, Social Facilities and Job Creation within the Municipality

Graph 1: Age and gender distribution



Source: Stats SA Census 2011

Table 6: Language Preference within the municipality

Language	%
Afrikaans	2,2%
English	0,2%
Isindebele	15%
Isixhosa	0,2%
Isizulu	8,4%
Sepedi	59,9%
Sesotho	1,1%
Setswana	7,1%
Sign language	0,0%
Siswati	1,5%
Tshivenda	0,2%
Xitsonga	1,5%
Other	0,5%
Not applicable	2,2%

Source: Stats SA .CS 2016

Table 7: The marital status within the municipality

Group	%
Married	16,6%
Living together	2,4%
Never married	50,6%
Widower/widow	2,2%
Separated	0,1%
Divorced	0,4%

The tables below indicate the tenure status in the municipal area. There is a clear indication that more of the land is occupied by individuals who have ownership than those that rent. The average household size has declined from 4.5 to 4.1 in 2001 and 2011 respectively.

Table 8: Age structure

Age	2011	%	2016	Percentage %
0-14	89 772	36	89 680	33,4
15-65	142 136	57	156229	58,2
65+	17 455	7	22347	8,3
Total	249 363	100	268256	99,9

Source: Stats SA 2011 and CS 2016

3.1.3. HOUSEHOLD DISTRIBUTION (Source: STATS SA community survey 2016)

The average household size of 4:1 person has been influenced by the fact that approximately (38, 7%) of households have two (2) or less occupants. This phenomenon could be as a result of several factors including incorrect baseline data or that younger people have set up their own homes but this is contrary to the statistics with respect to age which reflects that there is a large segment of youth (under 19 years) which comprises 47.9% of the total population.

Table 9: Household Size

Household Size	Number 2016
1	15, 524
2	10, 015
3	9, 402
4	9, 268
5	7, 739
6	5, 513
7	3, 111
8	2, 214
9	1, 405
10+	2, 169
Total	66, 359

Source: stats SA. CS 2016

Interesting to note that (58, 1%) of all households are owned with the majority fully paid off.

Table 10: Tenure Status

Tenure Status	2016
Rented	3, 834
Owned but not yet paid off	5, 120
Occupied rent-free	14, 247
Owned and fully paid off	37, 498
Other	5, 152
Total	65, 851

Source: Stats SA. CS 2016

Another notable feature of the household statistics is that approximately (87, 4%) of all dwellings can be classified as formal structures as reflected in the following table.

Table 11: Type of dwelling per household

Type Of Dwelling	2016
House or brick/concrete block structure on a separate stand or yard or on a farm	48, 781
Traditional dwelling/hut/structure made of traditional materials	2, 740
Flat or apartment in a block of flats	192
Cluster house in complex	12
Townhouse (semi-detached house in a complex)	29
Semi-detached house	559
House/flat/room in backyard	
Informal dwelling (shack; in backyard)	2, 404
Informal dwelling (shack; not in backyard; e.g. In an informal/squatter settlement or on a farm)	1, 028
Room/flat let on a property or larger dwelling/servants quarters/granny flat	771
Caravan/tent	21
Other	1, 408
TOTAL	66, 359

Source: Stats SA. CS 2016

Table 12: Natural resources within EMLM

Natural Resources	
Major Natural Resource	Relevance to Community
Minerals	Economic empowerment and job creation
Dam	Agricultural use and consumption
Caves	Tourist attraction (Roossenekal)
Land	Agricultural and human settlement

1.4 SERVICE DELIVERY OVERVIEW

The Municipality core service delivery functions are categorized into three: Electricity, Access roads and waste management. Municipality has 02 licensed landfill site in Groblersdal and Roosenekal and one transfer station in Hlogotlou. 6.21 kms of road was surfaced during the year under review. Municipality is licensed to provide electricity in 2 wards, ward 13 and ward 30 (Groblersdal and Roosenekaal areas). The other 29 wards are Eskom licensed areas. The Municipality has managed to increase our revenue base by acquiring the Electricity distribution license of the following areas: Game Farm, Twin City Mall, Masakaneng and Mapoch Grond. Municipality has a backlog of 4.7% (3112) households without electricity. A total number of 66330 Households (95.3%) has access to Electricity (serviced both Eskom and EMLM). The municipality received an allocation of R15 million for INEP in 2017/2018 financial year. Jerusalema and Matsitsi, Makaepa, Tambo and Jabulani, Waalkraal A, Elandsdoorn A and Masakaneng villages were electrified using the allocated funds from INEP.

Municipality has created 370 jobs through EPWP projects which is an increase from 96 EPWP jobs created in the previous year and 1 jobs were created through CWP.

The municipality provides waste management services that include waste collection, street cleaning, clearing of illegal dumping, and waste disposal. Regular solid waste collection service is provided to business, institutions and households within the jurisdiction of the municipality. Waste collection from residential premises is carried out on a weekly basis and bi-weekly from business premises. Housing function is provided by the Department of Corporative Governance, Human Settlement and Traditional Affairs. Water and sanitation is provided by Sekhukhune District municipality. Reliance on other sectors departments for services impose is a major challenge to the municipality.

The municipality is responsible for 100% access to local roads which include all streets in town, townships and villages. It ensures regular maintenance of roads with the objective of addressing specific needs. The majority of municipal roads are gravel roads.

1.5 FINANCIAL HEALTH OVERVIEW

EMLM is a rural municipality with high volume of outstanding consumer debtors and this leads to financial burden with none and/or under-payment for municipal services. The municipality has however developed the Revenue Enhancement Strategy to address this challenge since the outstanding debt affects the cash-flow status of the municipality.

The Municipality had a total revenue budget of R462, 883 million that was adjusted upwards to R543, 093 million during budget adjustment. The actual revenue realized is R529, 180 million and this resulted in under-performance variance of R13, 912 million. All gazetted grants and subsidies amounting to R297, 023 million as well as an additional MIG allocation of R11 million were received during the financial year under review and they contributed a major portion of source of funding for capital budget of the municipality and the grants dependency rate was 78% on capital expenditure budget and 60% on revenue budget. The municipality had unspent MIG of R818 thousand and INEP of R44 thousand in 2017/18 financial year and the roll over still need to be applied for the unspent portion of conditional grants. The other conditional grants, that is FMG and EPWP achieved 100% spending.

1.5.1 EXPENDITURE

The original budget for operating expenditure was R386, 388 million that was adjusted upwards to R429, 392 million and the actual expenditure thereof is R515, 101 million. This reflects a negative variance of R85, 709 million that is partly attributed to donated electrification projects that were implemented in Eskom licensed areas and high debt impairment. The major portion of operating expenditure is employee related cost that had original budget of R123, 460 million and the budget was adjusted upwards to R126, 137 million and the actual expenditure thereof is R127, 201 million and this reflected over-spending variance of R1, 064 million that is attributed to overtime and redemption of leave days.

Table 12: Summary of financial overview

Financial Overview – 2017//18			
R'000			
Details	Original Budget	Adjustment Budget	Actual
Grants	297,023	324,512	323,651
Taxes, levies and tariffs	116,294	127,627	100,850
Other	49,566	90,954	104,679
Sub -Total	462,883	543,093	529,180
Less Expenditure	386,388	429,392	515,101
Net Total	76,495	113,701	14,079

Table 13: Operating ratios

Operating Ratios	
Detail	%
Employee Costs	29,13%
Repairs & Maintenance	1,28%
Capital cost	1,39%

Table 14: Total capital expenditure

Total Capital Expenditure (R'000)		
Detail	2016/17	2017/18
Original Budget	94,449	77,302
Adjustment Budget	87,620	110,949
Actual	80,665	108,124

1.6 ORGANISATIONAL DEVELOPMENT OVERVIEW

1.6.1 HUMAN RESOURCES OVERVIEW

Human resource services for the municipality are reasonably effective and efficient, and relatively meet the expectations of the community at large. The department is responsible for attracting skilled workforce, motivating workforce to perform the required tasks and continuous capacity building of personnel. The Municipality has 361 employees, 01 employees was terminated/ dismissed due to a charge of misconduct, 01 resigned due to normal

retirement age of sixty-five (65) and 03 employees passed-on. The municipality has 07 critical positions of which all of the seven (07) is filled.

1.6.2 COMMITTEES

The Municipality established the following committees as per the prescripts in strengthening the human resource management.

- Local Labour Forum Committee
- Occupational Health and Safety Committee
- Training and Development Committee
- Employment Equity Committee/ Affirmative Action Committee
- EAP committee
- Batho Pele committee

1.6.3 BURSARIES

Municipality assisted 20 students with registration fees at registered tertiary institutions to the value of R212 000. Preference was awarded to students from poor family backgrounds.

1.6.4 WORKPLACE SKILLS PLAN (WSP)

Municipality has developed the WSP for the year for 2017/2018 and it was submitted to LGSETA during April (month) 2018 together with the Annual Training report for the year under review. 61 employees and 12 councillors received training for the year under review. No mandatory grants in the form of rebates were received from the LGSETA for the year under review.

1.7 AUDITOR GENERAL'S REPORT

For the year under review, the municipality obtained unqualified audit opinion for the first time which is the great achievement. The municipality is looking forward to achieving clean audit in future as we are currently busy with action plan with the enthusiasm of addressing and resolving audit findings raised by the office of the Auditor General South Africa.

Basis for qualified opinion			
No.	2015/2016	2016/2017	2017/2018
1.	Property rates	Revenue. Unknown properties on the valuation roll	(Not applicable)
2.	Property plant and equipment	VAT receivable	
3.	Fruitless and wasteful expenditure	Payables from exchange transactions	
4.	Irregular expenditure	Lease rentals on operating lease	
5.		Receivables from exchange transactions	
6.		Section 32 Expenditures (Irregular, fruitless and wasteful and unauthorised expenditures)	

1.8 STATUTORY ANNUAL REPORT PROCESS FOR 2018/2019

Table 16: statutory annual report process

No	Activity	Date	Responsibility
1	Finalise 4 th quarter report for previous financial year	30 July 2018	Municipal Manager
2	Submit draft annual report to internal audit and Auditor General	31 August 2018	Municipal Manager
3	Audit/Performance Committee considers draft annual report of municipality	17 August 2018	Municipal Manager
4	Municipality submits draft annual report, including the consolidated annual financial statements and the performance report, to the Auditor General	31 August 2018	Municipal Manager
5	Auditor General assesses draft annual report, including the consolidated annual financial statements and performance data	31 August – 28 November 2018	Auditor General
6	Municipalities receive and start to address the Auditor General's comments	30 November 2018	Municipal Manager
7	Mayor tables annual report and audited financial statements to council, complete with the Auditor General's Report	24 January 2018	Mayor
8	Audited annual report is made public and representation is invited	29 January 2019	Municipal Manager
9	MPAC Committee assesses the annual report	07-08 March 2019	MPAC Chairperson
10	Council adopts oversight report	26 March 2019	Council
11	Oversight report is made public	01 April 2019	Municipal Manager
12	Oversight report is submitted to relevant provincial councils	01 April 2019	Municipal Manager

It is also a compliance issue to meet the deadlines, as non-compliance will result in a negative audit opinion for the municipality. Meeting deadlines also assists with receiving feedback, comments and inputs from relevant stakeholders, and helps with rectifying mistakes whilst learning good practice at the same time.

The alignment of IDP, budget and the performance system is important, as the three documents are the strategic documents of the municipality. They serve as a guiding tool to determine whether the municipality is working towards achieving its set goals and objectives, while using the budget in the correct manner, so as to avoid wasting public funds. This is done through the performance management, where there will be quarterly reporting about the performance of the municipality and whether the budget is still aligned to the set objectives, or if it is being spent on something that is not helping achieve set objectives and goals. Performance management helps to give an early indication of non-performance, and allows for the taking of corrective measures as soon as possible.

CHAPTER 2

GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

2 Introduction

Section 151 (3) of the constitution states that the council of municipality has the right to govern on its own initiative, the local government affairs of the local community. EMLM Council comprises of the political and administrative components responsible for decision-making and implementation respectively. The Mayor is the political head of the Institution and the Speaker is the head of council. The Municipality has all the powers assigned to it in terms of the Constitution as well as relevant national and provincial legislations. The municipality has the authority to take any possible actions to effectively exercise powers assigned to it.

2.1 POLITICAL GOVERNANCE

The year 2016 marked the end of five years' term for municipal councillors. On 03 August 2016, it was the day for national elections in the whole country, which bore the new term for municipal council in municipalities across the country. After the elections, EMLM held its first council meeting on 19 August 2016 for the election of new Mayor, Speaker, chief whip and swearing in of all councillors. In the same meeting, the chairpersons of section 80 committees inclusive of MPAC chairperson were elected. The new council comprises of 06 political parties namely: African National congress (ANC) with 41 seats, Economic Freedom Fighters (EFF) with 10 seats, Democratic Alliance (DA) with 05 seats, and Bolshevik Party of South Africa (BPSA) with 03 seats, Mpumalanga Party (MP) with 01 seat and South African Maintenance and Estate Beneficiaries Association (SAMEBA) with 01 seat. Demarcation board declared our municipality to have additional one ward, which will, makes EMLM to have 31 Wards and 61 Councillors as compared to 30 Wards and 60 Councillors it had the previous term.

After the inauguration of new councillors, all councillors attended induction session for one week at Loskop Dam from 12 to 16 September 2016 which was coordinated SALGA Limpopo. The objective of the induction session was to capacitate all councillors to be competent in their area of leadership and knowledge of local government legislations. In order to enhance good governance and accountability, Municipality adopted separation of powers model, which separated legislative arm from executive arm (council resolution number). Council established Section 80 committees, which provides general oversight, and monitor the activities in the municipality over both the administrative and executive arms of the municipality. These section 80 Committees are chaired by independent councillors other than members of executive committee. The following committees were established:

- Executive Committee (EXCO)
- Municipal Public Accounts Committee (MPAC)
- Section 79 portfolio committee
- Section 80 committee
- Corporate services Portfolio committee
- Infrastructure services Portfolio committee
- Budget and treasury Portfolio committee
- Community Services Portfolio committee
- Development planning Portfolio committee
- Executive Support Portfolio committee

The Speaker is a full-time councillor and takes responsibility of chairing council meetings. The Office of the Council-Whip is established to create synergy and to maintain discipline among councillors from various Political Parties.

The Role of the Council-Whip covers both the political and administrative domains of council with emphasis on the political aspect. The Council-Whip deals with the well-being and particularly attendance of all councillors. The Council meetings are governed according to the approved rules of order.

Municipality has 61 councillors in total of which 31 are Ward Councillors and 30 Party representatives Councillors. The Council of the municipality is composed as follows; 54 part-time Councillors, 7 full-time Councillors namely Mayor, Speaker, Chiefwhip, MPAC Chairperson and three members of the Executive committee of council (EXCO) which consist of ten of the council members. There is a good relationship between councillors as they work cooperatively to achieve the set goals of the municipality. Every year there is a schedule of meetings that is approved by council, in order to ensure that all committees meet regularly to discuss administrative, performance and service-delivery issues. Councillor's participation in various committees is satisfactory. For the year under review, council held 4 ordinary and 7 special meetings.

Table 1: Committee annual meetings

Name of Meeting	Annual Target	Number of meetings convened	Number of meetings materialised	Total number of apologies received
Council committees				
Corporate Services	12	12	12	0
Executive Support	12	0	0	0
Finance Department	12	10	10	5
Infrastructure Department	13	13	13	28
Development Planning	12	10	10	1
Community Services	12	12	12	9
Labour Forum	12	12	09	13
EXCO	11	11	11	12
Special EXCO	-	5	5	6
Council	4	4	4	30
Special Council	7	7	7	61
MPAC	10	14	14	17
SCM committees				
Specification	As and when	5	5	2
Evaluation	As and when	10	10	2
Adjudication	As and when	9	9	1

Table 2: EMLM Councillors information

WAR D	PARTY	SURNAME	FULL NAMES	GENDER	CONTACT NO.
1	ANC	Mphela	Mojabeng Amelia	F	078 423 2082
2	ANC	Phatlane	Alfred	M	078 423 2094
3	ANC	Mamakoko	Mokgohlwe Lettie	F	078 423 2010
4	ANC	Moima	Lizzy Mahlatse	F	078 423 2233
5	ANC	Makweoane	Agnes Mapetle	F	078 423 2131
6	ANC	Ndlovu	Raymond Ndumiso	M	078 423 2245
7	ANC	Phala	Magabolle Lucas	M	078 423 2280
8	ANC	Ratlou	Sefako Winter	M	078 423 2067
9	ANC	Ratau	Rose Mmapule	F	078 423 2074
10	ANC	Madisa	Kgadi Francinah	F	078 423 2283
11	ANC	Namane	Given Ranyaba	M	078 423 2038
12	ANC	Phorothoe	Thabiso Andries	M	078 423 2033
14	ANC	Bogopa	Botha	M	078 423 2263
15	ANC	Mahlangu	Julia	F	078 423 2177
16	ANC	Zulu	Ben Madolombane	M	078 423 2306
17	ANC	Ratau	Tsimisi Thabiso	M	078 423 2154
18	ANC	Machipa	Toudi Aron	M	078 423 2114
19	ANC	Masimula	Phahlana	M	078 423 2273
20	ANC	Skhosana	Waziwa Jim	M	078 423 2251
21	ANC	Makeke	George Monnana	M	078 423 2127
22	ANC	Matsepe	Motialekgomo Maria	F	078 423 2088
23	ANC	Mahlangu	Nomsa Ndazi	F	078 423 2259
24	ANC	Mokganyetji	Thomas Mareme	M	078 423 2272
25	ANC	Maphopha	Emily Maabele	F	078 423 2069
26	ANC	Motlafe	Manthwaleng Girly	F	078 423 2059

WARD	PARTY	SURNAME	FULL NAMES	GENDER	CONTACT NO.
27	ANC	Mokwane	Magdeline Kubane	F	078 423 2149
28	ANC	Maipushe	Sekina Manku	F	0784232118
29	ANC	Malatji	Meriam Nape	F	078 423 2202
30	ANC	Kgopa	Kgabo Silas	M	078 423 2295
31	ANC	Msiza	Mothibe Rhodes	M	078 423 2125
PR1	ANC	Mathebe	Julia Lata	F	078 423 2078
PR2	ANC	Matjomane	Germinor Delly	F	078 423 2200
PR3	ANC	Tladi	Magetle David	M	078 423 2060
PR4	ANC	Phahlamohlaka	Tebogo Mafereke	M	078 423 2234
PR5	ANC	Mehlape	Salminah Hlaole	F	078 423 2036
PR6	ANC	Mmutle	Thabo Nelson	M	078 423 2308
PR7	ANC	Phetla	Mannyane Grace	F	078 423 2281
PR8	ANC	Matsepe	Thapelo Stephina	F	078 423 2179
PR9	ANC	Makunyane	Hlako Justice	M	078 423 2051
PR10	ANC	Mashilo	Malope Samaria	F	078 423 2107
PR11	ANC	Makitla	Ramotlogeli Johannes	M	078 423 2118
PR1	BPSA	Mogotji	Fanie Motshele	M	078 423 2142
PR2	BPSA	Madondo	Vernatia-Claudia Philile	F	078 423 2035
PR3	BPSA	Mohlala	Moses Themba	M	078 423 2152
13	DA	Oosthuizen	Willem Nicolaas Saaiman	M	078 423 2117
PR1	DA	Alberts	Rots	M	078 423 2066
PR2	DA	Mathebe	Chipane Norman	M	078 423 2186
PR3	DA	Tshivhula	Murathi Pat	M	078 423 2282
PR4	DA	Kotze	Johan Pieter	M	078 423 2063
PR1	EFF	Hlathi	Margaret Zodwa	F	078 423 2195

WARD	PARTY	SURNAME	FULL NAMES	GENDER	CONTACT NO.
PR2	EFF	Shai	Kweletsi Collen	M	078 423 2016
PR3	EFF	Lecheko	Virginia Morotse	F	078 423 2037
PR4	EFF	Ngwenya	Zodwa	F	078 423 2183
PR5	EFF	Ntuli	Mamotale Brenda	F	0837988080
PR6	EFF	Mosotho	Mooimane Tatane	M	078 423 2034
PR7	EFF	Ranala	Maselopi	F	078 423 2171
PR8	EFF	Ntheko	Tshepo Mokgobo	M	078 423 2181
PR9	EFF	Mthombeni	Vensile Lea	F	078 423 2119
PR10	EFF	Maloba	Alpheus Matome	M	078 423 2053
PR1	MP	Ramphisa	Motiba William	M	078 423 2182
PR1	SAMEB A	Matunyane	Nthabiseng Topsion	F	078 423 2124

Table 3: Executive committee members

Surname and Initials	Party	Ward no./ PR	Contact number	Gender
Cllr: Mathebe L.J	ANC	PR	078 423 2078	Female
Cllr: Machipa T.A	ANC	18	078 423 2114	Male
Cllr: Matjomane G.D	ANC	PR	078 423 2200	Female
Cllr: Phatlane A	ANC	02	078 423 2094	Male
Cllr: Mmutle T.N	ANC	PR	078 423 2308	Male
Cllr: Mashilo M.S	ANC	PR	078 423 2107	Female
Cllr: Phetla M.G	ANC	PR	078 423 2281	Female
Cllr: Maloba A.M	EFF	PR	078 423 2053	Male
Cllr: Shai K.C	EFF	PR	078 423 2016	Male
Cllr: Kotze J.P	DA	PR	078 423 2063	Male

2.1.1 Section 80 committees

The established section 80 committees are in line with the governance approach that seeks to put in place an independent oversight mechanism to ensure that democracy is deepened and that effective public service delivery takes place to benefit EMLM communities Council has established section 80 committees to play oversight role and monitor the work of the executive and administration.

The established Committees are aligned to administrative departments of the municipality and are chaired by non-executive councillors. MPAC committee is also in place and performs its duties as per approved annual work

programme. MPAC is an oversight committee which comprises of non-executive councillors, with the specific purpose of providing oversight over the executive functionaries of Council to ensure good governance.

Table 4: Section 79 portfolio committees

COMMITTEE	CHAIRPERSON	MEMBERS
Municipal Public Accounts Committee (MPAC)	Clr. Hlako Justice Makunyane	1.Clr. M.S. Mohlala 2.Clr. G.M. Motlape 3.Clr. G.M. Makeke 4.Clr. J. Mahlangu 5.Clr. V.M Lecheko 6.Clr. M.L. Phala 7. Clr. S.H. Mehlaphe
Rules & Petitions	Clr. S.M. Maipushe	1.Clr. M. R. Msiza 2.Clr. T. M. Mokganyetji 3.Clr. S.W. Ratlou 4.Clr. T. A. Phorothoe 5.Clr. M.N. Malatji 6.Clr. P. Madondo
Ethics	Clr. M.L. Phala	1.Clr. M.G. Motlape 2. Clr. G.M. Makeke 3. Clr. J. Mahlangu 4. Clr. T.M. Phahlamohlaka 5. Clr. A. Phatlane 6. Clr. V.L Mthobeni 7. Clr. N.T. Matunyane 8. Clr M.P. Tshivhula
Executive Support	Clr. T.M. Phorothoe	1.Clr. P. Masimula 2. Clr. K.S. Kgopa 3. Clr. T.T. Ratau (Whip) 4. Clr.M.B. Ntuli 5. Clr. F.M. Mogotji
Corporate Services	Clr. M.N. Malatji	1.Clr. G.R. Namane 2. Clr. M.L. Mamakoko 3. Clr. M.M. Matsepe (Whip) 4. Clr. R.J. Makitla 5. Clr. M.P. Tshivhula 6. Clr. M.T. Mosotho
COMMITTEE	CHAIRPERSON	MEMBERS
Community Services	Clr. T.M. Mokganyetji	1.Clr. M.K. Zulu 2. Clr. A.M. Mokweane (Whip) 3.Clr. M.K. Mokwane 4. Clr. W. Oosthuizen 5. Clr. V.M. Lecheko
Budget & Treasury	Clr. S.W.Ratlou	1.Clr. E.M. Maphopha 2. Clr. L.M. Moima (Whip) 3. Clr. B. Bogopa 4. Clr. J. Kotze 5. Clr. S. Ngwenya
Development, Planning & LED	Clr. N.N. Mahlangu	1.Clr. R.N. Ndlovu 2. Clr. R.M. Ratau 3. Clr. S.M. Maipushe (Whip) 4. Clr. N.C. Mathebe 5. Clr. M. Ranala

COMMITTEE	CHAIRPERSON	MEMBERS
Infrastructure	Clr. M.R. Msiza	1.Clr. W.J. Skosana 2. Clr.M.A. Mphela (Whip) 3. Clr. K. F. Madisa 4. Clr. T.S. Matsepe 5. Clr. A. Rots 6. Clr. M.Z. Hlathi
Local Geographical Names Change Committee (LGNCC)	1.Clr. K.P. Madisa 2. Leader of Executive Business 3. Chair of Chairs 4. Chairperson of Section 79 Development, Planning & LED 5. Chairperson of Rules & Petition Committee 6. Exco Member- Development, Planning & LED 7. Whip of Council 8. Party Whips of the Opposition Parties in Council 9. District Representative- Clr. M.G. Motlale 10. Traditional Authorities in Council	
Committee of Presiding Officers	Speaker Chair of Chairs	Clr. M.D. Tladi Clr. S.H. Mehlape
Leader of Executive Business	Clr A. Machipa	
Council Whippersy	Chief Whip of Council	
	Party Whip of ANC	
	Party Whip of EFF	
	Party Whip of DA	
	Party Whip of BPSA	
	Party Whip of SAMEBA	
	Party Whip of MP	
Sekhukhune District Representatives	Political Party	Councilor
	ANC	1.Clr. M.L. Phala 2.Clr. M.G. Motlale 3.Clr. S.H. Mehlape 4.Clr. G.M. Makeke 5.Clr. J. Mahlangu
	DA	6.Clr. C.N. Mathebe
	EFF	1. Clr. M.T. Mosotho
SECTION 80 COMMITTEES		
COMMITTEE	CHAIRPERSON	MEMBERS
Budget & Treasury	Clr. T.A. Machipa	1. Clr.T.A. Phorothoe 2. Clr. W.J. Skosana 3. Clr. M.A. Mphela (Whip) 4. Clr. M.N. Malatji 5. Clr Matsepe TS 7. Clr Dr Rotze 8. Clr Hlathi M.Z
COMMITTEE	CHAIRPERSON	MEMBERS
Infrastructure	Clr Matjomane G.D	1. Clr Mokganyetji TM

COMMITTEE	CHAIRPERSON	MEMBERS
		2. Clr Zulu M.K 3. Clr Makweane Mk 4. Clr Momwane M.K 5. Clr Kotze 6. Clr Shai K.C
COMMITTEE	CHAIRPERSON	MEMBERS
Community Services	Clr Mashilo S.M	1. Clr Ratlou S.W 2. Clr Maphoha E.M 3. Clr Moima L.M 4. Clr Bogopa B 5. Clr Maloba 6. Clr Mathebe C.N
COMMITTEE	CHAIRPERSON	MEMBERS
Corporate Services	Clr Phatlane A	1. Clr Msiza M.R 2. Clr Masimula P 3. Clr Kgopa K.S 4. Clr Ratau T 5. Clr Ntuli MB 6. Clr Oosthuizen W
COMMITTEE	CHAIRPERSON	MEMBERS
Development Planning	Clr Mmutle N.T	1. Clr Madisa K.F 2. Clr Namane G.R 3. Clr Mamakoko M.L 4. Clr Matsepe N.M 5. Clr Makitla R.J 6. Clr Mosotho M.T 7. Clr Tshivhula M.D
COMMITTEE	CHARPERSON	MEMBERS
Executive Support	Clr Phetla PM	1. Clr Ndlovu R.N 2. Clr Ratau R.M 3. Clr Maipushe S.M 4. Clr Ranala M 5. Clr Mogotji F.M 6. Clr Mahlangu W.N

2.1.2 POLITICAL LEADERSHIP

POWERS AND FUNCTIONS OF MAYOR AS PER SECTION 52 OF THE MUNICIPAL SYSTEMS ACT



Councillor Julia Lata Mathebe

Mayor

- Provide general political guidance over the fiscal and financial affairs of the municipality.
- In providing such general political guidance, may monitor and, to the extent provide in this Act, oversee the exercise of responsibilities assigned in terms of this Act to the accounting officer and the chief financial officer, but may not interfere in the exercise of those responsibilities
- Must take all reasonable steps to ensure that the municipality performs its constitutional and statutory functions within the limits of the municipality's approved budget.
- Must within 30 days of the end of each quarter submit a report to council on the implementation of the budget and the financial state of affairs of the municipality.
- Must exercise the other powers and perform the other duties assigned to the mayor in terms of this Act or delegated by council to the mayor.

POWERS AND FUNCTIONS OF THE SPEAKER



Speaker

Councillor Magette David Tladi

- To preside at meetings of the council where he/she is present;
- To ensure that the council meets at least quarterly;
- To ensure compliance with the code of conduct for councillors, standing rules and order and other relevant governing laws in the meetings of council and council's committees;
- To maintain order during meetings of the council;
- Ensure that the provisions in respect of privileges and immunities of councillors, as set out in section 28 of the structures act or any other applicable legislation, are adhered to.
- To ensure that council meetings are conducted in accordance with the rules and orders of the council;
- Determine the date and venue of ordinary council meetings;
- To convene special meetings of the council at the venue determined by her and at the time set out in any request that such a meeting be convened in terms of section 29(1) of the structures act.
- Ensures that councillor's motions are prepared and timeously tabled in terms of the procedural rules of Council

POWERS AND FUNCTIONS OF COUNCIL WHIP



Council Whip

Cllr. Tebogo Phahlamohlaka

The Notice on the Upper Limits on Councillor Remuneration has introduced the Office of the Whip of Council in 2006. The Chief Whip of Council is not an Office Bearer in terms of the LG: Municipal Structures Act, so the Council is not legally obliged to adopt a terms of reference for the Whip. It is, however, advisable to commit to a clear definition of the role of the Whip in relation to that of the Speaker. The Council of EMLM resolved to include and elect a Chief Whip in its structure, whilst there are no statutory functions for the Whip of Council, the SALGA Guideline Document on the Roles and Responsibilities of Councillors, Political Structures and Officials (March 2011) cites the following as the functions of the Whip of the Council: -

- Political management of council meetings and committee meetings
- Inform councillors of meetings called by the Speaker and the Mayor and ensuring that such meetings quorate
- Advises the Speaker and Mayor on the Council agenda
- Informs councillors on important matters on the relevant agenda
- Advise the Speaker on the amount of time to be allocated to speakers and the order of such speakers
- Addressing the Council
- Assisting the Speaker in the counting of votes
- Advising the Speaker and the Mayor of urgent motions
- Advising the Speaker and Mayor on how to deal with important items
- Advising the Speaker and Mayor on how to deal with important items not disposed of at a Council meeting

The Council Whip is accountable to the Council

MEMBERS OF EXECUTIVE COMMITTEE



Cllr Matjomane Germinor Delly
Political Head Infrastructure
Treasury



Cllr Phatlane Alfred
Political Head Corporate Services



Cllr Machipa Aron
Political Head Budget and



Cllr Mashilo Samaria Malope
Political Head Community Services



Cllr Phetla Mannyana Grace
Political Head Executive Support



Cllr Mmutle Thabo Nelson
Political Head Planning & LED



Cllr Maloba Alpheus Matome
EXCO Member



Cllr Shai Kweletsi Collen
EXCO Member



Cllr Kotze Johan Pieter
EXCO Member

FUNCTIONS OF EXECUTIVE COMMITTEE AS PER DELEGATION OF POWERS

- Oversee and monitor the implementation and enforcement of the municipality's credit control and debt collection.
- Policy and by-laws and the performance of the municipal manager in implementing the policy and by-laws;
- When necessary, evaluate or review the municipality's credit control and debt collection policy and by-laws, or the implementation of the policy and by-laws, in order to improve efficiency of its credit control and debt collection mechanisms, processes and procedures;
- makes recommendations to council on proposed political structures of council;
- To report to council on all decisions taken by it; and makes recommendations to council in respect of its legislative powers;
- gives political directions to executive management team;
- determine strategic approaches, guidelines and growth parameters for the draft budget including tariff structures;
- delegates powers in respect of any of its powers to the mayor;

2.1.3 ADMINISTRATIVE GOVERNANCE

The Municipal Manager is the administrative head and act as interlink between the politicians and the administration. Municipal Manager together with all staff members and councillors are responsible for implementing the IDP and Budget and monitoring the progress made to ensure that services are delivered to the people. The Accounting Officer also provides guidance to political office bearers and to all officials in the municipality. There is a good relationship between the Municipal Manager, administration and political office bearers. All administrative issues that need intervention of council are referred to council for resolution.

The municipality during the financial year under review (2017 / 2018) advertised and filled the following Senior Management posts namely: Municipal Manager, Senior Manager Community services, Senior Manager Executive Support and the Senior Manager Corporate Services. By the end of the financial year, all vacancies for senior management were filled. The administrative components of the municipality comprise of seven (7) senior managers and 28 managers.

Table 5: EMLM management information

Directorate	Designation	Initial and Surname	Gender
Office of the Municipal Manager	Municipal Manager	Ms R.M Maredi	Female
	Manager: Internal Audit	Mrs. V. P. Mokoele	Female
	Chief Risk Officer	Mr L. K. Mathebe	Male
	Manager: IDP	Mr. K. J Motha	Male
	Manager: PMS	Ms R.P. Mdluli	Female
	Manager: Legal services	Ms PZP. Masutha	Female
	Chief Compliance and verification	Mr. KH Masemola	Male
Executive Support	Senior manager : Executive support	Mr. M M Kgwale	Male
	Manager: Communications	Vacant	-
	Manager: Council Support	Mrs M Burger	Female
	Manager: IGR	Mr. M. J. Mathebe	Male
	Manager: Mayor Support	Vacant	

Directorate	Designation	Initial and Surname	Gender
Corporate Services	Senior Manager : Corporate Services	Mr. N.D Matumane	Male
	Manager: Human Resources and Development	Mr. L.M. Mafiri	Male
	Manager: Administration and Records	Mr. G.M Ditshego	Male
	Manager: ICT	Mr T. L. Mashaba	Male
Finance	Chief Financial Officer	Mr. P. G. Mapheto	Male
	Deputy CFO	Mr. M.L. Sebelemetja	Male
	Manager: Expenditure	Mr. C. Mtsweni	Male
	Manager: Budget and Treasury	Vacant	
	Manager: Assets	Mr. M. C Tjiane	Male
	Manager: Supply Chain Management	Mr M P. Mthimunye	Male
	Manager: Revenue	Mr B Mohlamme	Male
Infrastructure	Senior Manager : Infrastructure	Ms. M.R Makgata	Female
	Electrical Engineer	Mr K.K. Mametsa	Male
	Manager: Roads	Vacant	-
	Manager: PMU	Mr. F. Debeila	Male
	Superintendent Roads Construction Unit	Mr. J Malaka	Male
Community Services	Senior manager: Community Services	Ms. E Kegopotsemang	Female
	Manager: Environmental services	Ms M Mokhulwane	Female
	Manager: Licensing	Ms. MV Matlala	Female
	Manager: Traffic	Mr. C Coetzee	Male
	Manager: Fleet	Mr. V Masilela	Male
	Manager: Hlogotlou	Mr. L. A Madiba	Male
	Manager: Roossenekal	Mr. M.J Maboja	Male
	Manager: Motetema	Mr. C. C. Masemola	Male
Development Planning	Senior manager : Development Planning	Mr. N. W. Phala	Male
	Manager: Development and Town Planning	Vacant	
	Manager: LED	Mr Sebei	Male
	Manager: Property Management and Housing	Mr. R Palmer	Male

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.2 INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

There are platforms established to maintain relationship between all three spheres of government. The purpose of the platforms is consultation with various interest groups and all other key stakeholders to insure that sectoral issues and projects are well captured within the IDP of the municipality for implementation.

2.2.1 Intergovernmental relations

On 30th October 2017, the municipality hosted a joint program with Limpopo department of social development, under theme 'Community profiling' at Tafelkop Stadium in Ward 27 of Elias Motsoaledi Local Municipality. The aim of the encourage observing the living condition of the fellow community members so to facilitate government intervention through available programs.

2.2.2 District intergovernmental structures

Section 24 of Intergovernmental Relations Framework Act 2005, establishes the district intergovernmental forum to promote and facilitate sound relations between the District and Local municipalities and the forum is chaired by District Mayor. EMLM has a good relationship with Sekhukhune district municipality and all local municipalities within the district. There are different forums conducted by district where officials and politicians from local municipalities are invited to participate. The structures are as follows:

Table 6: District intergovernmental structures

Structures	Directorates	establishment
EXCO Lekgotla	Mayor and Municipal Manager	Provincial
Municipal Manager's forums	Municipal Manager	Provincial and District
IDP forums	IDP Manager	Provincial and District
PMS forums	PMS Manager	Provincial and District
LED forums	LED Manager	Provincial and District
Communicators' forum	Communication Manager	Provincial and District
SDM Disaster advisory forum	Superintendent: Disaster	District
MPAC forums	Council Support Manager	Provincial and District
District Environmental Forum	Manager Environmenta	District
Provincial Waste and Environmental Forum	Manager Environmental	Provincial
Chiefwhip's Forum	Mnager Council support	District and Provincial
District Town Planners Forum	Town Planner	District and Province

The above forums meet quarterly to discuss progress made on service delivery. The forums are facilitated by CoGHSTA representatives and district officials. They are very fruitful forums, as members use this opportunity to share ideas and to learn from each other, in order to improve service delivery.

2.2.3 Provincial intergovernmental structures

Section 16 of Intergovernmental Relations Framework Act 2005, establishes the premier's intergovernmental forum to promote and facilitate sound relations between the Province and municipalities. EMLM has a good relationship with provincial structures, namely CoGHSTA, Premier's Office and the Provincial Treasury. The province coordinated various forums where it met with members from all municipalities in the province, in order to discuss service delivery issues. Members from CoGHSTA, the Premier's Office and the provincial treasury also form part of those forums. The forums are:

- Provincial intergovernmental forum
- Premier/Mayor's forum
- Provincial monitoring and evaluation forum
- Provincial government communicators' forum
- Municipal Public Accounts Committee forum.
- Provincial Waste Management Forum
- Provincial Town Planners Forum
- Provincial EPWP Incentive Grant Sector Forum
- Provincial IDP Forum
- Provincial Speaker's Forum
- Provincial Chiefwhip's Forum

The forums are very fruitful as any kind of question is clarified, and municipalities that lack capacity are identified and provided with all necessary support.

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

2.3 Introduction

In terms of Municipal Systems Act section 51(b) requires a municipality to establish and organize its administration to facilitate a culture of accountability amongst its staff;

Section 6 (i) states that a municipality must develop a system of municipal governance that compliments formal representative government with a system of participatory governance

Section 18 (i) (d) requires a municipality to supply its community with information concerning municipal governance, management and development.

2.3.1 Overview of public accountability and participation

Municipality uses different kinds of public participation, such as the Mayor's outreach, public meetings and IDP/Budget consultation, stakeholders' meetings in order to promote the culture of accountability.

Through this dictum, the people envisaged for a democracy whose attributes would be; people first in a government of the people by the people, a democracy wherein no decision would be taken without consultation of the people.

1. This was brought to life by the democratic breakthrough of 1994, the adoption of the Constitution in 1996, and the formation of local government in 2000 and the subsequent laws that governs it. Chapter 4 of the Municipal System Act states A municipality must develop a culture of municipal governance that complements formal representative government with a system of participatory governance, and must for this purpose-
 - a. **encourage, and create conditions for, the local community to participate in the affairs of the municipality, including in-**
 - i. The preparation, implementation and review of its integrated development plan in terms of Chapter 5;
 - ii. the establishment, implementation and review of its performance management system in terms of Chapter 6;
 - iii. the monitoring and review of its performance, including the outcomes and impact of such performance;
 - iv. the preparation of its budget; and
 - v. strategic decisions relating to the provision of municipal services in terms of Chapter 8;
 - b. **contribute to building the capacity of-**
 - i. the local community to enable it to participate in the affairs of the municipality; and
 - ii. councillors and staff to foster community participation; and
 - c. use its resources, and annually allocate funds in its budget, as may be appropriate for the purpose of implementing paragraphs (a) and (b)

In Elias Motsoaledi Local Municipality, Public Participation is not an abstraction and it is not done merely for compliance, it is a platform for self-determination of the people by the people. The people directs the type of service

delivery and type of administration they want. During the year under review both the Mayor and Speaker had numerous outreach programs to engage with communities of Elias Motsoaledi Local Municipality.

During the year under review, the Mayor embarked on two outreach programs amongst the numerous interactions she had with communities. The Mayor had Outreach programs at Masoying on the 22 September 2017 and another one in Dikgalaopeng on 19 June 2018.

During her interactions with Stakeholders in Masoying, she was made aware of a destitute family that stayed in a delapidated structure, which she made a commitment to ensure that they are housed in a proper house; a VIP Toilet and a wheel chair ramp are provided as soon as possible. Upon her leaving that village she ensured that the family is put on the priority list of housing beneficiaries and ultimately awarded a house.

In Dikgalaopeng amongst the issues raised were the appalling state of Dikgalaopeng primary school, the potholes on the access road to Dikgalaopeng and the lack of running water, which the community used to have.

In the same period under review the Speaker as well had an outreach program, which was held at Motsephiri village, ward 21 on the 22 November 2017. The objective of the Speaker's outreach is to play oversight over the service delivery programs as led by the executive. The issues that were raised were, a need for storm water control on the current road project, request for electrification of the new extension of the village and lack of water received attention of the council

The Mayor champions the welfare and the rights of children within the municipality, the mayor launched child headed programme as mandated by the Limpopo Provincial Aids Council forum that all political principals in the province should atleast adopt one child headed family to alleviate poverty. The Mayor adopted, Mrs. Ndlanla Masimula at Hlogotlou village and the municipality entered in to a three months programme with Groblersdal Super Spar for provision of grocery amounted to R1 000.00. The municipality again facilitated the RDP house to be build in that household.

The Office of the Mayor mainstream coordinates, advocate, support and promote the rights of disability and the aged people within the municipality. On 8 November 2017, the municipality managed to establish disability and aged forums wick shall be the advisory structures in the municipality on the developmental and the rights issues pertaining to them. The municipality in partnership with SEDA conducted business-coaching seminar for both elderly and disability people at Ratanang centre (Elansdoorn) the 4th of May 2018.

During the year under review, the municipality held nine (09) IDP consultation meetings to consults communities for needs analysis. In 04 wards, the meeting was unsuccessful due to non-attendance of community members. Community needs were incorporated in the reviewed 2017/2018 IDP/Budget where priority was done based on available budget. All senior managers together with officials participated in this process in corporation with ward councillors and ward committees. The process of public participation has impacted positively on service delivery as municipality was given direction by community members as to what they expect from the municipality.

2.3.2 Communication, participation and forums

Communication and engagement approaches of the municipality plays an important role in contributing to the public's understanding of public service and their engagement with local issues.

Public participation in the municipality is coordinated through the ward committee, petitions committee, public hearings, and IDP and Budget public participation meetings and Mayoral Izimbizos. These forums are also utilized as report back platforms on service delivery matters. The Speaker of Council plays an

important role in coordinating public participation. The municipality uses notice boards, website, newspapers, rates payers and Facebook page to spread information, new plans, budget priorities, etc. The work of the Unit is informed by the municipal communications policy and communication strategy, which centralises the communications function in the Communications Unit.

The ward committee structures are used to narrow the gap between the municipality and communities, since ward committees have the knowledge and understanding of the residents and communities they represent. Community Development Workers (CDWs) act as a link between accessing communities in relation to community development initiatives/ programmes.

The IDP forum is constituted by Councillors representatives from business organisations, Magoši, ward committee, CDW, NGOs/ CBOs, government departments, parastatal organizations, Communication forum, Budget steering committee and stakeholder representatives of unorganized groups. The representatives are given an opportunity to represent community interests and contribute knowledge and ideas, building consensus and support for the planning process itself, and ensuring a broader ownership of the outcomes.

Media briefings are held to update the media about the latest information of the municipality. Bulk sms system is used to disseminate prompt information to the community

Quarterly community izimbizo/Mayoral outreach were held in different wards to report government programmes and services delivery. Radio slots as and when needed were utilised to update the community about municipal programmes and projects Quarterly newsletters (**INFORMER**) were produced and distributed throughout the municipality. Both the IDP, Annual report and Multi-year Budget for 2017/2018 From (**July 2017 to June 2018**) were open for public comments prior approval by council. The documents were available for inspection at all municipal libraries, satellite offices, Meshate (Tribal-offices) and main office in Groblersdal.

2.3.3 Ward Committees

After the inauguration of new council, EMLM established ward committees in terms of Municipal Structures Act of 1998 and it has 310 ward committee members, which is 10 members per ward. All wards managed to elect ward committee members. Ward committees were trained during February 2017 to acquire skills to implement responsibilities vested in them, and furthermore other sessions to capacitate ward committees were held namely; ward committee conference one on the 27-29 August 2017 at Bele Bela forever resort and the other at Groblersdal DLU Hall on the 11 June 2018. Ward Committees assist members of the community by advising, assisting in organising community meetings and enable them to participate in those public meetings and take decisions that will take service delivery forward in our communities.

2.3.4 Public meetings

The purpose of these meetings is to give feedback and account to the community on the implementation of the IDP/Budget of the municipality. They are further utilized as a platform to agree on community needs. During the year under review public meetings were held in different wards. All public meetings held were beneficial. Most of queries raised were water related queries and were referred to Sekhukhune district municipality.

PUBLIC MEETINGS								
Ward no	Nature and purpose of meeting	number of meetings	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issues raised by community	Issue addressed (Yes/No)	Dates and manner of feedback given to community
01	Community meeting	11	01	00	2015	<ul style="list-style-type: none"> Delays in electrification of Mabose section Water challenge across the ward (illegal connection) 46 RDPs completed, 22 outstanding Illegal dumpings 	No Yes	Community meeting
02	Community meeting	06	01	00	1262	<ul style="list-style-type: none"> Homeland –water leakages that takes long to be fixed 24 RDP Houses - concluded Illegal dumpings 	No Yes No	Community meeting
03	Community meeting	05	01	00	952	<ul style="list-style-type: none"> Water challenges, mostly Kgaphamadi section Electricity- still waiting 32 RDPs completed Request for humps- kgobokwane 	No Yes	Community meeting
04	Community meeting	06	01	00	834	<ul style="list-style-type: none"> Water challenge- borehole digged but not equipped New settlement requires electricity Regravelling not properly done 	No No Yes	community meeting
05	Community meeting	07	01	03	95	<ul style="list-style-type: none"> RDPs project started Bad state of provincial road D1948 Regravelling of roads 	Yes Yes	community meeting

PUBLIC MEETINGS								
Ward no	Nature and purpose of meeting	number of meetings	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issues raised by community	Issue addressed (Yes/No)	Dates and manner of feedback given to community
						<ul style="list-style-type: none"> • Need of storm water drainage 	No	
06	Community meeting	10	01	02	1096	<ul style="list-style-type: none"> • D1948 upgrade • RDP house project • VIP toilets • Water shortage due to illegal collections • Operators burst pipes during regraveling 	Yes Yes Yes No No	community meeting
07	Community meetings	08	02	00	423	<ul style="list-style-type: none"> • Shortage of water nyakurwane section • Illegal dumping needs skips • Pipes leaks that waste water not speedily attended 	No No No	No meeting
08	Community meeting	07	01	03		<ul style="list-style-type: none"> • Electrification of madiba section • Marapong bridge • Storm wate control 	Yes Yes Yes	community meeting
09	Community meetings	10	01	00	1986	<ul style="list-style-type: none"> • Water shortage at Phooko • Re-graveling of rooads • clearing of illegal dumbing • Electrification of Jabulani 	yes no yes	Community meeting
10	Community meeting	14	02	00	1988	<ul style="list-style-type: none"> • RDP houses built • Increase number of highmast lights • Mohlamme Road • Electrification of mashemong • Vip toilets 	No No Yes No Yes	Community meeting
11	Community meeting	06	01	00	532	<ul style="list-style-type: none"> • Inadequacy of bulk water capacity to supply all residence • R25 be repaired and storm water control • Re-Graveling of internal roads • Illegal dumpings 	No No Yes No	Community meeting

PUBLIC MEETINGS								
Ward no	Nature and purpose of meeting	number of meetings	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issues raised by community	Issue addressed (Yes/No)	Dates and manner of feedback given to community
12	Community meeting	11	01	00	849	<ul style="list-style-type: none"> • Water shortage Magagamatala • Taring of road (patching) • need for clinic at Magagamatala • electrification 	no no no no	Community meeting
13	Community meeting	3	02	05	276	<ul style="list-style-type: none"> • Resealing of internal streets • storm water network • need for community hall • outdoor gymnasium • need for CPF • water leakage • community clinic to be equipped 	yes yes no yes no no no	Community meeting
14	Community meeting	4	01	0	109	<ul style="list-style-type: none"> • electrification Masakaneng • bulk water • re graveling of streets • paving of road to moshate 	Yes No Yes Yes	Community meeting
15	Community meeting	16	03	04	947	<ul style="list-style-type: none"> • Water shorgate • RDP houses • VIP toilets • Road paving • Masoying road 	Yes Yes Yes	Community meeting
16	Community meeting	08	01	0	147	<ul style="list-style-type: none"> • Slovo electrification • Clinic 	Yes No	Community meeting
17	Community meeting	12	02	0	512	<ul style="list-style-type: none"> • Paving of internal roads • Water reticulation project • RDP houses project 	Yes Yes Yes	Community meeting
18	Community meeting	15	01	01	140	<ul style="list-style-type: none"> • Electrification (eskom) • Patching of tarred road 	Yes No	Community meeting

PUBLIC MEETINGS								
Ward no	Nature and purpose of meeting	number of meetings	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issues raised by community	Issue addressed (Yes/No)	Dates and manner of feedback given to community
						<ul style="list-style-type: none"> • Cleaning of illegal dumping • Vip toilets 	No Yes	
19	Community meeting	10	01	0	210	<ul style="list-style-type: none"> • Water retulation • Regravelling not properly done 	No	Community meeting
20	Community meeting	07	01	0	765	<ul style="list-style-type: none"> • Unoccupied structures are base for littering and house criminals • RDP houses • Water 	No Yes	Community meeting
21	Community meeting	07	01	0	765	<ul style="list-style-type: none"> • RDP houses • Tarring Access Road 	Yes yes	Community meeting and Speakers outreach
22	Community meeting	14	01	0	739	<ul style="list-style-type: none"> • Legolaneng Road project • Vip toilets 	Yes	Community meeting
23	Community meeting	11	01	00	380	<ul style="list-style-type: none"> • Water project • Need for Dumping/ put skip • Electricity of new section 	No No	Community meeting
24	Community meeting	14	01	0	740	<ul style="list-style-type: none"> • Legolaneng road • Electrification Phomola • Clinic • RDP houses • Fencing of cemeteries • Regular cleaning of dumping next to caltex 	Yes Yes No Yes No No	Community meeting
25	Community meeting	13	02	0	810	<ul style="list-style-type: none"> • Need for borehole • Electrification Makaepa • Patching of potholes/Roads • Water • Renovate Dikgalaopeng primary 	No Yes Yes No	Community meeting

PUBLIC MEETINGS								
Ward no	Nature and purpose of meeting	number of meetings	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issues raised by community	Issue addressed (Yes/No)	Dates and manner of feedback given to community
							No	
26	Community meeting	11	01	0	383	<ul style="list-style-type: none"> Leakage of bulk water pipes Illegal connection of water Vip toilets Construction – road paving 	No No Yes	Community meeting
27	Community meetin	10	01	01	315	<ul style="list-style-type: none"> Road mainly the one to Stadium Increase number of High mast lights Water 	No No No	Community meeting
28	Community meeting	07	01	0	465	<ul style="list-style-type: none"> Electrification Gravelling of Roads Water Mobile clinic 	Yes Yes No No	Community meeting
29	Community meeting	11	01	0	440	<ul style="list-style-type: none"> Repairs of boreholes RDP & dumping site needed Patching of boreholes 	Yes	Community meeting
30	Community meeting	09	04	03	710	<ul style="list-style-type: none"> RDP houses for people residing in farms Disconnection of electricity (electricity to be sod straight from Eskom) Land for housing Vip toilets 	No No	Community meeting
31	Community meeting	11	01	00	805	<ul style="list-style-type: none"> Sewer leakage takes long to be fixed. Need for land. Bulk water not enough for all. High bill of water Illegal speed humps&potholes 	Yes	Community meeting

2.3.5 WARD BASED MEETINGS

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 01	Cllr Mphela M.A	Yes	11	11	4
	Ward Committee				
	Julia Maredi				
	Simphiwe Mahlangu				
	Jane Sibiloane				
	Martha Nxumalo				
	junior Thethe				
	Anges Mmotong				
	Simphiwe Mthombeni				
	Samual Phasha				
	Christa kotelo Mabodika				
	Kgati Maepa				
Ward No 02	Cllr Phatlane A	Yes	9	9	4
	Ward Committee				
	Mathabathe Mpho				
	Monage Tshepo Khama				
	Mahlangu Geelbooi				
	Makua Samuel				
	Dunge Olgar				
	Bafedi Aibiot (Deceased)				
	Mankge Hermans				
	Moloi Abednigo				
	Phatlane Lucy				
	Boroko Kodisang Mathews				
Ward No 03	Cllr Mamakoko M.L	Yes	11	11	4
	Ward Committee				
	Mputsu David Mahlangu				
	Sonia Magashule				
	Marie Mokwala				
	Matron Mokwana				
	Stephina Modiba				
	Mary Tshego				
	Mmapula Kgaphola				
	Delige Mothibi				
	Lucy Kgaphola				
	Frans Makua				
	Ward No 04	Cllr Moima L.M	Yes	6	6
Ward Committee					
Dipuo Mashabela					
Lebogang Dinba					
Kanyane Mphahlele					
Vacant (on CWP)					

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Fatima Thabethe Selina Matlou Lucas Mathimunyane Kenneth Malapele Anges Ramphisa Israel Malapela				
Ward No 05	Cllr Makweoane Ward Committee Violet Mashigo Fannie Nkambule Monicca Mkgatsela Sharleen Mphake Mankwe Mokgabudi Petrus Matentshi Mapaseka Mokgabudi Leshate Mashabela Nelson Mogano Thili Lepota	Yes	7	7	3
Ward No 06	Cllr Ndlovu R.N Ward Committee Thethan Mahlangu Ntombi Mahlaba Nokuthula Reginah Winile Ndlangamandla Zakhele Hlathi Sipho Mandlazi Adelaide Limakwe Elizabeth Mpshe(Resigned) Delisa Joseph Popi Mashego	Yes	9	9	4
Ward No 07	Cllr:Phala Lucas Ward Committees: Philimon Moshiga Brenda Phasha Nomsa Sibeko Glass Makatelele Jan Mtshweni Busisiwe Magolego Tebogo Mokgoadi Ericca Makuwa Benjamane masweu Simon Thipe	Yes	8	8	4

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 08	Cllr Ratlou S.W	Yes	11	11	4
	Ward committees				
	Charlotte Mogudi				
	Moshingwaneng Ditshego				
	Isaiah Mahlangu				
	Annah Wessels				
	Friedah Phetla				
	Bangiswane Mthombeni				
	Ditsheso Mokotedi				
	Albert Mafa				
	Elias Mamohlale				
Gloria Rahlogo					
Ward No 09	Cllr Ratau R.M	Yes	11	11	4
	Ward Committees:				
	Elijah Ntombela				
	Isaac Makofane				
	Mafa Mashinini				
	Sebongile Mohlape				
	Coshiwe Nkambule				
	Eric Nkosi				
	Louisa Masilela				
	Fortune Tsholofelo				
	Aaron Mtshweni				
Joseph Manzini					
Ward No 10	Cllr Madisa K.F	Yes	11	11	4
	Ward Committees:				
	Rita Rahlogo				
	Mathebe Rebecca				
	Katlego Sifoleshe Madire				
	Modupi Mohlamanyane				
	Ivy Madisa				
	Zodwa Ngele				
	Sandra Ramphisa				
	Mathebe Buti				
	.Malefahlo Mokgase mohlamonyane Motsumi				
Ward No 11	Cllr Namane G.R	Yes	4	4	1
	Ward Committees:				
	1 Wonderboy Cekhu				
	2 Delane Mugeru				
	3 Eleoner Matlou				
	4 Sepadi Mampuru				
5 Malelula leepo					

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	6 Samora Madisa 7 Rina Mutha 8 Moses Mafiri 9 Thobile Mathibedi 10 Anges setoto Magopa				
Ward No 12	Cllr Phorothoe Ward Committees Mmadisele Mathebe Moleme Podile Mmalehu Mohlala Mothaku Namane Calvin Mathunyane Elizabeth Monageng Doctor Nakedi Alfred Makitla Betty Mathebe Klass Mathebe	Yes	10	10	4
Ward No 13	Cllr Oosthuizen W.N.S Ward Committees: Martin Coetsee Dirk Hessels phochanaD.M Maria D.Fourie J.H Mmakole Dirk Walker T.S Matsomane A.J Schombe Franska Kleinhans Shaun A.Mellors	Yes	5	5	1
Ward No 14	Cllr: Bogopa B Ward Committees: Bareng Mphahlele(Resigned) Phakwane Mareng Moses Boshielo Chikane Kgorutle Makeke Mantwa Dipou Matlala Stepen Maleka Jaremia Phetla Enock Ramoispa Maggie Isa	Yes	1	1	0
Ward No 15	Cllr: Mahlangu J Ward Committees: Lucas Zwane	Yes	11	11	4

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Rinah Mahlangu Job Tshepo Mokwena Sbongile Nkosi Sibongile Masilela Mpho Skosana(expelled) Johannah Mashiya Malehu Mokoana Jan Masimula Msanomlane Mahlangu				
Ward No 16	Cllr: Zulu B.M Ward Committees Mapule Mokgolokgotho Jabulane Mahlangu Sarah Skosana Fanie Makua December Msitsa Sinah Mahlangu Maria Mthimunyane Nick Mgidi Khomotso Maphosa(not on IEC roll) Kodin Skhosana	Yes	2	2	1
Ward No 17	Cllr: Ratau T.T Ward Committees: Irene Mokwana Moetana Mohlala Rankepile Mabelane Kagiso Mabelane Gabriel Magashula Moeti Mkhondo Mottalepule Madihlaba Freddy Nkadimeng(decease) Andries Hlabishe Annah Masemola	Yes	7	7	0
Ward No 18	Cllr: Machipa T.A Ward Committees: Martha Mohlahlo Jamis Chego Maria Tshehla Mojalefa Rankwe Tumishi Mohlahlo Annah Mnguni Elsa Fenyane Sydney Phetla Shemeng Mtshweni	Yes	5	5	2

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Maria Makuwa				
Ward No 19	Cllr: Masimula P Ward Committees: Sophi Masemola Amos Gabril Sinkie Skosana Ranapo Chigo Rose Mtshweni Sophie Masimula Shabangu Dlalabaphi Getrude Mashiane Mahlangu Khonzephi Nkosinathi Machuka	Yes	6	6	4
Ward No 20	Cllr Skhosana W.J Ward Committees: monica Madihlaba Lina Makaleng Felicia Mokoana Zodwa Mokwena Nteseng Madihlaba Patricia Sekgala Shima Monaledi thabo Skosana Debra Maredi Thapedi letageng	Yes	9	9	4
Ward No 21	Cllr: Makeke G.M Ward Committees: 1 Mavis Theresia Mthimunye 2 David Skhosana 3 Joel Mohlahlo 4 Khoza Dipuo 5 Kate Matenchi 6 Lejatau Seroka 7 Elsie Mamonyane 8 Sonnyboy Sekele 9 Dorcas Makeke 10 Motlapele Nkgudi	Yes	6	6	3
Ward No 22	Cllr Matsepe M.M Ward Committees: Mathibela Mashego Annah Radingwana Frans Mdebele Tebogo Tau Stephina Mokwal	Yes	10	10	3

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Thabo Radingwana Leah Tshoma Jan Mashilanwako Patrick Moramaga lindiwe Maleka				
Ward No 23	Cllr:Mahlangu Nomsa Ward Committees: Regina Ntuli Lydia Lerobane Jimmy Masemola Thokozile Ntuli Milzon Madihlaba Busisiwe Motha Simon Sithole Rose Mokoana Sipho Mahlangu Sylvia Chego	No	11	11	4
Ward No 24	Cllr: M.M Ward Committees: Isaac Maladi Mpotsing Mtshweni Prince Maloma Meshack Thobejane Dorothy Makeke Maputana Moloko Martha Monareng Thabeng Nyalungu Elizabeth Mathunyane Amos Tshoma	Yes	11	11	4
Ward No 25	Cllr: Maphopha E.M Ward Committees: Jane Lekala Makgadi Malatji Sarah Makuwa Julia Mohlala Lerato Skosane Jack Motsana Reneilwe Rampedi khomotso Ramphisa Francinah Mampuru Thobole Matsepe	Yes	6	6	1
Ward No 26	Cllr:Motlafe M. G	Yes	11	11	4

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Ward Committees:				
	Sepedi Mohlala				
	Mmantwe Tagane				
	Matlakala Knowledge				
	Ditau Magampa				
	Deborah Mashabela				
	Dazie Msiza				
	Amos Chabedi				
	Mapule Mmuledi				
	Karabo Matshingwane				
	Mmabatsheleleng Matsepe				
	Matladi Tshepho				
Ward No 27	Cllr: Mokwane M.K	Yes	6	6	1
	Ward Committees:				
	Job Matladi				
	Lebogang Choma				
	Tebatso Sihlangu				
	Mogudi Meba				
	Dudu Mokadi				
	Frans Tlaka				
	Motebu Arimbi				
	Thabo Makua				
	Caroline Mantsolo				
	Thandi makuwa				
	Ward No 28				
Ward No 28	Cllr:Maipushe S.M	Yes	9	9	4
	Ward Committees:				
	Klass Maredi				
	Modupi Fenyane				
	Evah Matuludi				
	Prudence Skosana				
	Pratck Tladi				
	Rachel Mohlala				
	Amos Ntobeng				
	Sarah Pheladi				
	Lucas Aphane				
	Victor Seopela				
	Ward No 29				
Ward No 29	Cllr: Malatji M.N	Yes	11	11	4
	Ward Committees:				
	Thuso Makuwa				
	Reginah Makuwa				
	Lindiwe Mahlangu				
	Grace Malatji				
	Diale Motla				
	Caroline Matjomane				
	Victor Diago				
	Thabang Fenyane				

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Gautana Matsumane Lazarus Rakgalakane				
Ward No 30	Cllr: Kgopa K.S Ward Committees: Ammina Magakwe Sebutjwane Maduna Seraki Mottsa Jim Molapo Bongi Maabane Thabiso Materji Mahlonoko Riba Patricia Mokwena Sinky Kodi Lina Masango	Yes	6	6	3
Ward 31	Cllr : Msiza M.R Ward Committee Gladys Maaake Kgaogelo Dikotope Alfred Manasoe Moses simpho Peter Tsokela Lombard Mamogobo Lebogang Mpunga(Resigned) Ramosohlo Kgongane Enny Matsepe Prince Thobejane	Yes	7	7	4

2.4 IDP PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	yes
Does the IDP have priorities, objectives, KPIs, development strategies?	yes
Does the IDP have multi-year targets?	yes
Are the above aligned and can they calculate into a score?	yes
Does the budget align directly to the KPIs in the strategic plan?	yes
Do the IDP KPIs align to the Section 57 Managers	yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	yes
Were the indicators communicated to the public?	yes
Were the four quarter aligned reports submitted within stipulated time frames?	yes

COMPONENT D: CORPORATE GOVERNANCE

Overview of corporate governance

EMLM has a code of conduct and policies in place that served as guidance on how to execute our functions in a responsive manner. These documents are applicable to everyone in the municipality, as they set out rules, laws, customs and culture of the municipality. All officials, together with political heads, work collectively, guided by policies to deliver efficient service delivery to communities in order to achieve the vision and goals of the municipality

2.5 RISK MANAGEMENT

Elias Motsoaledi Local municipality is critically aware of the impact of risks on service delivery. As such, it has developed extensive risk-mitigation measures for both strategic and operational risks that have been identified. This chapter provides a high-level overview of these proactive and reactive plans.

MFMA section 62 (i) (c) requires the municipality to have and maintain an effective, efficient and transparent system of risk management. For the year under review 95% of identified risks were addressed. Both risk management strategy and implementation plan were reviewed. For the year under review no cases of fraud and corruption was received that warranted internal/external investigations. There is effective risk management committee in place which meets once in a quarter and the meeting is chaired by member of audit committee.

Top ten risks identified:

Top risk identified	
Risk	Progress to date
Lack of inter-governmental relations	The Department of Sports Arts and Culture is on the process of renovating the Library so for the following have been fixed: Door locks replaced; One part of the Library painted ; broken toilets fixed; the Air conditioner will be fixed also and they have replaced the small windows with solid ones.
Lack unrest/ Industrial Action	Addressed. New appointed employees were workshop and inducted about Service Charter. Last LLF Meeting was held on the 12 th June 2018.
Inappropriate land use practice & Hazardous Buildings	continuous implementation of SPLUMA bylaw
Environmental Pollution	Awareness Campaign conducted Skip bins in place strategically to avoid illegal dumping that might harm the Environment
Road accident and fatalities	There was a community safety forums meetings that deals with issues Road accident and fatalities

Top risk identified	
Risk	Progress to date
Inadequate strategies for financial sustainability	Budget policy was reviewed and approved with 2017/18 MTREF and National Treasury Circular on cost containment measures is been used to curb non-key expenditure items
Declining revenue collections & rising customer-debt levels	Credit Control Policy was reviewed and Approve by Council
Fraud, Theft and Corruption	System for cross check is procured to ensure validation of potential suppliers prior to finalization of appointments. Training was done on cross check validation system. Anti- Fraud and Corruption awareness conducted.
Roll over of Projects	Monthly reports are submitted by consulting Engineers Monthly site meetings are held during implementation of projects
Ineffective communication (Internal and External)	Report submitted to Council on monthly basis Suggestion boxes available in municipal buildings but not utilized efficiently Turnaround time of 25 working days not adhered to due to the nature of cases

2.5.1 RISK FINANCE

Risk Finance is a risk management strategy taken by the municipality to transfer the risks from loss, theft, damages of assets as well as other perils to a third party. In its simplest form, risk finance is taking out insurance on municipal owned assets. The EMLM has over the past five years experienced a gradual increase in the number of insurance claims, and therefore the cost of insurance.

2.5.2 FRAUD AND ANTI-CORRUPTION STRATEGY

Note: See Chapter 4 details of Disciplinary Action taken on cases of financial mismanagement (T 4.3.6). MSA 2000 s 83 (c) requires providers to be chosen through a process which minimizes the possibility of fraud and corruption.

During the year under review, the municipality adopted an anti-fraud and corruption plan as part of the process to ensure effective, efficient and transparent systems of internal control. Ultimately, this strategy would be implemented and monitored by the designated officials responsible for the risk management of the municipality. Key risk areas and significant findings are reported quarterly to the Audit Committee.

2.6 PUBLIC SATISFACTION SURVEY

No public satisfaction survey was conducted during the year under review.

2.7 SUPPLY CHAIN MANAGEMENT

Municipality has SCM policy in place to minimize fraud and corruption. There are SCM committees in place that are reviewable as and when required to ensure value for money in awarding of tenders. For the year under review fourteen (14) tenders were awarded.

Table 7: Information of SCM committees

Description	Number of meetings	members of the committee	functions
Bid specification committee	5	Manager: Assets Deputy Property Management Electrical Technician Superintended: Roads SCM Practitioner(Secretariat) Manager: Fleet Management	<ul style="list-style-type: none"> • Compile a proper and unbiased specification for a specific requirement • Ensure proper Terms of Reference are drawn up for the service required clearly indicating the scope of the requirements, the ratio between price and functionality, evaluation criteria as well as their weights and values • Ensuring availability of funds • Set ranges indicating breakdown of points, percentages as provided in the relevant sliding scales for the selected specified goals
Bid Evaluation committee	10	Senior Manager: Infrastructure Deputy CFO Manager waste and environmental services Manager Legal Services SCM Practitioner PMU Technician SCM Practitioner(Secretariat)	<ul style="list-style-type: none"> • Evaluate the bids in accordance with the specifications for a specific procurement • Evaluate as per the set out point system and PPPFA • Evaluate each bidders' ability to execute the contract • Check in respect of the recommended bidder whether municipal rates and taxes and municipal services are not in arrears • Submit to the adjudication committee a report and recommendations regarding the award of the bid or other related matter.

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Description	Number of meetings	members of the committee	functions
Bid Adjudication committee	9	Senior Manager: Infrastructure Community Services Senior Manager: Infrastructure Executive Support Senior Manager: Infrastructure Corporate Services Senior Manager: Infrastructure development planning Chief Financial Officer Manager SCM Accountant Demand and Acquisition (Secretariat)	<ul style="list-style-type: none"> • Ensure that all necessary bid documents have been submitted • Ensure that disqualifications are justified and valid and accountable reasons / motivations were furnished for passing over bids. • Ensure that scoring has been fair, consistent and correctly calculated and applied; and bidder's declarations of interests have been taken cognizance of. • Make final awards or a recommendation to the Accounting Officer to make final award; or make another recommendation to the Accounting officer on how to proceed with the relevant procurement • Consider and rule on all recommendations /reports regarding the amendments ,variations, extension, cancellations or transfer of contracts awarded

2.8 BY-LAWS

For the year under review, the municipality has developed 03 by-laws which were approved by council for public participation. No by-law gazetted during the year under review.

Table 8: Information of by-laws

By-laws introduced during year 2017/2018					
Newly developed	Revised	Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)	Dates of Public Participation	By-Laws Gazetted* (Yes/No)	Date of Publication
By-law regulating dogs and cats	Yes	No	-	No	-
Tarriff by-law	Yes	No	-	No	-
Propertes rates by-law	Yes	No	-	No	-

2.9 WEBSITE

A municipal website is an integral part of a municipality's communication infrastructure and strategy. If managed effectively, it allows easy access to relevant municipal information, it serves as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of municipal performance. The municipal website is www.eliasmotsoaledi.gov.za Municipality's website is available and functional to assist members of the community and fellow South Africans to easy access municipal information.

Table 9: Municipal website information

Municipal Website: Content and Currency of Material		
Documents published on the Municipality's Website	Yes / No	Publishing Date
Current annual and adjustments budgets and all budget-related documents	Yes	-
All current budget-related policies	Yes	-
The previous annual report 2015/2016	Yes	-
The annual report 2016/2017 published	Yes	-
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act 2017/2018 and resulting scorecards	Yes	-
All service delivery agreements 2017/2018	no	n/a
All long-term borrowing contracts 2017/2018	n/a	n/a
All supply chain management contracts above a prescribed value	no	n/a
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during 2017/2018	n/a	n/a
Contracts agreed in 2017/2018 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	n/a	n/a
Public-private partnership agreements referred to in section 120 made in 2017/2018	n/a	n/a
All quarterly reports tabled in the council in terms of section 52 (d) during 2017/2018	Yes	-

2.10 AUDIT COMMITTEE

The Audit Committee of the Municipality was established in terms of Section 166 of the Municipal Finance Management Act, Act 56 of 2003. The Audit Committee is comprising of five (05) members appointed for the period of three (03) years with effect from January 2016. The Audit Committee reported to council on their activities and recommendations as required by the Audit Committee Charter and section 166 of the MFMA. For the year under review, four (4) ordinary and five (05) special audit committee meetings were held.

Table 10: Audit Committee members

Surname and initials	Gender
Ramutsheli M.P (Chairperson)	Female
Mathabathe M.G	Male
Thipe M.M	Male
Chuene V.K	Male
Mojapelo M.O	Male

Table 11: Attendance of meetings

NO	AUDIT COMMITTEE	ORDINARY MEETINGS					SPECIAL MEETINGS					
		1	2	3	4	Total	1	2	3	4	5	Total
1	Mrs Ramutsheli M.P (Chairperson)	✓	✓	✓	✗	3	✓	✗	✓	✓	✓	4
2	Mr Mathabathe M.G	✓	✓	✓	✓	4	✓	✓	✓	✓	✓	5
3	Adv. Thipe M.M	✓	✓	✓	✓	4	✓	✓	✗	✓	✓	4
4	Mr. Chuene V.K	✓	✓	✓	✓	4	✓	✓	✓	✓	✓	5
5	Mr. Mojapelo M.O	✗	✗	✓	✓	2	✓	✓	✓	✗	✓	4

Legend:

- ✓ Attended
- ✗ Not attended

CHAPTER 3

3 SERVICE DELIVERY PERFORMANCE

COMPONENT A: BASIC SERVICES

3.1 ELECTRICITY

Municipality is licensed to provide electricity in 2 wards, which are ward 13 and ward 30 (Groblersdal and Roossenekal areas), and the other 29 wards are Eskom licensed areas. We have managed to increase our revenue base by acquiring the Electricity distribution license of the following areas: Game Farm, Twin City Mall, Masakaneng and Mapoch Grond. The municipality is planning to upgrade the current Groblersdal substation from 20MVA to 40MVA as it will reach its full capacity and will have a negative economic growth of the municipality.

Municipality has a backlog of 4.7% (3112) households without electricity. A total number of 66 330 Households (95.3%) has access to Electricity (serviced both Eskom and EMLM). The municipality received an allocation of R15 million for INEP in 2017/2018 financial year. Jerusalema and Matsitsi, Makaepa, Tambo and Jabulani, Waalkraal A, Elandsdoorn A and Masakaneng villages were electrified using the allocated funds from INEP. The progress for electrification projects was at 98% at the end of the financial year; all villages are energised except for Masakaneng which is still under construction. Municipality rely on Eskom to supply all other areas within EMLM whereby mostly the challenge is capacity on the network as certain areas could not be electrified until Eskom upgrade the networks.

The municipality has appointed a service provider for the Development development of Public lighting master plan.

The status of the two licensed areas can be summarized by the following analysis

Strengths	Weakness
<ul style="list-style-type: none"> • We have 11Kv 1 x 20MVA ring feed for Groblersdal and 11Kv 5MVA overhead for Roossenekal • Stable underground cable network • Qualified human resource • Up to date Eskom Account for both Areas • Ability to complete the Electrification projects • Fleet to service the two areas is available • Provision of high-mast lights to various wards 	<ul style="list-style-type: none"> • Inability to carry out major maintenance due to budget constraints • Deteriorating Network from lack of maintenance • Lack of Bulk statistical metering system • Inability to realise full collection from Consumers at Roossenekal • Lack of revenue enhancement strategy.
Opportunities	Threats
<ul style="list-style-type: none"> • Revenue base can be increased. • We can establish system of improving revenue collection through the use of prepayment • Groblersdal Capacity can be upgraded to 11Kv 2 x 20 MVA 	<ul style="list-style-type: none"> • The loss of the one 20 MVA transformer will pose a problem to Municipal Customers. • Inability of paying Eskom account and Maintaining the high mast lights in various wards due to none payment customers • Skill retention strategy

Table 1: Employees in electricity unit information

Employees: Electricity Services					
Job Level task grades	2016/17	2017/18			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 – 3	0				0%
4 – 6	03	06	03	03	33%
7 – 9	01	02	01	01	0%
10 – 12	04	05	04	01	20%
13 – 15	0	01	0	01	100%
16 – 18	01	01	01	0 0	0%
Total	09	15	09	06	20%

Table 2: Capital expenditure on Electricity services

Capital expenditure on Electricity services

Capital Expenditure Year 2017/18: Electricity Services					
Capital Project	2017/18				
	Original budget	Budget Adjustment	Actual Expenditure	Variance	Total Budget
Total All	R 15 000 000	0	R14 955 835.75		
Electrification of Makaepa	810,540.00	4,467,660.00	1,529,052.10		
Electrification of Tambo village	1,728,240.00	1,728,240.00			
Electrification of Masakaneng	4,700,220.00	588,240.00	4,261,959.02		
Electrification of Jabulani D3	1,152,540.00	1,152,540.00			
Electrification of Waalkraal A	2,489,760.00	2,640,240.00	2,639,802.34		
Electrification of Elandsdoorn A	375,060.00	971,280.00	612,950.00		
Electrification of Matsitsi	1,647,300.00	2,814,660.00	2,994,501.54		
Electrification of Jerusalem	1,097,820.00	132,240.00			

3.2 WASTE MANAGEMENT

Elias Motsoaledi Local Municipality renders an effective refuse removal service to households and Businesses in the following areas: Motetema, Hlogotlou, Groblersdal, Roossenekal (Town & RDP). During the year under review the municipality was unable to render refuse removal services to Elanddoorn, O R Tambo Township and Walter Sisulu RDP. Refuse removal service has been outsourced to Selema Plant Hire/ Mashumi Construction Supply and Projects. Municipality provides street cleaning and litter picking services in Groblersdal town only, cleaning of

illegal dumps is being done as when as it is required throughout the municipality. The project has created 30 Job opportunities.

3.2.1 Landfill sites:

Municipality has two (2) licensed Landfill sites, namely Groblersdal, Roosenekal and one (1) transfer station at Hlogotlou. The municipality has outsourced the management of landfill sites to Selema Plant Hire. The project has generated 08 job opportunities for the local communities inclusive of all available skills.

Table 3: Waste streams:

Waste streams	Total volumes in tons
Domestic waste	4276.088
Business Waste	2486.615
Builders Waste	26660.84
Garden Waste	4453.635

3.2.2 Recycling:

Table 4: Recycling firms operate within the municipality:

Name	Location	Material recycled
Total waste	Groblersdal	Card box and Plastic
Poverty combaters	Moutse	Card box and Plastic
Pieterse Scrap Metals	Groblersdal	Steel
JH Metals	Groblersdal	Steel

3.2.3 Awareness campaigns

The Municipality has conducted Environmental Awareness and cleaning campaigns in schools and cemeteries in conjunction with councillors, CWP's and EPWP's. The campaigns were conducted in the following areas:

- Jafta primary school
- Zenzeleni secondary school
- Motetema cemetery
- Groblersdal landfill site

Table 5: Distribution of skips (Rented skip bins on monthly basis)

Area	No. of containers	WARD	Frequency of collection
Mall @ Moutsiya	1	4	As and when is required
Philadelphia hospital	4	6	As and when is required
Moutse Mall	3	11	As and when is required
Cashbuild Moutse	1	11	As and when is required
Game Centre	1	13	As and when is required
New Shoprite	2	13	As and when is required
Old Shoprite	1	13	As and when is required
Cashbuild Groblersdal	1	13	As and when is required
BP Garage	1	13	As and when is required
Shanduka Beverages	1	13	As and when is required
Sasol Garage	1	13	As and when is required
OK Food	1	13	As and when is required
JD group	1	13	As and when is required
Vleismark butchery	1	13	As and when is required
Puma Avant	1	13	As and when is required
Look out Lodge	2	14	As and when is required
Schoeman Boerdery	1	13	As and when is required
Groblersdal mall	6	13	As and when is required
Super spar – Groblersdal mall	2	13	As and when is required

Table 6: Skip bins places at strategically points to address illegal dumping

Area	Number of containers	Ward	Frequency of collection
Groblersdal Taxi rank	3	13	As and when is required
Groblersdal bus terminal	1	13	As and when is required
Marble hall road next to standard bank	1	13	As and when is required
Voortrekker street	2	13	As and when is required
Open space behind quality meat	1	13	As and when is required
Complex next to Nandos	1	13	As and when is required
Home affairs	1	13	As and when is required
Parking opposite Groblersdal library	1	13	As and when is required
EMLM main Office	1	13	As and when is required
Mogaung	1	22	As and when is required
Luckau	1	24	As and when is required
Medupi crèche	1	25	As and when is required
U save Tafelkop	1	26	As and when is required
Tafelkop (Stadium)	1	27	As and when is required
Tafelkop: Boikano disability center	1	28	As and when is required
Tafelkop – Motetema road	1	R579	As and when is required

Table 7: Level of service for refuse removal for households

Service Area/Suburb	Collection Day			
		2015/2016	2016/2017	2017/2018
Roosenekal	Monday & Thursday	578	578	578
Groblersdal A and B	Tuesday - A Thursday - B	1300	1300	1300
Hlogotlou A, B and RDP	Wednesday - A Friday - B and RDP	3220	3220	3220
Motetema	Tuesday	1142	1142	1142
TOTAL		9578	9578	9578

Table 8: Employees for Solid Waste Management Services

Employees: Solid Waste Management Services					
Job Level task grades	2016/17		2017/18		
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
4 – 6	11	58	11	47	81%
7 – 9	07	10	07	03	30%
10 – 12	01	03	01	02	67%
13 – 15	01	01	01	0	0%
19 – 20	01	01	01	0	0%
Total	22	73	22	51	71%

3.2.4 FREE BASIC SERVICES AND INDIGENT SUPPORT

EMLM has an indigent policy in place which outlines criteria for registering indigents. Free basic electricity is the only benefit that municipality provides to indigents households. The number of indigent registered in the financial year under review increased to 10028 (9933 in 2016/17 financial year) only 1967 were configured by Eskom to receive free basic electricity which is an increase from 2016/17 financial year. Municipality provides free basic electricity to both Eskom- and municipal-licensed areas. Municipality budgeted R1, 260 million for free basic electricity and the actual expenditure thereof amounted to R663 thousand by the end of the financial year.

Graph 2: Free Basic Electricity beneficiaries

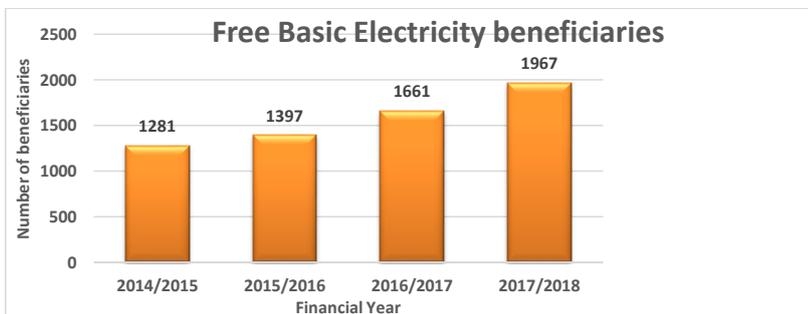


Table 9: Financial Performance 2017/18: Cost to Municipality of Free Basic Services Delivered.

Financial Performance 2017/2018: Cost to Municipality of Free Basic Services Delivered						
R'000						
Services Delivered	2015/16	2016/17	2017/2018			
	Actuals	Actuals	Original Budget	Adjustment budget	Actuals	Variance to Budget
Electricity	R195	R195	R2,000	R1,260	R663	R596
Mayor and Council: Mayor	R 0	R 0	R213	R213	R177	R34
Waste Management (Solid Waste)	R 0	R 0	R0	R0	R0	R0
Total	R1 000	R195	R2,213	R1,473	R840	R630

COMPONENT B: ROAD TRANSPORT

3.3 TRANSPORT OVERVIEW

EMLM has one mode of transport: which is road transport. Communities depend on buses, taxis and their own cars for transportation. There are two bus companies within the municipality, namely Great North Transport and PUTCO. Great North Buses provide services locally in all 31 wards and PUTCO Buses provide services from Groblersdal and Moutse area to City of Tshwane on daily basis. PUTCO service in Groblersdal is available only in the morning and afternoon as compared to Moutse area where the service to City of Tshwane is available the whole day. Most community members rely on buses as the cheapest mode of transport and few utilises taxis and their own cars as mode of transport. Buses are available in all 31 wards to commute people to their destination. Most community members rely on bus services because of their accessibility to remote areas as compared to taxis that use main roads only. The municipality has appointed a service provider for the development of roads and storm water master plan, the objectives is to get the maintenance plan, conditional assessment of the roads and priority list in terms of maintaining and upgrading the municipal roads.

3.3.1 PERFORMANCE ON ROADS

The municipality has a backlog of 1305.65km of gravel roads and 6.21km of roads were constructed during the year under review. 6.21km of roads are surfaced since the start of the current political term with MIG and EMLM fund to eradicate backlog. The total capital budget of municipality was R77 301 754 that was adjusted upwards to R110 949 069 during the special adjustment budget and the actual expenditure was R108 124 941. The municipality has gravel road programme in place. Roads and Storm water are key Municipal functions. Most roads within the Municipality are in a state of decay, with provincial roads in dire need for resealing and surfacing. Gravel roads are also a challenge as most are inaccessible due to lack of storm water controls. The municipality extended the maintenance teams to accelerate its services to every ward through satellite offices. The long term strategy of the Municipality is to surface roads within the municipal area even though the Municipality relies on Grants for roads projects. To improve accessibility to villages, 0km has been regavelled and 641km bladed.

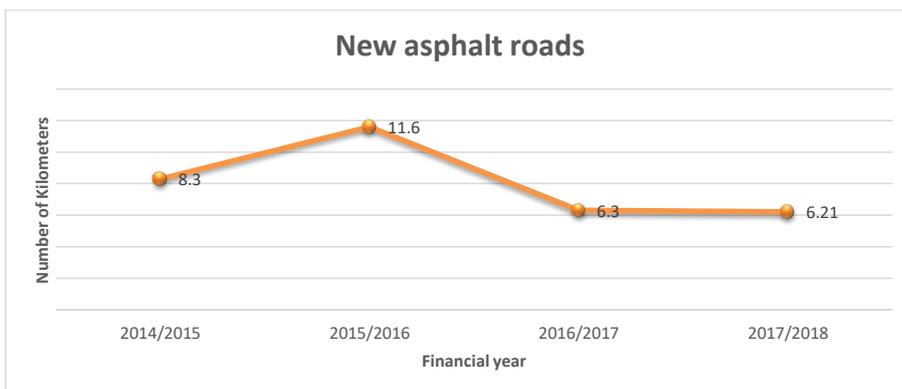
Table 10: Gravelled and asphalted roads

Gravel Road Infrastructure				
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to asphalt surfaced roads	Kilometres Gravel roads graded /maintained
2013/14	1338.15km	0km	5.6km	101.25km
2014/15	1329.85km	15km	8.3km	285km
2015/16	1318.25km	0km	11.6km	153km
2016/17	1311.95km	0km	6.3km	573km (Bladed)
2017/18	1305.65km	0km	6.21km	641km (Bladed)

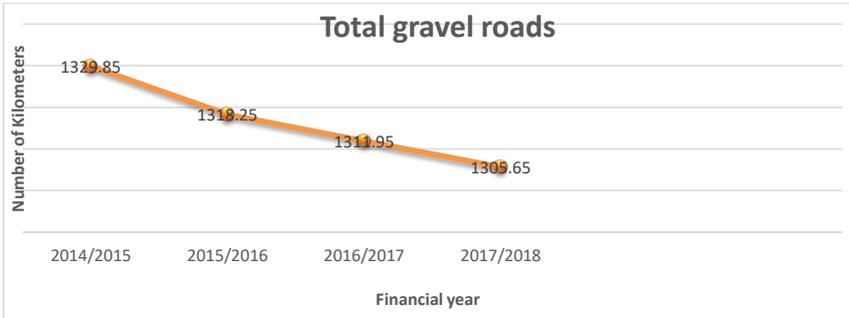
Table 11: Asphalted Road Infrastructure

Asphalted Road Infrastructure				
	Total roads (backlog)	New asphalt / surfaced roads	Existing asphalt roads re-surfaced	Kilometres Asphalt roads maintained
2013/14	1338.15km	5.6km	0km	6km
2014/15	1329.85km	8.3km	1km	1km
2015/16	1318.25km	11.6km	0km	0km
2016/17	1311.95km	6.3km	0km	0km
2017/18	1305.65km	6.21km	4.5km	4.6km

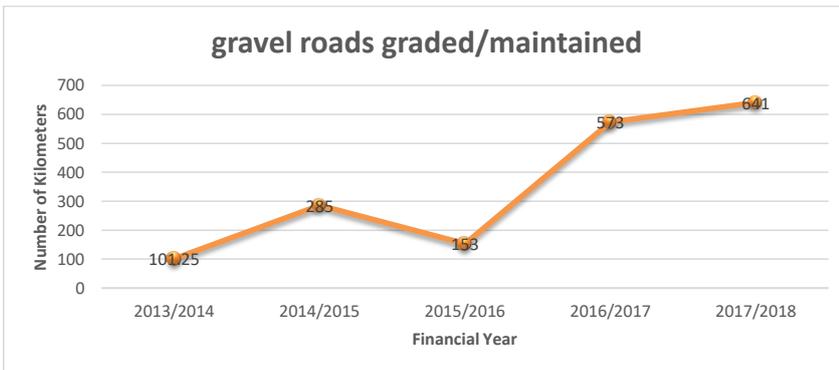
Graph 3: New asphalt road constructed



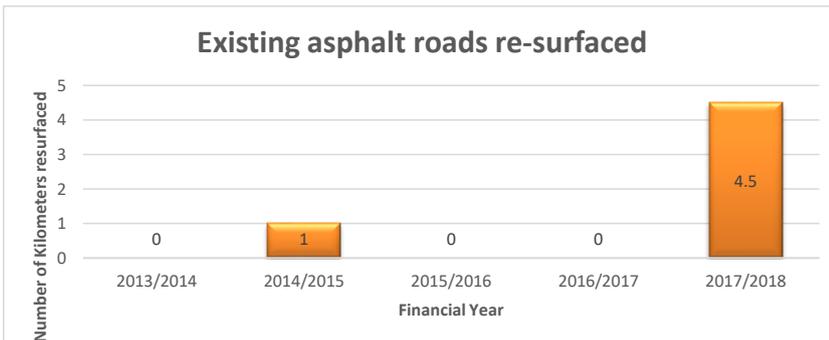
Graph 4: Total Gravel roads



Graph 5: Gravel roads graded/ maintained



Graph 6: Existing asphalt roads re-surfaced



Graph 7: Asphalt roads maintained



Graph 8: Development of municipal roads

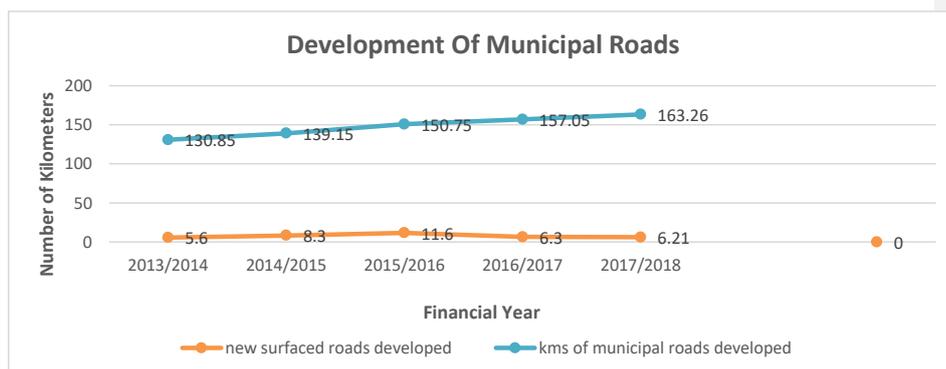


Table 12: Roads and stormwater services employees

Employees: Roads and storm water services					
Job Level task grade	2016/17	2017/2018			
	Employees	posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
4 – 6	68	84	64	20	23%
7 – 9	01	06	06	0	0%
10 - 12	0	02	01	01	50%
13 - 15	02	02	01	01	50%
Total	71	94	72	22	23%

Table 13: Development of municipal roads

Development of municipal roads as required	new surfaced roads	km of municipal roads developed
2013/2014	5.6km	130.85km
2014/2015	8.3km	139.15km
2015/2016	11.6 km	150.75km
2016/2017	6.3km	157.05km
2017/2018	6.21km	163.26km

Table 14: Capital Expenditure for road services

Capital Expenditure 2017/18: Road Services					
R' 000					
Capital Projects	2017/18				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Source of funding
Kgaphamadi Bus Route	5,263	5,263	5,153	110	MIG
Kgoshi Rammupudu Road	8,924	8,756	8,482	274	MIG
Mathula Bus Road	8,411	7,991	7,952	39	MIG
Zaaiplaas JJ Road	4,386	5,132	5,040	93	MIG
Tambo / Walter Sisulu Road	5,446	5,288	5,197	91	MIG
Naganeng Bus Road	10,526	27,866	27,298	568	MIG
Development of Fleet Centre / Workshop	3,947	1,143	105	1,332	Revenue
Hlogotlou Streets Surfacing	3,333	5,844	5,830	14	Revenue
Marapong Bridge	-	1,584	1,583	1	Revenue
Rehabilitation of Dikgalaopeng Road	877	1,754	1,805	(50)	Revenue
Groblerdsdal Roads and Streets (Renewal)	2,632	5,632	7,386	(1754)	Revenue
Klip and Kanaal	-	186	186	-	Revenue
Mogaung	-	5,197	5,016	181	MIG
Laersdrift road	-	323	321	2	MIG
Hlogotlou stadium	-	8,079	8,079	-	MIG

3.3.2 MUNICIPAL INFRASTRUCTURE GRANT EXPENDITURE

Table 15: Municipal infrastructure grant expenditure

Municipal Infrastructure Grant (MIG)* Expenditure 2017/2018 on Service backlogs R' 000						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Original Budget	Adjustment Budget	
Infrastructure - Road transport						
<i>Roads, Pavements & Bridges</i>	R49,000	R64,373	R63,555	(R15,457)	R818	
<i>Storm water</i>	R0	R0	R0	R0	R0	
Infrastructure - Electricity						
<i>Generation</i>	R0	R0	R0	R0	R0	
<i>Street Lighting</i>	R0	R0	R0	R0	R0	
Infrastructure - Other						
<i>Transportation</i>	R0	R0	R0	R0	R0	
<i>Gas</i>	R0	R0	R0	R0	R0	
Other Specify:						
Sports - Outdoor	R0	R8,079	R8,079	(R8,079)	R0	
Street Parking	R0	R0	R0	R0	R0	
Waste Management	R0	R0	R0	R0	R0	
Total	R 49,000	R72,452	R71,634	(R22,634)	R818	

COMPONENT C: PLANNING AND DEVELOPMENT

3.4 Departmental Overview

The core functions of Development Planning department are as follows;

- Spatial Planning and Land Use Management,
- Upholding building regulations to promote uniform standards in terms of building of structures as per the provision of National Building Regulations and Building Standards Act (103:1977).
- Property Management
- Promoting Local Economic Development

The total number of land use and land development applications received and processed within a period of 90 days are thirty-two (32). Those applications were in the form of rezoning, subdivisions, consolidations, alienation, removal of restrictive conditions, township establishments, consent uses, leasing of municipal land and way-leave services.

Table 16: The processed Land Use Applications

ITEM NO	Description
DP17/18-01	Proposed subdivision, consolidation and simultaneous rezoning of part of portion 0 and part of portion 2 of farm Frishgewaad 131 js in accordance to the subdivision of agricultural land act (70:1970) reading together with the EMLM spatial planning and land use management by-law (2016).
DP17/18-02	Proposed transfer of erf 1039 Elandsdoorn "a" township
DP17/18-03	Proposed removal of restrictive conditions on title in terms of section 63 of the emlm spatial planning and land use management by-law (2016) reading together with section 41(2) of the spatial planning and land use management act (16:213). The remainder of erf 1807, Groblersdal.
DP17/18-05	Proposed removal of restrictive conditions on title and simultaneous rezoning of erf 119 Groblersdal extension 1 in accordance with section 56 (1) of the town planning and township ordinance (15:1986), reading together with section 62 of the EMLM spatial planning & land use management by-law (2016)
DP17/18-17	Proposed lease of motetema community hall (part of erf 677 Motetema "a" township)
DP17/18-20	Proposed permission to use part of erf 403 on portion 13 of farm Klipbank (Masakaneng) as a place of worship.
DP17/18-23	Proposed subdivision of the remainder of portion 4 (creating portion 27) of farm luckau 127 js in accordance with the emlm spatial planning and land use management by-law (2016)
DP17/18-24	Proposed acquisition of erf 1016 & 1017, Hlogotlou "B" township
DP17/18-25	Proposed acquisition of erf 1015, Hlogotlou "B" township
DP17/18-26	Proposed permission to occupy: part of Elandsdoorn 56js
DP17/18-30	Request for rent-free storage facility by iec
DP17/18-38	Proposed subdivision and rezoning of the remainder of farm Klipbank 26js (to be known as portion 70 of farm Klipbank 26js) in accordance to section 65 and 62 of the emlm spatial planning and land use management –by law (2016)

ITEM NO	Description
DP17/18-39	Proposed township formalisation in accordance to chapter 5 of the EMLM spatial planning and land use management by-law (2016): remainder of portion 4 of farm Goederede 60js (Zuma Park)
DP17/18-37	Proposed requisition of outdoor advertising rights on erf 768, extension 12 by Groblersdal taxi association
DP17/18-46	Proposed consolidation of portion 7 of erf 634 with the remainder and subsequent subdivision creating portions 9 to 33 of erf 634 of the Groblersdal ext 9 in terms of emlm spatial planning and land use management by-law (2016)
DP17/17-47	Proposed industrial township establishment on portion 26 of Farm Klipbank 26js
DP17/18-48	Proposed lease of erf 768 Groblersdal extension 12, known as taxi rank to operate a private primary health care clinic
DP17/18-51	Proposed amendment or cancellation of approved subdivision plan of the remainder of portion 4 of farm luckau 127 js as per provision of section 68 of emlm spatial planning and land use management by-law and proposed consolidation and subsequent subdivision of portion 4 and portion 9 of farm luckau 127js in terms of section 71 and 65 of EMLM spluma-by law (2016) , read together with the subdivision of agricultural land act, 1970 (act 70 of 1970)
DP17/18-53	Proposed application to free lease and establishment of offices for fully functional nyda branch in Elias Motsoaledi Local Municipality
DP17/18-62	Proposed rezoning of erf 145 laersdrif as per provision of section 62 of EMLM spatial planning and land use management by-law (2016)
DP17/18-66	Proposed rezoning of erf 537 Groblersdal ext 7 in accordance with section 62 of the emlm spatial planning and land use management by-law (2016)
DP17/18-67	Proposed removal of restrictive conditions on title in terms of section 63 of emlm spatial planning and land use management by-law (2016) and simultaneously rezoning of erf 119 Groblersdal in accordance with section 56(1) of the town planning and township ordinance (15:1986) reading together with section 62 of emlm spluma by-law (2016)
Departmental	Propose wayleave, haaroff and chris wild street Groblersdal
Departmental	Proposed wayleave (underground cable), erf 280 & 290 Groblersdal
Departmental	Proposed wayleave (sewer connection), erf 280 Groblersdal
Departmental	Proposed consent use of portion 97 of erf 766 Groblersdal
Departmental	Proposed wayleave (side walk), erf 280 Groblersdal
Departmental	Proposed special consent in terms of section 74 of emlm spatial planning and land use management by-law (2016), portion 29 Uitspanning 38js.
Departmental	Proposed special consent in terms of section 74 of emlm spatial planning and land use management by-law (2016), portion 1 of Zoetmelksfontein 36js
Departmental	Proposed special consent in terms of section 74 of emlm spatial planning and land use management by-law (2016), erf 254 Groblersdal ext 2
Departmental	Proposed special consent in terms of section 74 of emlm spatial planning and land use management by-law (2016), remainder of farm Walkraal 35js.
Departmental	Proposed wayleave , erf 818 Groblersdal.

Since the development planning department is the custodian of land use and land development management, the implementation of Spatial Planning and Land Use Management (SPLUMA), Act no 16 of 2013 is at the core of the departmental functions. In supporting the traditional authorities on proper planning for human settlements, the municipality has undertaken the process of demarcating sites for the Bantwane (at Tambo village), Bakgaga ba Kopa (at Tafelkop) and Matlala Lehwelere (GaMatlala village) Traditional authority respectively. These undertakings seek to create and foster a sustainable and uniform use of land.

Presumably the above arrangement will result in cheaper installation of engineering services (i.e. water, sewer, electricity, storm water and internal roads) and solid waste.

Challenges and Opportunities

This entails problems that currently experienced by the local authority and have a bearing in land development matters in general. In addition, opportunities to that effect are also tabled in order to privilege the community with possible opportunities the municipality is likely to harness.

Challenges

- Illegal selling of municipal and or state owned land by unauthorised people,
- Inadequate business and industrial sites,
- Mushrooming of informal settlements,
- Poorly managed government owned properties i.e. houses that are owned by the Department of Public Works in Groblersdal town.
- Land invasion

Opportunities

- Agriculture potential
- Groblersdal - a provincial growth point, it is also host to strategic roads, i.e. the R25, N11 that provide accessibility to major urban centres
- Availability of municipal land for development.

Table 17: Employees for Planning Services

Job Level	2017/18			
	Posts (No)	Employees (No)	Vacancies - fulltime equivalents (No)	Vacancies (% of total posts)
7 – 9	2	1	1	50%
10 – 12	2	1	1	50%
13 – 15	2	1	1	50%
16 – 18	1	1	0	0%
Total	7	4	3	43%

3.4.1 Local Economic Development

The purpose of Local Economic Development (LED) unit is to build up the economic capacity of a local area in order to improve its economic future and the quality of life for all. The LED unit facilitates the processes by which public, business and nongovernmental sector partners work collectively to create better conditions for economic growth and employment generation. In essence the unit endeavours to create a conducive environment for the sustainable growth and development of Small, Medium and Micro Enterprises (SMMEs), implementing Job Creation initiatives i.e. EPWP, CWP and e.t.c.

Some of the activities in pursuit of the above are as follows;

3.4.1.1 Business Compliance and Procurement Seminar

On the 7th of November 2017, the LED unit within the municipality in collaboration Sekhukhune District Municipality has organised a one-day Seminar on Business Compliance and procurement. These was as a response to the fact that the majority of SMMEs within Elias Motsoaledi Local Municipality are not in compliance with legal laws and regulatory frameworks that govern procurement of goods and services within the country. The purpose was to share information with SMMEs, Co-operatives, Rural and Township enterprises on business compliance and government procurement systems with the aim to ensure that the targeted enterprises understand and comply with relevant legislations and unlock the challenges faced by businesses in order to improve access to services at local level.

Business compliance refers to the companies obeying all of the legal laws and regulations in regard to how they manage their business entity, their staff and treatment of their consumers. SMME's and registered businesses are required by law to adopt compliance controls and meet all necessary legal requirements. Compliance and regulation controls is still a challenge on the part of our SMME's and upcoming entrepreneurs.

The seminar was a one-day event with a positive outcome of 205 delegates from different institutions and enterprises throughout the municipality and nearby municipalities, hosted at Sedupe Sa Kopa Guesthouse at Tafelkop. The seminar focused on the following topics:

- Tax Compliance and related regulations
- UIF, COIDA registration and letter of good standing
- SMMEs and Cooperatives governance and annual returns
- Quality assurance

3.4.1.2 Yellow Arum Lily Festival

Yellow Arum Lily festival is an annual event organised by Rosenekaal Tourism Association, Elias Motsoaledi Local Municipality and Limpopo Tourism Association, the 2017 event was organized on the last weekend of November started from the 24th -26th of November. The event was hosted at Roseekaal Primary school in Elias Motsoaledi Local Municipality. The overall objective was to popularize the event and attract visitors to come to Rosenekaal to celebrate the flower called Yellow Arum Lily. The Yellow Arum Lily is a unique flower which grows in the Roosenekal area, especially in the rocky outcrops of Steenkampsberg Mountain, celebrated for its magnificent springtime display.

Apart from celebrating and admiring this floral phenomenon, the tourists have enjoyed different activities which ranged from bike race, beer garden, miss yellow arum lily festival, baby photo competition and antique valuation. The 2017 event has improved quite significantly as it has managed to attract over thousand (1000) visitors across the country, mainly from Gauteng, Mpumalanga and Limpopo. The festival is considered as one of the main tourist attraction within the municipal area.

Participants respond regarding the festival was positive as it was able to foster community pride, teach people new things, and strengthen relationships. The festival was a success as all participants were looking forward to next year's event. First time visitors were very much impressed with the whole layout of the festival and had a very fruitful experience with this exciting local attraction within borders of the municipality.

3.4.1.3 SMMEs Training Workshop

In order to build up economic capacity of local area, the LED unit in conjunction with Limpopo Economic Development Agency has organised a yearly training program targeting SMMEs and cooperatives. These was done with an objective to train SMMEs and cooperatives to be able to operate their business activities in a more efficient and effective mannner. The 70 delagates from different enterprises attended the business training programms structured as follows:

- Practical Costing & Pricing: 25-26/04/2017
- Basic Accounting Practices: 30-31/05/2017
- Manage Finance: 29-30/06/2017
- Basic Financial Statemets: 27-28/07/2017
- Customer Care: 28-29/09/2017
- Income Tax: 26-27/10/2017
- Tendering: 28-30/11/2017
- Project Management: 24-26/01/2018
- Business Plan: 26-27/04/2018

3.4.1.4 E-Portal Workshop

EMLM LED unit has organised a workshop with Provincial Treasury on the 19th of April 2018 in Elias Motsoaledi Local Municipality Chamber. The workshop aimed at ensuring that all potential service providers has an easy access to advertised bids and are provided with an opportunity to supply PFMA complaint institutions with goods and services as they may require. The 178 members of SMMEs who attended the session were demonstrated on how to access the information on all tenders made by all pulic sector institutions. The workshop focused on capacitating SMMEs on the importance of accessing tenders online. The E-portal provides a single point of access to information on all tenders made by all public sector organisations at all spheres of government.

3.4.1.5 Agricultural Seminar

Agricultural seminar was organised on the 23rd of May 2018 as a joint collaboration between Elias Motsoaledi Local Municipality and Sekhukhune District Municipality with an aim to unlock the challenges encountered by small scale farmers. The challenges which was addressed by the presenters during the seminar includes issues of lack of access to finance, production inputs, markets and low level of skills amongst the emerging farmers. The overall objective for the seminar was to capacitate small scale farmers to be able produce sufficient good quality products for the markets in order to generate sufficient revenue to sustain their farming enterprises.

The seminar has capacitated over 264 emerging farmers across the municipality. The presenters were officials from Agricultural Research Council, National Agricultural Marketing Council, Small Enterprise Development Agency, Land bank, Mac Cain, Technoserve, NTK and Department of Rural Development and Land Reform.

3.4.1.6 Groblersdal Mall Development

On the 26 October 2017, a ground breaking retail development which covers an area of about 34 288 m² was official opened in Groblersdal, Elias Motsoaledi Local Municipality. The development with more than 85 stores offers shoppers in the region the opportunity to access a wide variety of retail offerings, brands and serives. Groblersdal Mall may be the catalyst for future growth in the regional node of Groblersdal and surrounding arears. The mall's first phase of development has created more than 1000 job opportunities for unemployed local people during construction and post construction.

Table 18: Jobs created through CWP

Job creation through CWP*		
Year	No. of Wards	Participants
2014/2015	13	500
2015/2016	29	768
2016/2017	30	1264
2017/2018	31	1181

*- Community Works Programme

Table 19: Jobs created through EPWP

Job creation through EPWP* Projects		
Year	EPWP Projects No	Jobs created through EPWP Projects No
2014/2015	17	421
2015/2016	9	99
2016/2017	3	373
2017/2018	3	370

* - Extended Public Works Programme

Table 20: Employees for Local Economic Development

Employees: Local Economic Development				
Job Level	2017/2018			
	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
4 – 6	1	0	1	100%
7 – 9	1	1	0	0%
10 – 12	2	1	1	50%
13 – 15	1	1	0	0%
19 – 20	0	0	0	0%
Total	5	3	2	40%

COMPONENT D: COMMUNITY AND SOCIAL SERVICES

3.5 Overview

3.5.1 LIBRARIES

Municipality operates library services in Groblersdal, Roosenekaal and Sephaku village to improve the culture of learning.

Table 21: Employees for libraries

Employees: Libraries					
Job Level task grades	2017/18				
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
4 - 6	0	0	0	0	0
7 - 9	0	03	0	0 3	0%
10 - 12	03	03	03	0 3	100%
16 - 18	0	0	0	0	0
Total	03	06	03	0 3	100%

3.5.2 CEMETERIES

The municipality has a total number of 84 cemeteries and only 04 are well maintained which are: Groblersdal, Roosenekaal, Motetema and Hlogotlou. Cemeteries in rural areas are without fencing and ablution facilities. The municipality is responsible for cleaning and cutting grass in cemeteries as and when the service is required. There is a grave digging service in Groblersdal cemeteries only and in other wards, graves are dug by community members.

3.5.3 SAFETY AND SECURITY

3.5.3.1 Traffic

The Municipality provides public safety services through effective and informed Law-enforcement of the National Road Traffic Act, National Land Transport Act, National Land Transport Transition Act and the Municipal By-Laws. Other services provided also include but are not limited to escorts and point duties that promote the free flow of traffic at accidents and events or marches. The Traffic Division also aims at having a well-informed and educated public by working together with the Limpopo Department of Transport (Road Safety division) in their Educational and Road Safety programs.

The Municipality Complement Traffic Officers with a vehicle allowance to execute their official duties, resulting in the availability of sufficient Traffic vehicles at all times with no maintenance cost for council. The Traffic division provide a 24-hour service to the public, by working 12-hour shifts. This ensures vehicle and pedestrian traffic are controlled effectively (24) twenty-four hours a day (365) three hundred and sixty-five days a year. This initiative curbes unnessasary overtime and traffic officers are complimented with a shift allowance to cover the hours worked.

The vast increase in vehicle population and limited resources resulted in the Municipality embarking on a project to outsource speed and red light law enforcement cameras by effectively executing speed law enforcement at 20 identified hot spots in the area of jurisdiction of Elias Motsoaledi Local Municipality. The Speed law enforcement projects effectively issue an average of 16 000 transgressors with penalties, that not only affects speed calming but also contributes tremendously to the revenue of the Municipality.

The safety and security of Elias Motsoaledi community is also receiving priority attention through the surveillance project the Public Safety division in collaboration with the Community Safety Forum (CSF) and SAPS are embarking on. The project is to install (CCTV) surveillance- and License Plate Recognition cameras for Groblersdal central business area and all entering and exit routes with a central control room to monitor them and communicate information of transgressors to Traffic Officers on duty. The aim is to develop a centralized control room to monitor and control the safety and security of the community and ensure the business area is crime free.

Joint operations with Limpopo Provincial Department of Transport and the SAPS aim to reduce accidents during the festive seasons that include the Easter - and Christmas holidays.

Table 23: Law Enforcement statistics

Description	2015/ 2016	VALUE	2016/ 2017	VALUE	2017/2 018	VALUE
Total Section 56 issued	5 498	R 5 873 300.00	5 886	R 5 643 800.00	3 974	R 4 541 750.00
Total Section 341 issued	1 029	R 789 800.00	1 530	R 1 023 000.00	117	R 88 000.00
Total Camera fines printed	0	0	68 579	R 50 003 500.00	100 854	R 77 911 050.00
Total Section 56 paid	1 303	R 496 746.00	1 169	R 515 870.00	789	R 648 030.00
Total Section 341 paid	105	R 33 850.00	53	R 31 150.00	12	R 8 800.00
Total Camera fines paid	0	0	3 714	R 1 953 015.00	11 623	R 6 684 828.00
Total Section 56 withdrawn	936	R 587 500.00	1 142	R 857 500.00	1 441	R 1 315 750.00
Total Section 341 withdrawn	130	R 51 500.00	327	R 182 700.00	6	R 6 750.00
Total Camera fines closed			11 742	R 8 553 500.00	13 841	R 10 947 800.00
Warrants	482	R 485 950.00	1 528	R 1 698 700.00	1 423	R 1 823 250.00
Total Section 56 outstanding	2 678	R 2 691 600.00	2 514	R 2 741 300.00	1 744	R 2 229 500.00
Total Camera fines outstanding	0	0	53 123	R 39 496 985.00	75 390	R 60 278 422.00
Total Section 341 outstanding	792	R 608 700.00	1 148	R 796 000.00	107	R 78 750.00

3.5.3.2 Licensing

Elias Motsoaledi Local Municipality is a registered Registration Authority with a Grade A Driving License Testing Facility and a non-functioning Grade A Vehicle Testing Facility. The Licensing Division is a core revenue generating part of the municipality with a well-developed organizational structure to ensure uninterrupted, effective and efficient service to the public. The municipality uses electronic Learners License. The electronic learners' license is the corrective measure implemented to curb corruption in the DLTC. The system is user-friendly and 100% fair and has been found to eliminate fraud and corruption in the Learners License tests.

The table below provides the Learner and Driving License statistics for the past three financial years:

Table 24: Learners licence information

Description	2015/2016	2016/2017	2017/2018
number of learners application received	1194	1330	902
number of learners licence passed	755	806	510
number of learners licence failed	354	473	349

Table 25: Driver's license information

Description	2015/2016	2016/2017	2017/2018
number of drivers licence application received	1295	1482	1813
number of drivers licence passed	1041	1228	1581
number of drivers licence failed	166	127	138

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

3.6 EXECUTIVE AND COUNCIL

Executive committee is the principal committee of the council which receives reports from the other committees of the council and which must forward these reports together with its recommendations to the council when it cannot dispose of the matter in terms of its delegated powers. The executive committee must identify the needs of the municipality, review and evaluate those needs in order of priority. The committee recommends to municipal council strategies, programmes and services to address priority needs through the integrated development plan and estimates of revenue and expenditure, taking into account any applicable national and provincial development plans.

The municipality comprises of three service delivery priorities which is the roads, waste management and electricity. The municipality is having 1352 kilometer of roads. Due to the vastness and rural nature of the municipality, priority is given to roads functions to ensure that internal roads are maintained for accessibility to community members for them to access municipal services. 6.21km of roads were completely surphased through MIG grant and internal funding in the year under review.

3.7 HUMAN RESOURCE SERVICES

Human resource comprises of occupational health services, labour relations, administration, payroll and ICT units. It is responsible for the recruitment processes, leave administration, disciplinary procedures, skills development, pay roll, ICT and labour relation issues.

3.8 INFORMATION TECHNOLOGY

EMLM has ICT unit in place with the total number of 07 officials and most of the services are outsourced. ICT unit is responsible for running daily, weekly, monthly data and backups. It ensures that municipal website is always functional and provides user support. There is a helpdesk where all ICT related queries are forwarded through

emails and Technicians will respond to those queries in sufficient time. ICT unit ensures that network is always available to all municipal applications such as Munsoft, emails, internet, payroll system and leave system for efficient and effective service delivery.

Table 26: Employees for ICT unit

Employees: ICT Services (how many employees on the listed task grades and vacancies)				
Job Level	2017/2018			
	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	%
4 - 6	1	1	0	0%
7 - 9	0	0	0	0
10 - 12	5	4	1	20%
13 - 15	1	1	0	0%
19 - 20	0	0	0	0
Total	7	6	1	14%

Table 27: Capital expenditure for ICT unit

Capital Expenditure 2017/2018: ICT Services					
Capital Projects	2017/18				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
Computer Equipment	300 000	800 000	700 232.90	99 767.10	700 232.90

COMPONENT J : PERFORMANCE REPORT (INSTITUTIONAL SCORECARD)

DEVELOPMENT PLANNING DEPARTMENT

KPA 1: SPATIAL DEVELOPMENT ANALYSIS AND RATIONALE
Strategic Goal: Integrated Human Settlement

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial Action	Evidence	Achieved / Not achieved
To provide a systematic integrated spatial / land development policy	Land Use Management	Number of informal settlements targeted for upgrading (Zuma Park)	500 000	500 000	500 000	5	1	site demarcation completed	none	none	demarcation application	Achieved
		% Development of a Spatial Development Framework	500 000	461 000	461 000	New	100%	50% draft SDF in place	Prolonged consultation processes	The SDF was approved on 24 July 2018	approved SDF and council resolution	Not Achieved
		% of Site demarcation projects completed (Ba-Kopa, Ntwane, Ga-Matlala Lehwele)	1 000 000	1 000 000	1 000 000	50%	100%	Approved General Plans	none	none	approved General Plan by Surveyor General	achieved
		% projects implemented based on SPLUMA	300 000	300 000	300 000	50%	100%	100%	none	none	land use application register	achieved

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial Action	Evidence	Achieved / Not achieved
To provide a systematic integrated spatial / land development policy	Land Use Management	% of land use applications received and processed within 90 days	n/a	n/a	n/a	100%	100%	100%	none	none	land use application register	achieved
Increase regularisation of built environment	Compliance with National building regulations	% of new building plans of less than 500 square metres assessed within 10 days of receipt of plans	n/a	n/a	n/a	100%	100%	99%	One plan was assessed on the 11 th day.	To ensure that we stick to turn around time of 10 days	building plans application register	Not achieved
		% of new building plans of more than 500 square meters assessed within 28 days of receipt of plans	n/a	n/a	n/a	100%	100%	100%	none	none	building plans application register	achieved
		% of inspections conducted on building construction with an approved plan to ensure compliance with National Building Regulations and Building Standards	n/a	n/a	n/a	100%	100%	100%	none	none	inspection report	achieved

KPA 3: LOCAL ECONOMIC DEVELOPMENT
Strategic Goal: Growing Inclusive Economy

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	annual target	2017/18			Evidence	Achieved / Not achieved
								Progress to date	Challenges	Remedial Action		
To facilitate economic growth and sustainable job creation	EPWP	Number of job opportunities provided through EPWP grant by 30 June 2018 (GKPI)	EPWP grant	EPWP grant	EPWP grant	451	69	69	none	none	List of approved appointees	achieved
	Economic growth and development	Number of networking events held by 30 June 2018	opex	opex	opex	new	2	3 networking events hosted	none	none	reports and attendance registers	achieved
		Number of SMME's and Co-operatives capacity building workshops held by 30 June 2018	Opex	Opex	Opex	new	4	13 capacity building workshop for cooperatives/ SMMEs took place	none	none	reports and attendance registers	achieved
		Review of LED Strategy	500	500	0	1	1	no progress	non reactive bidders delays appointment	re-advertisement to be done	Approved LED strategy and council resolution	not achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic Goal: Sound Governance

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	annual target	2017/18			Evidence	Achieved / Not achieved
								Progress to date	Challenges	Remedial Action		
To create a culture of accountability and transparency	Audit	Obtain an Unqualified Auditor General opinion for the 2017/18 financial year	n/a	n/a	n/a	Qualified Opinion	unqualified opinion	qualified opinion	MSCOA migration resulting with the misclassification on accounts, unknown properties on the valuation roll, SCM and Revenue	Implementation of audit action plan	AGSA audit report	Not achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2018 (Dev. Planning Dept.)	n/a	n/a	n/a	New	100%	100%	none	none	audit action plan	Achieved

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	annual target	2017/18			Evidence	Achieved / Not achieved
								Progress to date	Challenges	Remedial Action		
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Dev. Planning Dept.)	n/a	n/a	n/a	90%	100%	100%	none	none	quarterly risk assessment report	Achieved

CORPORATE SERVICES DEPARTMENT

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION
Strategic Goal: Capacitated and Effective Human Capital

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2017/2018				Evidence	Achieved / Not Achieved
						Annual Target	Progress to date	Challenges	Remedial Actions		
To attract, develop and retain ethical and best human capital	Organizational Development	Number of people from employment equity target groups employed in the three highest level of management in compliance with a municipality's approved employment equity plan (GKPI)	Opex	Opex	0	3	6 people from employment equity target groups employed in the three highest level of management namely Maredi RM, Kegopotsemang GE, Kgwale MM, Matumane N, Matlala MV and Maboia JM	None	None	Appointment letters	Achieved
		% of budget spent implementing the Workplace Skills Plan by the 30 Jun 2018 (GKPI)	Opex	Opex	1%	1%	0.9% (i.e. R1,116,618 / 126, 137, 000) of the employees' payroll budget spent implementing the Workplace Skills Plan by the 30 June 2018 ito s30 of Skills Development	Attributable breakdown of expenditure per Department: *MM:36% *DVP:48% *ES:53% *Com Serv:57% *Corp:58% *INFR:68% *BTO:96%	Engagement with underperforming departments to prioritise & leverage employees' training including training of low level employees.	*Section 71 Report *Training Budget Performance Summary	Achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2017/2018				Evidence	Achieved / Not Achieved
						Annual Target	Progress to date	Challenges	Remedial Actions		
							Act 97 of 1998				
		Submission of Review ICT master plan to council by 30 June 2018	n/a	n/a	1	1	1 reviewed ICT Master Plan submitted and approved by Council by 26th June 2018	None	None	Council Resolution no. C17/18-68 Approved at Ordinary Council Sitting of 26th June 2018	Achieved
		Review organizational structure and align to the IDP and Budget by 30 June 2018	Opex	Opex	1	1	1 reviewed Organisational Structure aligned to IDP/Budget submitted and approved by Council by 29th May 2018	None	None	Council Resolution no. C17/18-82 Approved at Special Council Sitting of 29th May 2018 (copy of organogram available)	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic Goal: Sound Governance

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2016/17	2017/2018				Evidence	Achieved / Not achieved
						annual target	Progress to date	Challenges	Remedial Actions		
To create a culture of accountability and transparency	Audit	Obtain an Unqualified Auditor General opinion for the 2016/17 financial year	n/a	n/a	Qualified Opinion	Unqualified opinion	Qualified Opinion	MSCOA migration resulting with the misclassification on accounts, unknown properties on the valuation roll, SCM and Revenue	Implementation of audit action plan	AGSA audit report	Not achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2018 (Corporate Serv. Dept.)	n/a	n/a	New	100%	86% (i.e. 12/14) of Auditor General matters addressed / resolved	The unresolved matters involved: *Cascading of PMS to employees below s56/57 Managers *Non-compliance with HR Policy	*Consider piloting cascading implementation of individual PMS to Employees below s56/57 (line function managers). *Ensure diligent compliance with HR Policy in future recruitment processes	Audit Action Plan	Not achieved

	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Corporate Serv. Dept.)	n/a	n/a	90%	100%	92% (i.e. 23/25) risk management actions addressed/excluded	ICT risk actions required implementation with financial implications. Insufficient budget contributed to non-implementation of ICT risk actions	Review of Risk Register commensurate with available financial capacity of the municipality	Quarterly Risk Assessment Report	Not achieved
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CORPORATE CAPITAL PROJECTS

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted Budget R 000's 2017-18	Expenditure	Audited Baseline 2016/17	Annual Target 2017/18	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not achieved
n/a	furniture	improved efficiency and effectiveness of the municipal administration	% Purchase of furniture	200 000	500000	44% (i.e. R218,085.00 / R500,004.00) spent on purchase of furniture	100%	100% purchase of furniture	*44% (i.e. R218,085.00 / R500,004.00) spent on purchase of furniture *Requisition submitted to SCM Office	*Delays of SCM processes *Office furniture still in dire demand	Engage SCM office to speed up the procurement of the requested items	Delivery note	Not achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted Budget R 000's 2017-18	Expenditure	Audited Baseline 2016/17	Annual Target 2017/18	Progress to date	Challenges	Remedial Actions	Evidence	Achieved / Not achieved
n/a	computer equipment	Improved efficiency and effectiveness of the municipal administration	% Purchase of computer equipment	300 000	800000	R 248 748	100%	100% purchase of computer equipment	31% (248 748/800 000) purchase of computer equipment	Delayed turnaround time for delivery by services provider	Monitoring and Evaluation has been leveraged to ensure expeditious delivery by service provider	*Delivery note *Project Segment Report	Not Achieved

OFFICE OF MUNICIPAL MANAGER

KPA 2: INSTITUTIONAL DEVELOPMENT AND MUNICIPAL TRANSFORMATION
Strategic Goal: Capacitated and Effective Human Capital

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
Improved efficiency and effectiveness of the Municipal Administration	Performance Management	% of KPIs and projects attaining organisational targets (total organisation) by 30 June 2018	Opex	opex	71%	95%	67%	There are General KPI's that poses performance challenges to the institution. Refer to summary.	to restructure, minimise or remove some of them in the next financial year	performance report	not achieved
		Final SDBIP approved by Mayor within 28 days after approval of Budget	n/a	n/a	1	1	1	none	none	approved SDBIP	Achieved

KPA 3: LOCAL ECONOMIC DEVELOPMENT
Strategic Goal: Growing Inclusive Economy

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To facilitate economic growth and sustainable job creation	EPWP	Grant agreement signed between EMLM and dept. of public works stipulating the EPWP targets	n/a	n/a	new	1	1	none	none	signed grant agreement	achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT
Strategic Goal: Sustainable Financial Viability

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To implement sound Financial management practices	Expenditure	% spend of the Total Operational Budget excluding non-cash items by the 30 June 2018	Opex	Opex	91%	95%	86%	operational projects under corporate and community services no expenditure was realised by the end of June	the projects are planned for the next financial year 2018/2019	section 71	not achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
		Remuneration (Employee Related Costs and Councillors Remuneration) as % of Total Operating Expenditure per quarter	Opex	Opex	New	<39%	<44%	expenditure on overtime realised during January and February 2018 as resolved by council to address roads maintenance and repairs following rainy seasons and December emergency holidays	control of cost drives on employee cost	section 71	Not Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic Goal: Sound Governance

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To strengthen participatory governance within the community	Good Governance and oversight	Submission of Final audited consolidated Annual Report to Council on or before end of January 2018	n/a	n/a	1	1	1	none	none	council resolution	achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
		% of Council meetings resolutions resolved within the prescribed timeframe (3 months)	n/a	n/a	50%	100%	100%	none	none	council resolution	achieved
	IDP Development	Final IDP tabled and approved by Council by the 31 May 2018	n/a	n/a	1	1	1	none	none	council resolution	achieved
To create a culture of accountability and transparency	Audit	Obtain an Unqualified Auditor General opinion for the 2016/17 financial year	n/a	n/a	Qualified Opinion	unqualified opinion	qualified audit opinion	MSCOA migration resulting with the misclassification on accounts, unknown properties on the valuation roll, SCM and Revenue	Implementation of audit action plan	AGSA audit report	Not achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2018 (Total organisation)	n/a	n/a	New	100%	82%	18% in progress -ongoing process of contract management, termination of contracts and updating of contract register	Contract end users to ensure constant reporting of contract activities to legal services.	audit action plan	Not achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Total organization)	n/a	n/a	90%	100%	95%	remaining risk are long term risks	to reduce the target in the next financial year to can accommodate long term risks	quarterly risk assessment report	Not achieved

INFRASTRUCTURE DEPARTMENT

KPA 3: LOCAL ECONOMIC DEVELOPMENT
Strategic Goal: Growing Inclusive Economy

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
							Annual report	Progress to date	Challenges	Remedial action	Evidence	
To facilitate economic growth and sustainable job creation	EPWP	Number of additional jobs to be created using the Expanded Public Works Programme guidelines and other municipal programmes	MIG, INEP	MIG, INEP	MIG, INEP	451	630	468	Unable to reach the Provincial Public Works allocated target+J15	to reduce the target in the 2018/19 financial year	list of approved appointees	Not achieved

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
Strategic Goal: Accessible and Sustainable Infrastructure and Basic Services

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
							Annual target	Progress to date	Challenges	Remedial action	Evidence	
Reduction in the level of Service Delivery backlogs	Electricity	% of households with access to basic levels of electricity by the 30 June 2018 (GKPI)	INEP	600 000	663 614,26	100%	100%	98%	The municipality is wait for the supplier line by Eskom, installation of vending system before installing the meters in order for the municipality to	Application done to Eskom for supplier line and the vending system will be installed in the next financial year	completion certificate	Not achieved

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
							Annual target	Progress to date	Challenges	Remedial action	Evidence	
									be able to sell electricity for Masakaneng community members			
		% development of lighting master plan	opex	600 000	0	New	80%	15%	Delayed receipt of public lighting infrastructure Asset Register information	Market Demand was engaged to assist in fast tracking the process	progress report	Not achieved
		Number of additional households living in formal areas provided with electricity connections	INEP 15 000 000	INEP 15 000 000	14 955 835,75	New	1000	796	Electrification of Masakaneng is at 90% progress, and wait for the supplier line by Eskom	Application for the supplier line submitted to Eskom	beneficiary list and completion certificate	Not achieved
	Roads and storm water	KMs of new paved roads to be built	MIG	MIG	MIG	11.6km	8.6km	8.26km	Naganeng Road is a multi-year project with a total scope of 5.2km and is done in phases	to put the correct kilometres that can be achieved within a financial year	completion certificate	Not achieved
		KMs of roads resurfaced/rehabilitated/resealed	MIG	MIG	MIG	New	2kms	4.5km	None	None	completion certificate	Achieved

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
							Annual target	Progress to date	Challenges	Remedial action	Evidence	
		% Development of roads master plan and maintenance plan	opex	1 500 000	1 208 483,83	New	100%	100%	none	none	roads master plan and maintenance plan	achieved
		Road signs, main holes, temporary bridges and sign boards	0	500 000	165087	new	100%	95%	19 out of 20 items delivered and Delivery note and invoice falls in the financial year 2018/2019	The remaining one item delivery to be confirmed	delivery note and invoice	Not Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT
Strategic Goal: Sustainable Financial Viability

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
							Annual target	Progress to date	Challenges	Remedial action	Evidence	
Reduction in the level of Service Delivery backlogs	Project Management	% development of capital project implementation plan and submit to Municipal Manager for approval by 30 June 2018	Opex	Opex	Opex	New	100%	100%	None	None	capital project implementation plan and submission register	Achieved

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
							Annual target	Progress to date	Challenges	Remedial action	Evidence	
		% spending on MIG funding by the 30 June 2018	MIG	MIG	MIG	100%	100%	100%	None	None	MIG monthly report	Achieved
		% development of roads and lighting master plan (Zero weighted. Projects separated for proper reporting)	2 000 000	0	0	New	(Zero weighted. Projects separated for proper reporting)					

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic Goal: Sound Governance

Strategic Objective	Programme	KPI	Budget Source	Adjustment budget	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
							Annual target	Progress to date	Challenges	Remedial action	Evidence	
To create a culture of accountability and transparency	Audit	Obtain an Unqualified Auditor General opinion for the 2016/17 financial year	n/a	n/a	n/a	Qualified Opinion	unqualified audit opinion	Qualified Opinion	MSCOA migration resulting with the misclassification on accounts, unknown properties on the valuation roll, SCM and Revenue	Implementation of audit action plan	AGSA audit report	Not achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2018 (Infrastructure Dept.)	n/a	n/a	n/a	New	100%	100%	none	none	audit action plan	Achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Infrastructure Dept.)	n/a	n/a	n/a	90%	100%	100%	None	None	quarterly risk assessment report	Achieved

INFRASTRUCTURE CAPITAL PROJECTS

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
25	Electrification of households at Makaepa village	Reduction in the level of service delivery backlogs	% electrification of households in makaepa	710 526	3 912 755	1 275 655,55	new	100%	100% complete, and energized	There are remaining 369 households to be electrified for total cost of R3,7mil	The municipality to avail funds in the next financial year to electrify the remaining households	Completion Certificate	Achieved
	Electrification of households at Thambo village (extension)	Reduction in the level of service delivery backlogs	% electrification of households in Thambo village (extensions)	1 515 789	1 515 789	741 243,74	new	100%	100% complete, and energized	There are remaining 1117 households to be electrified for total cost of R15mil	The municipality to avail funds in the next financial year to electrify the remaining households	Completion Certificate	Achieved
14	Electrification of households at Masakaneng	Reduction in the level of service delivery backlogs	% electrification of households in Masakaneng	4 122 807	515 722	4 022 834,67	new	designs completed and site	90%	None	None	Progress report	Achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
								hand over					
9	Electrification of households at Jabulani D3	Reduction in the level of service delivery backlogs	% electrification of households in Jabulani D3	1 010 526	1 010 526	592 774,73	new	100%	100% complete, and energized	None	None	Completion Certificate	Achieved
21	Electrification of households at Jerusalema	Reduction in the level of service delivery backlogs	% electrification of households in Jerusalema	963 158	116 228	706 526,25	new	100%	100% complete, and energized	None	None	Completion Certificate	Achieved
All wards	Designs for electrification of villages	Reduction in the level of service delivery backlogs	% development of electrification designs	877 193	449 812	0	New	100%	100% complete	None	None	Design Report	Achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
4	Electrification of household at waalkraal A	Reduction in the level of service delivery backlogs	% electrification of households at waalkraal A	2 184 211	2 315 795	2 328 820,65	new	100%	100% complete, and energized	None	None	Completion Certificate	Achieved
8	Electrification of household at Elandsdoorn A	Reduction in the level of service delivery backlogs	% electrification of households at Elandsdoorn A	328 947	851 974	471 709,28	new	100%	100% complete, and energized	None	None	Completion Certificate	Achieved
18	Electrification of households at Matsitsi	Reduction in the level of service delivery backlogs	% electrification of households in matsitsi	1 444 737	2 469 293	2 303 816,24	new	100%	100% complete, and energized	None	None	Completion Certificate	Achieved
20	Hlogotlou street and storm water control	Reduction in the level of service delivery backlogs	% construction of Hlogotlou street and storm water control	3 333 333	5 843 790	5 830 051,43	100%	100%	100% complete	None	None	Completion Certificate	Achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
21	Kgaphamadi construction of bus road, bridge and storm water control PH 1C (1km)	Reduction in the level of service delivery backlogs	% construction of Kgaphamadi bus road, bridge and storm water control PH 1C (700m)	5 263 158	5 263 158	5 152 744,91	100%	100%	74%	The planned was wrongly entered as 1km in the adjusted SDBIP , though the tendered and appointment was 0,74km	Phase one was completed and project continues in phase two (2018/2019)	Completion Certificate	Not Achieved
26	Kgoshi-Rammupudu construction of access road and storm water control PH 1C	Reduction in the level of service delivery backlogs	% construction of kgoshi Rammupudu road	8 924 272	8 756	8 481 502,64	100%	100%	100% complete	The remaining length of the road is 2.1 km and the remaining balance will only do 1.3km of road.	The municipality to apply for MIG extra funding	Completion Certificate	Achieved
25	Kgoshi-Matsepe	Reduction in the level		2 710 526	0	0	new	zero weight	Zero weighted	Zero weighted	Zero weighted	zero weight	zero weight

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
	construction of access road and storm water control PH 1A (Zero weighted. Project not registered with MIG)	of service delivery backlogs	% construction of kgoshi Matsepe road										
10	Kgoshi Mathebe Road Construction (Zero weighted. Project not registered with MIG)	Reduction in the level of service delivery backlogs	% construction of Mathebe road	3 333 333	0	0	New	zero weight	Zero weighted	Zero weighted	Zero weighted	zero weight	zero weight
25	Rehabilitation of dikgalaopeng road and storm water control	Reduction in the level of service delivery backlogs	% rehabilitation of dikgalaopeng road and storm water control	877 193	1 754 386	1 804 605	new	100%	100%	The contractor was disrupted by the Ward 25 community demanding employment	The municipality to intervene and proceed with work on ward 17 & 25 only	Completion Certificate	achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
25	Rehabilitation of Ramogwerane to Nkadimeng road and storm water	Reduction in the level of service delivery backlogs	% Rehabilitation of Ramogwerane to Nkadimeng road and storm water	877 193	877 193	0	new	100%	0%	project deferred to 2018/19 financial year	project to be implemented in 2018/19 financial year	Progress Report	Not achieved
13	Groblersdal roads and streets	Reduction in the level of service delivery backlogs	% maintenance of Groblersdal roads and streets	2 631 579	5 631 579	7 385 738,01	New	100%	100% complete	None	None	Completion Certificate	Achieved
19	Mathula construction of road and storm water control PH 1B	Reduction in the level of service delivery backlogs	% construction of Mathula road and storm water control	8 410 581	7 991	7 951 573,48	100%	100%	100% complete	None	None	Completion Certificate	achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
14	Naganeng construction of bus road and storm water control PH 1A	Reduction in the level of service delivery backlogs	% construction of Naganeng road and storm water control	10 526 316	27 866	27 298 035,31	new	70%	95% complete	None	None	Progress Report	Achieved
16	Zaaiplaas construction of JJ road and storm water control PH 1C	Reduction in the level of service delivery backlogs	% construction of JJ road and storm water control	4 385 965	5 132 310	5 039 582,44	100%	100%	100% complete	The remaining length of the road is 2.1km and the remaining balance will only do 0.6km of road.	The municipality to apply for MIG extra funding	Completion Certificate	Achieved
9	Tambo road construction	Reduction in the level of service delivery backlogs	% construction of Tambo road	5 445 849	5 288	5 196 943,86	New	100%	100% complete	None	None	Completion Certificate	Achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
31	Motetema street upgrade	Reduction in the level of service delivery backlogs	% upgrading of Motetema street	877 193	877 193	0	New	100%	0%	project deferred to 2018/19 financial year	project to be implemented in 2018/19 financial year	Progress Report	Not achieved
	Marapong bridge	Reduction in the level of service delivery backlogs	% construction of Marapong bridge	0	1 584 474	1 583 889,2	50%	100%	100% complete	None	None	Completion Certificate	Achieved
13	Klip and Kanaal	Reduction in the level of service delivery backlogs	% construction of Klip and Kanaal	0	186 362	186 362	50%	100%	100% complete	None	None	Completion Certificate	Achieved
n/a	Machinery and equipment	Reduction in the level of service delivery backlogs	% purchase of machinery and equipment	500 000	1 100 000	1445293,8	New	100%	100%	None	None	Delivery Note	Achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
n/a	Vehicles (Zero weighted)	Reduction in the level of service delivery backlogs	number of vehicles to be purchased	700 000	0	0	new	100%	Zero weighted	Zero weighted	Zero weighted	Zero weighted	Zero weighted
13	Development of workshop	Reduction in the level of service delivery backlogs	% development of workshop	3 947 368	1 436 911	104 983,2	0,25	100%	0% appointment stage	The non-responsiveness of the bids and reallocation of the budget following budget adjustment	The project is planned for 2018/2019 financial year	None	Not achieved
30	normalisation of electricity supply for Rossenekaal	Reduction in the level of service delivery backlogs	% normalisation of electricity supply for Rossenekaal	n/a	1 739	1 739	new	100%	95%	community interference which stopped the normalisation process	the matter reported to legal division and legal proceeding to be instituted against property owners	status quo report	Not Achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
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2016/2017 Rolled Over Projects

30	electrification of Tshehla Trust	Reduction in the level of service delivery backlogs	% electrification of households at Tshehla trust	0	165 789	195 150,32	50%	100%	100% complete	None	None	Completion Certificate	Achieved
13	Laersdrift road	Reduction in the level of service delivery backlogs	% construction of Laersdrift road	0	322 807	321 102,88	50%	100%	100% complete	None	None	Completion Certificate	Achieved
	Mogaung road	Reduction in the level of service delivery backlogs	% construction of Mogaung road	0	5 197 354	5 015 921,2	50%	100%	100% complete	The remaining length of the road is 3.25km and the remaining budget will	The municipality to apply for MIG extra funding	Completion Certificate	Achieved

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	Adjusted budget R 000's 2017-18	Expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
										only do 1.25km			
20	Multipurpose sports (Hlogotlou stadium)	Reduction in the level of service delivery backlogs	% construction of Hlogotlou stadium	0	8 078 532	8 078 532	50%	100%	100% complete	The stadium requires a surfaced running track, palisade fencing on the outside boundaries, volley ball court and paved parking lot	The municipality was advised by SRSA to apply for special grant for the 2019/2020 financial year	Completion Certificate	Achieved

COMMUNITY SERVICES

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
Strategic Goal: Accessible and Sustainable Infrastructure and Basic Services

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
Reduction in the level of Service Delivery backlogs	Waste management	% of households with access to a minimum level of basic waste removal by 30 June 2018 (once per week) (GKPI)	Opex	Opex	New	16.5%	9%	there was a miscalculation of the percentage as we have used the denominator of old number of population instead of new number of population	to use the correct number for denominator	schedule of collection	Not Achieved
To facilitate promotion of education upliftment within communities	Education/ Libraries	Number of initiatives held to promote library facilities by 30 June 2018	n/a	n/a	4	4	4	None	None	Attendance register and minutes	Achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To ensure communities are contributing towards climate change and reduction of carbon footprint	Environmental management	Number of waste minimization projects initiated by 30 June 2018 (Environmental awareness programmes)	Opex	Opex	4	4	4	None	None	Reports and attendance registers	Achieved
Increase the accessibility of emergency services to the community	Disaster management	Number of disaster awareness campaigns conducted by 30 June 2018	Opex	Opex	8	4	4	None	None	Attendance register and minutes	Achieved
Facilitate safe and secure neighborhoods	Safety and security	Number of community safety forum meeting held	n/a	n/a	New	4	4	None	None	Attendance register and minutes	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic Goal: Sound Governance

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To create a culture of accountability and transparency	Audit	Obtain an Unqualified Auditor General opinion for the 2016/17 financial year	n/a	n/a	Qualified Opinion	Unqualified	Qualified Opinion	MSCOA migration resulting with the misclassification on accounts, unknown properties on the valuation roll, SCM and Revenue	Implementation of audit action plan	AGSA audit report	Not achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2018 (CS Dept.)	n/a	n/a	New	100%	100%	None	None	Audit action plan	Achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (CS Dept.)	n/a	n/a	90%	75%	100%	None	None	Quarterly risk assessment report	Achieved

CAPITAL PROJECTS

Ward No.	Project	Strategic Objective	key performance indicator	Original Budget R 000's 2017-18	adjustment Budget R 000's 2017-18	expenditure	Audited Baseline 2015/16	Annual target	Progress to date	Challenges	Remedial action	Evidence	Achieved / Not achieved
All wards	Grass cutting Industrial Machine (lawnmower, chain saw, brush cutters, pole	Reduction in the level of service delivery backlogs	number of grass cutting industrial machine purchased	400 000	400 000	325 200	new	7 Grass cutting equipment	26 Grass cutting Equipment delivered in Third Quarter	None	None	Delivery Note	Achieved
13	upgrading of driving license testing centre	Reduction in the level of service delivery backlogs	% upgrading of driving licence testing centre	500 000	500 000	434 136,70	50%	100% upgraded driving license testing centre	0%	non responsive of bidders	the Municipality is opting for section 32	none	not achieved

BUDGET AND TREASURY DEPARTMENT

KPA 4 – BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT

Strategic Goal: Improved Social Well-Being

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To provide free basic services to registered indigents	Indigents	% of (indigents) households with access to free basic electricity services by 30 Jun 2018 (GKPI)	opex	opex	14%	2,5%	19%	None	None	indigent register	Achieved
		Number of additional households provided with access to Free Basic Electricity	opex	opex	New	200	228	None	None	Eskom beneficiary register	Achieved

KPA 5: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Strategic Goal: Sustainable Financial Viability

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To implement sound Financial management practices	Financial management	Cost coverage ratio by the 30 June 2018 (GKPI)	N/A	N/A	2:01	4:01	4:01	incorrect target	to rectify the target in 2018/2019 financial year	section 71	Not achieved
	Revenue	% outstanding service debtors to revenue by the 30 June 2018 (GKPI)	N/A	N/A	13%	5%	15%	incorrect target	to rectify the target in 2018/2019 financial year	section 71	Not achieved
		% Debt coverage ratio by the 30 June 2018 (GKPI)	N/A	N/A	191%	200%	200%	none	None	section 71	achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
	Compliance with MFMA legislation	Submission of MTRE Budget to Council 30 days before the start of the new FY	N/A	N/A	1	1	1	None	None	council resolution	Achieved
Compliance to MFMA legislation	Legislative compliance	Audited Annual Financial Statements (AFS) and Audit report submitted to Council by December 2017	N/A	N/A	1	1	1	none	none	council resolution	achieved
	SCM	number of monthly SCM deviation reports submitted to the Municipal Manager	N/A	N/A	12	12	12	None	None	deviation register	Achieved
To implement sound financial management practices	Expenditure	% Payment of creditors within 30 days	Opex and capex budget	Opex and capex budget	100%	100%	100%	None	None	creditors age analysis	achieved
	Assets management	Number of assets verification reports submitted to Municipal Manager by 30 June 2018	n/a	n/a	1	2	1	the KPI was over targeted as only one verification is accurate which is the one of year end	to rectify the target in 2018/2019 financial year	assets verification report signed by MM	Not achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Strategic Goal: Sound Governance

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To create a culture of accountability and transparency	Audit	Obtain an Unqualified Auditor General opinion for the 2016/17 financial year	n/a	n/a	Qualified Opinion	unqualified audit opinion	Qualified Audit Opinion	Issues on irregular expenditures, unknown properties and technical issues related to the financial system that could not be resolved or approved by AG for adjustments during the audit.	Implementation of the audit action plan.	AGSA audit report	Not achieved
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2018 (Finance Dept.)	n/a	n/a	New	100%	67%	Matters that will be resolved on finalisation of the annual financial statements for the year ended 30 June 2018	Finalisation of the matters reported on the audit action plan on preparation of the annual financial statements for the year ended 30 June 2018	audit action plan	Not achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Finance Dept.)	n/a	n/a	90%	100%	93%	Delay in the establishment of indigent committee and asset management steering committees	Ensure the functionality of the committees in 2018/2019 financial year and records the minutes and proof thereof for audit purposes	quarterly risk assessment report	not achieved

EXECUTIVE SUPPORT

KPA 4 - BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT
Strategic Goal: Improved Social Well-Being

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
Facilitate promotion of health and well-being of communities	Transversal programmes	number of Transversal programmes implemented in terms of mainstreaming with respect to HIV/AIDS, Gender, Disabled, Woman and Children Rights by the 30 Jun 2018	Opex	Opex	New	4	10	None	None	programme and attendance register	Achieved

KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION
Strategic Goal: Sound Governance

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
To strengthen participatory governance within the community	Community Participation	number of quarterly reports submitted to Council in terms of items raised during public participation; within the mandate of Council, that are processed and resolved within (3) months	n/a	n/a	New	4	3	Item was submitted to council but it was deferred	Return item to council for consideration	council resolution	Not achieved
		number of Community Satisfaction Surveys conducted by the 30 Jun 2018	Opex	Opex	N/A	1	0	there was no community survey	community survey to be done in the next financial year 2018/19	community survey report	Not achieved
To create a culture of accountability and transparency	MPAC	number of MPAC quarterly reports submitted to council	n/a	n/a	New	4	4	none	none	council resolution	achieved

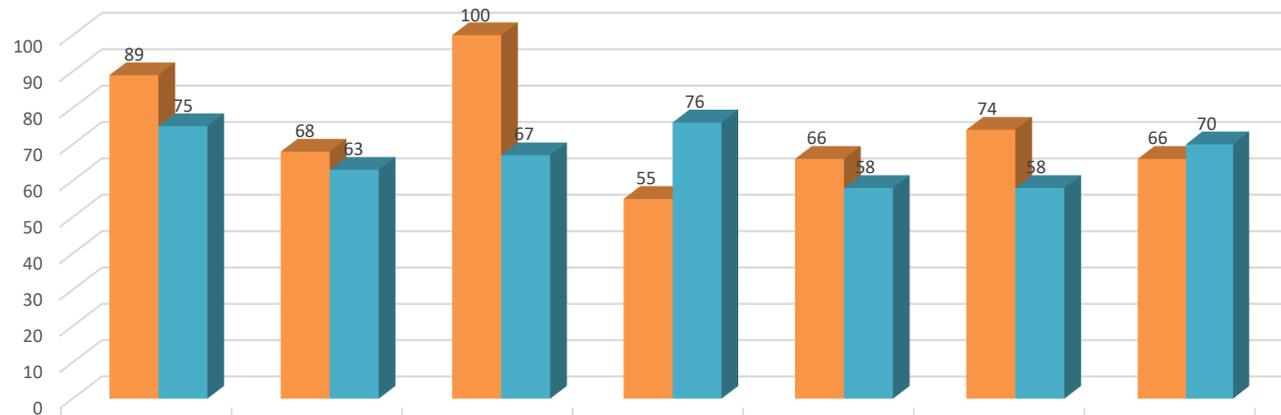
Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
Facilitates promotion of health and well-being of communities	Mayoral programme	number of Mayoral outreach projects initiated by 30 Jun 2018	1 110 000	1 618 549,37	14	2	3	none	none	report and attendance register	achieved
	Speakers programme	number of Speaker's outreach projects initiated by 30 Jun 2018	700 000	1 530 344,93	New	2	3	none	none	report and attendance register	achieved
	MPAC programme	number of MPAC outreach projects initiated by 30 Jun 2018	400 000	338 600	New	1	1	none	none	report and attendance register	achieved
To create a culture of accountability and transparency	Audit	Obtain an Unqualified Auditor General opinion for the 2016/17 financial year	n/a	n/a	Qualified Opinion	unqualified audit opinion	Qualified Opinion	MSCOA migration resulting with the misclassification on accounts, unknown properties on the valuation roll, SCM and Revenue	Implementation of audit action plan	AGSA audit report	Not achieved

Strategic Objective	Programme	KPI	Budget Source	Expenditure	Audited Baseline 2015/16	2017/2018					Achieved / Not achieved
						Annual target	Progress to date	Challenges	Remedial action	Evidence	
		% of Auditor General matters resolved as per the approved audit action plan by 30 June 2018 (Executive Support Dept.)	n/a	n/a	New	100%	0%	the department did not have any finding as it was not audited in 2016/2017 financial year	the department did not have any finding as it was not audited in 2016/2017 financial year	none	Not achieved
	Risk Management	% execution of identified risk management plan within prescribed timeframes per quarter (Executive Support Dept.)	n/a	n/a	90%	100%	89%	still in progress of finalising the remaining one finding	to be finalised in the next financial year	quarterly risk assessment report	Not achieved

Summary of Comparison of Annual Performance between 2016/17 and 2017/18 Report

Number	Key Performance Area	Total number of KPIs		Number of KPI's achieved		Number of KPI's not achieved		Zero weighted		Performance percentage per KPA	
		2016/17	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17	2017/18	2016/17	2017/18
1	Spatial Rationale	9	8	8	6	1	2	0	0	89%	75%
2	Municipal transformation and institutional development	27	8	17	5	8	3	2	0	68%	63%
3	Local economic development	4	6	4	4	0	2	0	0	100%	67%
4	Basic service delivery and Infrastructure development	67	49	29	35	24	11	14	3	55%	76%
5	Financial viability and management	30	13	18	7	9	5	3	1	66%	58%
6	Good governance and public participation	34	12	23	7	8	5	3	0	74%	58%
	TOTAL	171	96	99	64	50	28	22	4	66%	70%

Performance per KPA



2016/2017	89	68	100	55	66	74	66
2017/2018	75	63	67	76	58	58	70

CHAPTER 4
ORGANISATIONAL DEVELOPMENT
PERFORMANCE

COMPONENT A: INTRODUCTION TO MUNICIPAL PERSONNEL

4 OVERVIEW

4.1 Employees totals, Turnover and Vacancies

Municipality advertise vacant posts in the national print media and on the municipal website and those who are interested they do apply for the advertised posts. Municipality follows its approved recruitment policy in filling of the vacant positions.

Table 1: staff turnover

Description	Total
Dismissal/ Terminations	1
Contract ended	0
Retention	0
Death	3
Retirements	1
Ill health	1
Resignation	0
Total number of vacancies	20
Total number of employees	367
Total posts on the organogram	387

Table 2: Turnover rate

Turn-over Rate			
Details	Total Appointments as of beginning of Financial Year	Terminations during the Financial Year	Turn-over Rate*
	No.	No.	
2016/2017	364	21	5.8%
2017/2018	361	22	6%

* Divide the number of employees who have left the organisation within a year, by total number of employees who occupied posts at the beginning of the year

Table 3: Organisational structures information

Description	2017/2018			
	Approved Posts	Employees	vacancies	Variance
	No.	No.	No.	%
Infrastructure services	89	82	7	7.8%
Municipal manager' office and Planning and Local Economic Development	30	26	4	13%
Community services	124	122	2	1.6%
Corporate Support & Executive support Services	87	83	4	4.5%
Budget and Treasury	57	54	3	0.5%
Totals	387	367	20	0.5%

Table 3: Vacancy rate information

Vacancy Rate 2017/2018			
Designations	*Total Approved Posts	*Variances (Total time that vacancies exist using fulltime equivalents)	*Variances (as a proportion of total posts in each category)
Municipal Manager	1	0	0
CFO	1	0	0
Other S57 Managers (excluding Finance Posts)			
Executive Support	1	0	0
Development Planning	1	0	0
Community Services	1	0	0
Infrastructure	1	0	0
Corporate Services	1	0	0
Other S57 Managers (Finance posts)	0	0	0
Senior management: Levels 13-15 (Excluding Finance Posts)			
Chief Risk Management Officer(T15)	1	0	0
Manager Internal Auditor (T15)	1	0	0
Manager PMS (T15)	1	0	0
Manager Communication (T15)	1	3 years	0
Manager IDP (T15)	1	0	0
Manager Environmental Services	1	0	0
Manager Public Safety (T15)	1	0	0
Manager Licensing (T15)	1	0	0
Manager Motetema Service Delivery Point(T15)	1	0	0
Manager Hlogotlou Service Delivery Point (T15)	1	0	0
Manager Roossenekal Service Delivery Point(T15)	1	0	0
Electrical Engineer (T16)	1	0	0
Manager Electrical (T15)	1	3years	0

Vacancy Rate 2017/2018			
Designations	*Total Approved Posts	*Variances (Total time that vacancies exist using fulltime equivalents)	*Variances (as a proportion of total posts in each category)
Manager PMU (T15)	1	0	0
Manager Road, Storm water & Maintenance (T15)	1	1year	0
Manager /Superintendant Road Construction (T15)	1	0	0
Legal Advisor (T16)	1	0	0
Manager Executive Support (T16)	1	1 year	0
Manager Human Resource (T15)	1	0	0
Manager Council Support (T15)	1	0	0
Manager ICT (T15)	1	0	0
Manager Assets	1	0	0
Manager Supply chain	1	0	0
Manager Expenditure	1	0	0
Manager revenue	1	0	0
Manager budget	1	0	0
Manager administration	1	0	0
Manager LED	1	0	0
Manager fleet	1	0	0
Deputy CFO	1	0	0
Vacancy Rate 2017/2018			

COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE

4.2 POLICIES

The municipality has developed policies as a guideline to all officials and are reviewed as a when the need arises. For the year under review twenty (20) policies were reviewed and five (05) policies developed.

Table 4: Approved and reviewed policies

No.	Policy name	Approved	Reviewed	Resolution number	Date approved
1.	SCM Policy for Infrastructure Procurement and Delivery Management	✓		BT17/18-02	30/08/2017
2.	Revised 2017/2018 financial year Credit Control and Debt Collection policy		✓	BT17/18-14	30/08/2017
3.	Mayoral and councillors' municipal owned vehicle policy	✓		C17/18-42	29/11/2017
4.	Councillors protection policy	✓		M17/18-15	29/11/2017
5.	Project Steering Committees and Community Liaison Officers policy	✓		I17/18-70	27/02/2018
6.	Credit control policy		✓	BT17/18-67	29/05/2018
7.	Investment policy		✓	BT17/18-67	29/05/2018
8.	Budget policy		✓	BT17/18-67	29/05/2018
9.	Borrowing policy		✓	BT17/18-67	29/05/2018
10.	Expenditure management policy		✓	BT17/18-67	29/05/2018
11.	Assets management policy		✓	BT17/18-67	29/05/2018
12.	Supply chain management policy		✓	BT17/18-67	29/05/2018
13.	Indigent policy		✓	BT17/18-67	29/05/2018
14.	Virements policy		✓	BT17/18-67	29/05/2018
15.	Funding and reserves policy		✓	BT17/18-67	29/05/2018
16.	Property rates policy		✓	BT17/18-67	29/05/2018
17.	Tariff policy		✓	BT17/18-67	29/05/2018
18.	Roads and storm water policy	✓		I17/18-79	29/03/2018
19.	IT Governance Framework		✓	C17/18-68	27/06/2018
20.	Information Security Policy		✓	C17/18-68	27/06/2018
21.	Change Control Management Policy		✓	C17/18-68	27/06/2018
22.	Disaster Recovery Plan		✓	C17/18-68	27/06/2018
23.	User Access Control Policy		✓	C17/18-68	27/06/2018
24.	Health and safety policy		✓	C17/18-85	27/06/2018
25.	Employment Equity Policy		✓	C17/18-89	27/06/2018

4.3 INJURIES, SICKNESS AND SUSPENSIONS

Table 6: Cost of injuries on duty

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken	Employees using injury leave	Average injury leave taken per employee	Average Injury Leave per employee	Total Estimated Cost
	Days	No.	%	Days	R'000
Required basic medical attention only	None	08	None	None	R 439
Temporary total disablement	None	None	None	None	0
Permanent disablement	none	None	none	none	None
Fatal	none	None	none	none	None

Table 7: Average sick leave per employees

2017/2018 - Number of days and Cost of Sick Leave (excluding injuries on duty)					
Salary band	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per Employees
	Days	%	No.	No.	Days
Unskilled (Levels 1-4)	153	28%	29	117	1.31
Semi-Skilled (Levels 5)	140	32.14%	14	36	3.88
Skilled (levels 6-7)	248	21.37%	20	68	3.65
Specialised skilled (Levels 8-10)	142	25.35%	28	60	2.37
Professional (Level 11-14)	201	20.40%	26	45	4.47
Managerial skilled (Level 15)	45	44.44%	13	27	1.67
Strategic Management (MM and S57)	11	0	2	7	1.57
Total					

* - Number of employees in post at the beginning of the year
 *Average calculated by taking sick leave in column 2 divided by total employees in column 5

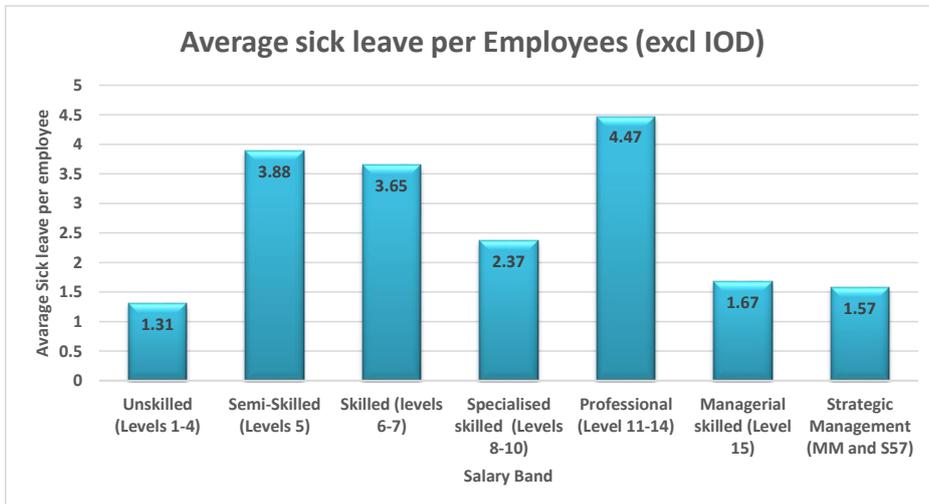


Table 7: Number and period of suspension

Number and period of suspension					
Position		Nature of Alleged Misconduct	Date of suspension	Disciplinary action taken or Status of Case and Reasons why not Finalized	Date Finalized
Assistant Traffic	Sup	1. Misuse of municipal Fire Arm. 2. Unauthorised possession of municipal property. 3. Violation of Fire Arm Control Act 60 of 2000	None	The case is still pending/ not finalised.	The matter is still in process.

Table 8: Cases on Financial Misconduct information

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Disciplinary action taken	Date Finalized
None	None	None	None

4.4 PERFORMANCE MANAGEMENT

In EMLM, performance management is limited to Section 56 Managers. The municipality has conducted the 2016/2017 annual performance assessments for 04 senior managers who signed the performance agreements and no senior manager qualified for performance bonuses. The 2017/2018 mid-year assessment was also conducted as a monitoring process to detect poor performance at an early stage. Through the session, senior managers are offered an opportunity to state their challenges and be assisted by panel members based on those challenges in order to meet their set targets by the end of the financial year. During the year under review the following officials signed their performance agreements:

Table 9: Performance agreements

Signing of performance agreement		
Officials	signed	not signed
Municipal Manager	✓	
Senior manager: Executive Support	✓	
Chief financial officer	✓	
Senior manager : community services	✓	
Senior manager: Infrastructure	✓	
Senior manager : development planning	✓	
Senior manager : Corporate services	✓	

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

4.5 Skills development and training

Municipality has a work skills plan (WSP) that is utilised for capacity building of staff. Each department is requested to forward their training plans to corporate services in May each year, in order to be included in the WSP which serves as a guide as to how many officials should undergo training in the next financial year. The plan is also used to determine the expenditure for training. For the year under review, 91 employees and 12 councillors received different training. The WSP and annual training report were submitted to LGSETA.

Municipality budgeted R 1 030 260 adjusted to R1 650 250 for training and spent R1 116 618. The variance for the year was R 533 632.00. Municipality did not receive mandatory grants in the form of rebates from LGSETA for the year under review.

Table 10: Training for officials

Programme	No. Of Officials	Males	Female	Status
Post Graduate Diploma in monitoring and evaluation	2	1	1	Completed
Records Management	38	23	15	Completed
Audit & National treasury Reporting (munsoft)	2	2	0	Completed
GAP System	4	3	1	Completed
Customer Debtors & Month end (munsoft)	3	2	1	Completed
Vat Recon, Audit & NT Reporting & Stores (munsoft)	4	4	0	Completed
Stores Management (munsoft)	7	5	2	Completed
Incident investigation (Lateral insurance)	13	12	3	Completed

VIP Payroll system	2	2	0	Completed
Project, Budget and IDP Training	4	4	0	Completed
Supply Chain Management	5	5	0	Completed
Caseware training	5	5	0	Completed
Total	91	68	23	

Table 11: training for councillors

Programme	No. Of Councillors	Males	Female	Status
Risk and Audit Indaba	5	5	0	Completed
Higher Certificate in municipal Governance	3	2	1	Completed
Councillor Induction Programme	58	31	27	Completed
TOTAL	66	38	28	

Table 12: Compliance with prescribed minimum competency levels

Prescribed minimum competency levels						
Description	A Total number of officials employed by municipality (regulation 14(4)(a) and (c))	B Total number of officials employed by municipal entities (regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (regulation 14(4)(b) and (d))	Consolidated: total number of officials whose performance agreements comply with regulation 16 (regulation 14(4)(f))	Consolidated: total number of officials that meet prescribed competency levels (regulation 14(4)(e))
Financial officials						
Accounting Officer	1	0	1	1	1	1
Chief Financial Officer	1	0	1	1	1	1
Senior Managers	4	0	4	4	4	4
Any other financial officials	45	0	38	0	0	27
Finance managers	5	0	5	0	0	5
Supply chain management officials	4	0	4	0	0	4
Heads of supply chain unit	1	0	1	0	0	1
Supply chain management senior managers	0	0	0	0	0	0

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

4.6 EMPLOYEE EXPENDITURE

The municipality manages its workforce expenditure very well, as we have policies in place such as overtime policies, and travelling allowance policies, that are complied with before any expenditure can be incurred. EMLM has the organisational structure that is aligned to the IDP and budget, to ensure that all workforce expenditure has been budgeted for.

4.7 DISCLOSURE OF FINANCIAL INTEREST

Disclosure forms are given to all officials and councillors at the beginning of the financial year for completion

CHAPTER 5

FINANCIAL INFORMATION

CHAPTER 5: FINANCIAL PERFORMANCE

INTRODUCTION

The Elias Motsoaledi Local Municipality strives to ensure an effective and efficient administration, and has provided the following components for discussion within this chapter:

- **Component A:** Statement of financial performance
- **Component B:** Spending against capital budget
- **Component C:** Other financial matters

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

Introduction to Financial Statements

Elias Motsoaledi Local Municipality handed over the 2017/18 annual financial statements to the Auditor General (Limpopo) on 31st August 2018 as per the Municipal Finance Management Act. The aforesaid components of the financial statements are discussed in detail below:

5.1 STATEMENTS OF FINANCIAL PERFORMANCE

Description	2016/17	Budget Year 2017/18				
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Original budget %	Adjusted budget %
R thousands						
Revenue By Source						
Property rates	25 815	26 472	34 805	25 977	1.87%	25.37%
Service charges - electricity revenue		81 206	81 206	67 575	16.79%	16.79%
Service charges - refuse revenue		8 616	11 616	7 344	14.76%	36.78%
Service charges - other	6 506	-	-	-	0.00%	0.00%
Rental of facilities and equipment		1 935	1 000	944	51.21%	5.57%
Interest earned - external investments	1 319	3 701	2 500	2 928	20.90%	-17.11%
Interest earned - outstanding debtors	2 889	6 260	14 260	9 695	-54.87%	32.01%
Dividends received	6 469	-	-	-	0.00%	0.00%
Fines, penalties and forfeits		30 000	55 016	67 325	-124.42%	-22.37%
Licences and permits	50 885	5 171	4 500	4 956	4.16%	-10.13%
Agency services	5 255	-	-	-	0.00%	0.00%
Transfers and subsidies		226 163	226 163	226 163	0.00%	0.00%
Other revenue	213 105	2 499	13 678	11 073	-343.16%	19.04%
Gains on disposal of PPE	8 098	-	-	-	0.00%	0.00%
Total Revenue (excluding capital transfers and contributions)	320 341	392 023	444 744	423 980	-8.15%	4.67%
Expenditure By Type						
Employee related costs	117 781	123 460	126 137	123 639	-0.15%	1.98%
Remuneration of councillors	20 298	22 113	23 430	22 874	-3.44%	2.38%
Debt impairment	21 128	26 372	26 372	29 916	-13.44%	-13.44%
Depreciation & asset impairment	47 998	51 200	51 200	54 284	-6.02%	-6.02%
Finance charges	1 426	3 124	1 124	281	91.00%	75.00%
Bulk purchases	65 729	69 165	70 165	68 602	0.81%	2.23%
Other materials	12 873	13 497	11 821	9 806	27.35%	17.05%
Contracted services	43 080	25 350	65 237	67 951	-168.05%	-4.16%
Transfers and subsidies	708	3 724	2 984	780	79.05%	73.86%
Other expenditure	161 695	48 384	50 923	84 091	-73.80%	-65.13%
Loss on disposal of PPE	3 360	-	-	711	0.00%	0.00%
Total Expenditure	496 076	386 388	429 392	462 934	-19.81%	-7.81%
Surplus/(Deficit)	(175 735)	5 635	15 352	(38 954)		
Transfers and subsidies - capital	68 930	70 860	98 349	97 901		
Surplus/(Deficit) after capital transfers & contributions	(106 805)	76 495	113 701	58 946		
Taxation	-	-	-	-		
Surplus/(Deficit) after taxation	(106 805)	76 495	113 701	58 946		
Attributable to minorities	-	-	-	-		
Surplus/(Deficit) attributable to municipality	(106 805)	76 495	113 701	58 946		
Share of surplus/ (deficit) of associate	-	-	-	-		
Surplus/ (Deficit) for the year	(106 805)	76 495	113 701	58 946		

Description	2016/17	Budget Year 2017/18			
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands					
ASSETS					
Current assets					
Cash	5 288	4 400	4 400	6 194	4 400
Call investment deposits	15 657	28 568	4 252	–	4 252
Consumer debtors	20 636	34 600	30 600	24 953	30 600
Other debtors	42 835	36 846	42 846	30 866	42 846
Current portion of long-term receivables	–	–	–	–	–
Inventory	3 202	3 200	3 500	3 328	3 500
Total current assets	87 618	107 614	85 598	65 342	85 598
Non current assets					
Long-term receivables	–	–	–	–	–
Investments	–	–	–	–	–
Investment property	55 728	96 146	55 728	53 739	55 728
Investments in Associate	–	–	–	–	–
Property, plant and equipment	938 356	957 866	957 866	951 854	957 866
Agricultural	–	–	–	–	–
Biological assets	–	–	–	–	–
Intangible assets	291	–	291	85	291
Other non-current assets	12 396	12 786	12 786	13 169	12 786
Total non current assets	1 006 770	1 066 797	1 026 671	1 018 848	1 026 671
TOTAL ASSETS	1 094 388	1 174 411	1 112 269	1 084 189	1 112 269
LIABILITIES					
Current liabilities					
Bank overdraft	–	–	–	–	–
Borrowing	6 900	8 608	5 608	193	5 608
Consumer deposits	5 633	5 089	5 089	5 249	5 089
Trade and other payables	82 244	45 253	50 253	81 839	50 253
Provisions	4 904	1 542	1 542	4 058	1 542
Total current liabilities	99 680	60 491	62 491	91 339	62 491
Non current liabilities					
Borrowing	–	16 500	19 500	3 667	19 500
Provisions	89 811	82 233	86 933	90 288	86 933
Total non current liabilities	89 811	98 733	106 433	93 955	106 433
TOTAL LIABILITIES	189 492	159 224	168 924	185 294	168 924
NET ASSETS	904 896	1 015 187	943 345	898 896	943 345
COMMUNITY WEALTH/EQUITY					
Accumulated Surplus/(Deficit)	904 896	1 015 187	943 345	898 896	943 345
Reserves	–	–	–	–	–
TOTAL COMMUNITY WEALTH/EQUITY	904 896	1 015 187	943 345	898 896	943 345

COMMENT ON FINANCIAL PERFORMANCE

Revenue

Property rates

The original budget for property rates for 2017/18 financial year was R26, 472 million which was adjusted upwards to R34, 805 million and the actual revenue billed is R25, 977 million. This gave rise to an unfavourable variance of 1, 87% and 25, 37% respective on original budget and adjusted budget.

Service charges

This is made up of service charges for electricity and refuse removal and the original budget thereof was R89, 822 million that was slightly adjusted downwards to R92, 822 million and the actual revenue generated was R74, 919 million that reflects a 16,59% and 23,90% unfavourable variance respectively on both original budget and adjusted budget.

Investment revenue

The investment revenue is mainly interest earned on the external investments that the municipality has made throughout the financial year. Interest on investments budget was adjusted downwards to R2, 500 due to under performance in the first few months of the financial year, and this resulted in the actual interest earned exceeding the adjusted budget by 17,11%. The performance of this revenue line item reflects an improved investment practice of the municipality.

Transfer recognized - operational

This is revenue realized from both conditional and unconditional operating grants and subsidies including equitable share. The results show full spending of both conditional and unconditional grants and with regards to conditional grants, all grants were spent in line with the conditions of the respective grants.

Other Income

The over performance of other revenue is attributed to revenue from clearance certificates and advertisement boards. This revenue is hard to accurately project due to its dependency on the rate of consumers who turn up for those revenue related activities, and hence the inconsistencies between the budget and actuals thereof. The adjusted budget was slightly close to the actual revenue received.

Expenditure

Employee related cost

The over performance of employee related cost is as a result of classification of remuneration of ward committee members that according to GRAP is part of employee related cost and in terms of mSCOA is part of general expenses. In terms of the financial statements presentation, the line item is classified as employee related cost yet the budget is sitting under general expenses. In addition, the over performance has partially resulted from actuarial gains and losses as well as other actuary related expenses that were not incorporated in the budget particularly on original budget. There is underspending of 1,98% based on the adjusted budget.

Remuneration of Councillors

Remuneration of Councillors relates to salaries of Public Office Bearers and the original budget thereof was R22, 113 million that was adjusted downwards to R23, 430 million and the actual expenditure incurred amounted to R22, 874 million. The increase from 2016/17 to 2017/18 financial year expenditure is as a result of implementation of upper limits.

Depreciation and asset impairment

Provision was made in the budget for capital asset depreciation and impairment and the budget thereof was R51, 200 million and it was deemed to be closely in line with the 2016/17 actuals, however number of assets that were not included in the asset register were included; some assets were incorrectly valued and donated assets no accounted for and this resulted in depreciation and assets impairment materially increasing from R47, 998 million to R54, 284 million and also had a negative impact on unauthorised expenditure.

Materials and bulk purchases

This line item was mainly for purchase of electricity. The bulk purchase expenditure was within the approved budget thereof and this gave rise to an favourable variance of 0, 81% and 2, 27% respective on original budget and adjusted budget. Other materials mainly relate to materials and supplies relating to both repairs and maintenance and cleaning materials. The actual expenditure thereof is lower than 2016/17 expenditure and both original and adjusted budget.

Transfers and grants – expenditure

Transfers and grants refer to subsidies made to indigent and pensioners consumers, external bursaries awarded, and medical aid contributions made to pensioners who are former employees of the municipality. The subsidies were done in the form of special rebates on property rates and free basic electricity.

The budget provision still appears to be too little in light of Equitable share allocation that amounted to R223, 019 million since this is the source of funding thereof. The number of registered indigents is still little and hence the underspending of R780 million of the budget allocated for this subsidy.

Finance charges

Finance charges is mainly interest on finance lease and this was informed by the amortisation schedule thereof. The original budget thereof was R3, 124 million the budget was later revised and led to downward adjustment to R1, 124 million. The actual expenditure incurred was R281 thousand that is materially less than 2016/17 actuals. The contract ended during the course of the year.

Other expenditure

Other expenditure line item includes items such as debt impairment; contracted services; lease rentals on operating lease; loss on disposal of property, plant and equipment as well as general expenses. The actual expenditure is higher as compared to 2016/17 financial year actuals and this is attributed to debt impairment of traffic fines; contracted services and leases.

5.2 GRANTS

Description	2016/17	Budget Year 2017/18					
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	YearTD budget	Budget original	Adjustment budget
R thousands						%	%
EXPENDITURE							
Operating expenditure of Transfers and Grants							
National Government:	214,632	226,163	226,163	226,163	226,163	100.0%	100.0%
Local Government Equitable Share	211,912	223,019	223,019	223,019	223,019	100.0%	100.0%
Finance Management	1,625	1,700	1,700	1,700	1,700	100.0%	100.0%
EPWP Incentive	1,095	1,444	1,444	1,444	1,444	100.0%	100.0%
Total operating expenditure of Transfers and Grants:	214,632	226,163	226,163	226,163	226,163	100.0%	100.0%

COMMENT ON OPERATING TRANSFERS AND GRANTS:

All grants gazetted for 2017/18 financial year were received and cognizance should be taken that the above table does not include capital grants. The total amount received on operational grants amounted to R226, 163 during the 2017/18 financial year. All grants were received from national sphere of government and nothing was gazetted to be received from the provincial government and the district municipality and/or any other source.

COMMENT ON CONDITIONAL GRANTS AND GRANTS RECEIVED FROM OTHER SOURCES:

No grants were received from other sources.

5.3 ASSET MANAGEMENT

Description	2016/17	Budget Year 2017/18				
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Original budget	Adjusted budget
R thousands						
					%	%
Repairs and Maintenance	10,353	11,311	12,693	12,305	3.18%	2.87%
Depreciation and asset impairment	47,998	51,200	51,200	54,284	-6.02%	-6.02%
Renewal of existing assets	40,622	38,974	42,414	42,569	-9.23%	-0.37%
Asset register summary (WDV)	938,356	1,054,011	1,013,885	951,854	9.69%	6.12%

COMMENT ON ASSET MANAGEMENT:

The actual asset register value for 2017/18 is R951, 854 million and the original budget thereof was R1, 054 billion that was adjusted down to R1, 013 billion during the adjustments budget. Taking the actual book value as at end of 2017/18 financial year of R938, 356 million, and the asset register value had increased and this attributed to high spending on capital budget and assets that were not included in the register and incorrectly valued in the previous financial years that are now recorded in the register.

The additional assets that were recognized resulted in increase on depreciation and asset impairment of R6, 286 million. Cognizance should be taken that this from budget point of view is a non-cash item (i.e. the movement did not have cash flow implication) and as a result it is pure financial accounting transaction.

In addition, capital expenditure (renewal of existing assets) amounting to R41, 674 million and repairs and maintenance amounting to R12,305 million was incurred during the 2017/18 financial year and this reflects increased spending of capital budget and repairs and maintenance budget when taking the 2016/17 financial year results into account.

Description	2016/17	Budget Year 2017/18				
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Original budget	Adjusted budget
R thousands						
					%	%
Repairs and Maintenance Expenditure	10 353	11 311	12 693	12 305	3.18%	2.87%

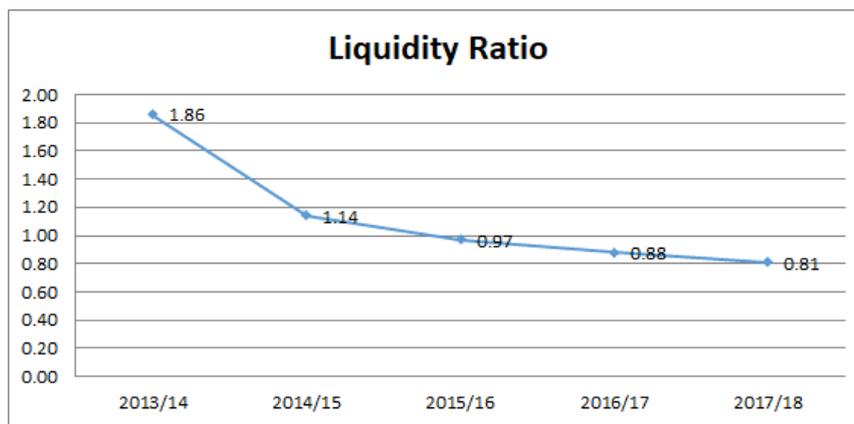
COMMENT ON REPAIR AND MAINTENANCE EXPENDITURE:

The repairs and maintenance budget represent 3, 18% of the total original budget and 2, 87% of the adjusted budget and in terms of the actual expenditure, the spending represent 2, 74% of the total operating expenditure

incurred for 2017/18 financial year. A total of R12, 305 million was spent, reflecting an over-spending variance of 9% based on original budget and under-spending variance 3, 0% based on adjusted budget.

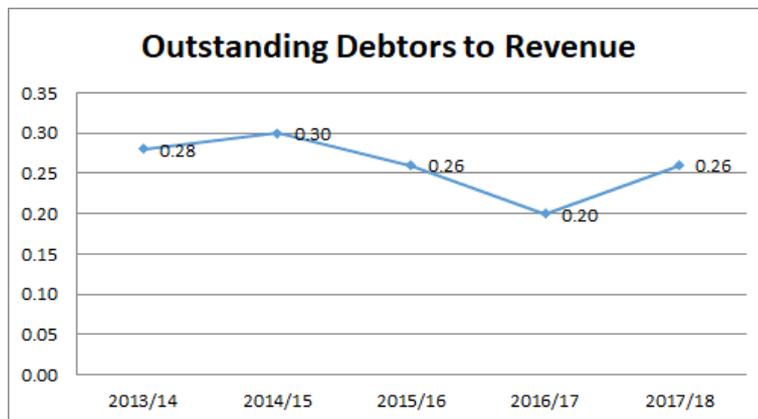
5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

Graph 1: Liquidity ratio



Liquidity Ratio – Measures the municipality’s ability to pay its bills, and is calculated by dividing the monetary assets by the municipality’s current liabilities. A higher ratio is better; however, the graph portrays a picture that shows a staggering liquidity ratio for 2017/18 financial year since the ratio is less than 1. This is attributed to high amount of invoices that were paid at year end using accruals.

Graph 2: Outstanding Debtors to revenue



Outstanding Service Debtors to Revenue - Measures how much money is still owed by the community for electricity, waste removal and other services, compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors, by the total annual revenue thereof. A lower score is better.

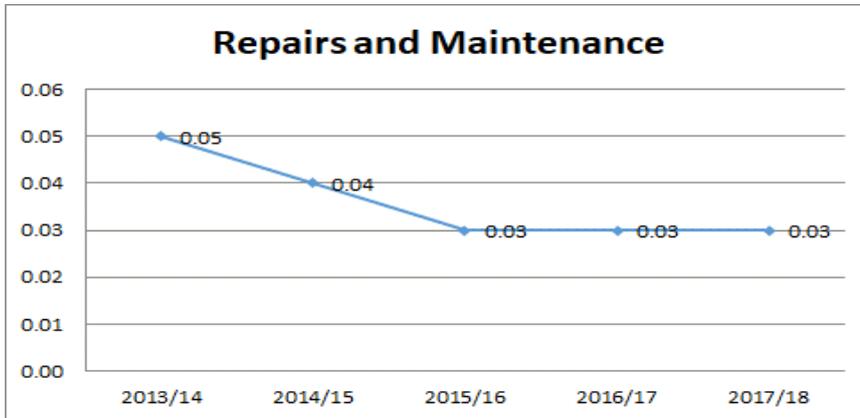
The graph shows that the municipality has a ratio of 0.26 outstanding debtors that has slightly increased by 0.06 when compared to 2016/17 ratio.

Graph 3: Employee cost



Employee related cost ratio measures what portion of revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue

Graph 4: Repairs and maintenance



Repairs and Maintenance - This represent the proportion of operating expenditure spent, and is calculated by dividing the total repairs and maintenance by total revenue excluding capital revenue.

COMMENT ON FINANCIAL RATIOS:

The municipality is still facing a challenge of achieving 8% threshold of operating expenditure for repairs and maintenance. Liquidity ratio is negatively affected by invoiced that are paid accruals at year end since the magnitude thereof was too high in 2017/18 financial year as those invoices are treated as current liabilities. The municipality is in a process of implementing cost containment measures as documented in the National Treasury

Instruction letter number 03 and this will result in improved liquidity ratio and in addition, it will do away with unnecessary expenditure.

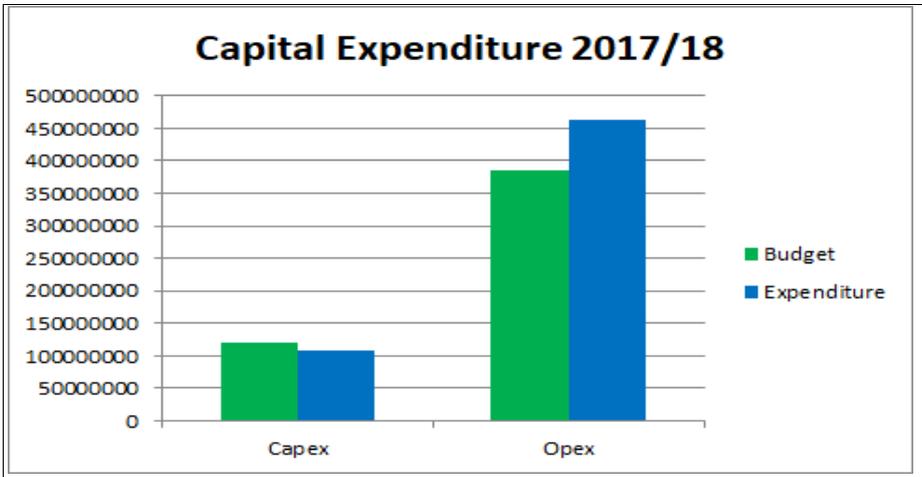
COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

Capital expenditure relates mainly to projects and/or items whose outputs will result in assets that will have to be documented in the asset register. Capital expenditure is funded from grants and own revenue. Component B deals with capital spending, indicating where the funding comes from and whether the Municipality is able to spend the available funding as planned. In this component, it is important to indicate the different sources of funding as well as how these funds are spent.

5.5 CAPITAL EXPENDITURE

GRAPH 5: CAPITAL EXPENDITURE 2017/18



5.6 SOURCES OF FINANCE

Description	2016/17	Budget Year 2017/18				
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Original budget	Adjusted budget
R thousands						
Capital Transfers and Grants						
National Government:	68 895	62 158	98 274	83 864	-34.92%	14.66%
Provincial Government:	-	-	-	-	-	-
District Municipality:	-	-	-	-	-	-
Other grant providers:	-	-	-	-	-	-
Total transfer recognised	68 895	62 158	98 274	83 864	-34.92%	14.66%
Public contribution and donations	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-
Internally generated funds	11 770	15 144	22 992	23 699	-56.49%	-3.07%
Total capital funding	80 665	77 302	121 267	107 563	-39.15%	11.30%
Capital expenditure						
Roads, pavements and bridges	59 730	54 263	94 628	89 829	-65.54%	5.07%
Electricity	11 151	13 158	13 158	12 946	1.61%	1.61%
ICT equipment	1 168	300	800	749	-149.62%	6.39%
Office furniture	340	200	500	362	-80.80%	27.68%
Machinery and Equipment	2 100	900	1 500	3 138	-248.70%	-109.22%
Sports and recreation	1 694	-	8 079	-	-	100.00%
Other	4 482	8 481	2 603	539	93.64%	79.29%
Total	80 665	77 302	121 267	107 563	-39.15%	11.30%
Roads, pavements and bridges	74.05%	70.20%	78.03%	83.51%		
Electricity	13.82%	17.02%	10.85%	12.04%		
ICT equipment	1.45%	0.39%	0.66%	0.70%		
Office furniture	0.42%	0.26%	0.41%	0.34%		
Machinery and Equipment	2.60%	1.16%	1.24%	2.92%		
Sports and recreation	2.10%	0.00%	6.66%	0.00%		
Other	5.56%	10.97%	2.15%	0.50%		

COMMENT ON SOURCES OF FUNDING:

The original capital budget for 2017/18 financial year was R77, 302 million that was adjusted upward to R121, 267 million. The actual expenditure is R107, 563 million and this reflects an under-spending variance of 11,30% and this under spending was on grants funded and internally funded projects.

Funding of capital budget:

Original budget: R62, 158 million was funded by grants and R15, 144 million was funded internally
Adjusted budget: R98, 274 million was funded by grants and R22, 992 million was funded internally
Actual expenditure: R83, 864 million was funded by grants and R23, 699 million was funded internally

5.7 CAPITAL SPENDING ON FIVE LARGEST PROJECTS

Capital Expenditure on Five Largest Projects*					
R'000					
Name of Project	Current Year			Variance Current Year	
	Original Budget	Adjustment Budget	Actual Expenditure	Original Variance (%)	Adjustment Variance (%)
A - Naganeng Bus Road	10,526	27,866	27,298	61%	-2%
B - Kgoshi Rammupudu Road	8,924	8,756	8,482	-5%	-3%
C - Mathula Bus Road	8,411	7,991	7,952	-6%	0%
D - Tambo / Walter Sisulu Road	5,446	5,288	5,197	-5%	-2%
E - Zaaiplaas JJ Road	4,386	5,132	5,040	13%	-2%

Name of Project - A	Naganeng Bus Road
Objective of Project	Reduction in the level of service delivery backlogs
Delays	None
Future Challenges	None
Anticipated citizen benefits	Easy access to services

Name of Project - B	Kgoshi Rammupudu Road
Objective of Project	Reduction in the level of service delivery backlogs
Delays	Community disrupting the completion of the additional works at phase 1C with reasons relating to subcontracting
Future Challenges	The remaining length of the road is 2,1km and remaining budget will only do 1,3km.
Anticipated citizen benefits	Easy access to services

Name of Project - C	Mathula Bus Road
Objective of Project	Reduction in the level of service delivery backlogs
Delays	None
Future Challenges	None
Anticipated citizen benefits	Easy access to services

Name of Project - D	Tambo / Walter Sisulu Road
Objective of Project	Reduction in the level of service delivery backlogs
Delays	None
Future Challenges	None
Anticipated citizen benefits	Easy access to services

Name of Project - E	Zaaiplaas JJ Road
Objective of Project	Reduction in the level of service delivery backlogs
Delays	None
Future Challenges	The remaining length of the road is 2,1km and remaining budget will only do 0,6km
Anticipated citizen benefits	Easy access to services

COMMENT ON CAPITAL PROJECTS:

During 2017/18 Financial Year, the Municipality received a Total Allocation of **R66 860 000.00** of MIG grant. A total of nine (9) projects were implemented, of which all eight (8) roads projects and one (1) sports facility were constructed. As at end of the financial year, only eight projects were completed and one was a multi-year project that continued into 2018/19 FY. Four projects [Mogaung Project (ward 22), Laersdrift Project (ward 30), Hlogotlou Stadium Project (Ward 20) and Naganeng Project (Ward)] were rolled over from the 2016/17 FY with the approved amount of **R 16 361 941.46**. Three (3) projects were completed as at end June 2018 only Naganeng Project continued into the 2018/19 FY because it was a multi-year project and was completed in October 2018.

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS - OVERVIEW

INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

There is still huge backlog in terms of Basic Infrastructure that is Water and Sanitation which is implemented at District level. The backlog for Electricity is not that huge as most households have access to electricity.

Service Backlogs as at 30 June 2018

	Households (HHs)			
	*Service level above minimum standard		**Service level below minimum standard	
	No HHs	% HHs	No HHs	% HHs
Electricity	66 330	95.3%	3112	4.7 %
Waste management	66 330	0%	66 330	16.5
Housing				

% HHs are the service above/below minimum standard as a proportion of total HHs. 'Housing' refers to * formal and ** informal settlements.

COMMENT ON BACKLOGS:

There is a minor backlog in terms of electricity only 4.7% backlog has been identified with regards to households that do not have access to basic electricity. This backlog is due to expansion of the existing villages.

Roads and storm water as key function of the municipality is being implemented by MIG funds and own funding. The municipality has a serious backlog on roads and storm water and has challenges of resources and lack of funding to enable them to deal with the backlog. The identified backlog of unsurfaced roads and storm water controls is up to 92% on the municipal road networks.

The municipality has a program for re-gravelling of internal roads for accessibility to reduce the backlog. The machinery is stationed at satellite offices and there is a register for the rotation of those machinery to different wards. There has been an improvement on accessibility of internal roads.

Municipal Infrastructure Grant (MIG)* Expenditure 2017/2018 on Service backlogs						
R' 000						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Original Budget	Adjustment Budget	
Infrastructure - Road transport						
<i>Roads, Pavements & Bridges</i>	R49,000	R64,373	R63,555	(R15,457)	R818	Prioritize residential infrastructure for roads and sports facilities
<i>Storm water</i>	R0	R0	R0	R0	R0	
Infrastructure - Electricity						
<i>Generation</i>	R0	R0	R0	R0	R0	
<i>Street Lighting</i>	R0	R0	R0	R0	R0	
Infrastructure - Other						
<i>Transportation</i>	R0	R0	R0	R0	R0	
<i>Gas</i>	R0	R0	R0	R0	R0	
Other Specify:						
Sports - Outdoor	R0	R8,079	R8,079	(R8,079)	R0	
Street Parking	R0	R0	R0	R0	R0	
Waste Management	R0	R0	R0	R0	R0	
Total	R 49,000	R72,452	R71,634	(R22,634)	R818	

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS

The cash flow outcome presents the actual revenue and actual payments made during the year under review. Actual revenue realized should be differentiated from revenue billed because revenue billed does not portray the holistic financial position and performance of the municipality.

As a result, the cash flow outcome is presented on cash basis as opposed accrual basis of accounting.

Cash and cash equivalent of the municipality is made up of cash in the primary and all the short term investment.

Description	2016/17	Budget Year 2017/18		
	Audited Outcome	Original Budget	Adjusted Budget	YearTD actual
R thousands				
CASH FLOW FROM OPERATING ACTIVITIES				
Receipts				
Property rates	20 966	21 177	26 104	25 978
Service charges	69 070	83 078	79 245	62 834
Other revenue	10 066	13 516	24 449	14 831
Government - operating	214 632	226 163	226 163	226 163
Government - capital	83 703	70 860	81 860	97 901
Interest	10 410	5 579	5 352	12 621
Dividends	-	-	-	-
Payments				
Suppliers and employees	(308 578)	(320 424)	(328 227)	(343 895)
Finance charges	(1 426)	(3 124)	(4 124)	(281)
Transfers and Grants	(521)	(3 724)	(3 724)	-
NET CASH FROM/(USED) OPERATING ACTIVITIES	98 321	93 102	107 098	96 151
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE	-	-	600	2 400
Decrease (Increase) in non-current debtors	-	-	-	-
Decrease (increase) other non-current receivables	(529)	-	-	-
Decrease (increase) in non-current investments	-	-	-	-
Payments				
Capital assets	(80 665)	(77 302)	(110 949)	(106 505)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(81 193)	(77 302)	(110 349)	(104 105)
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans	-	-	-	-
Borrowing long term/refinancing	-	-	-	-
Increase (decrease) in consumer deposits	21	111	(433)	-
Payments				
Repayment of borrowing	(8 170)	(8 608)	(8 608)	(6 900)
NET CASH FROM/(USED) FINANCING ACTIVITIES	(8 149)	(8 497)	(9 041)	(6 900)
NET INCREASE/ (DECREASE) IN CASH HELD	8 979	7 304	(12 292)	(14 853)
Cash/cash equivalents at beginning:	11 965	25 664	20 944	21 048
Cash/cash equivalents at month/year end:	20 944	32 968	8 652	6 194

COMMENT ON CASH-FLOW OUTCOMES:

Cash and cash equivalent at the beginning of the financial year was R21, 048 million and when comparing this to the cash and cash equivalent as at end of 2017/18 financial year, the results reflects a decrease in cash and cash equivalent of R14, 853 million and this portrays a negative picture about cash management of the municipality and

this is supported by unfavourable liquidity ratio. Cognizance should be taken that the municipality is still dependent on grants since a major portion of revenue realized is made up of transfer recognized (both operating and capital).

5.10 BORROWING AND INVESTMENTS

INTRODUCTION TO BORROWING AND INVESTMENTS

Actual Borrowings 2015/16-2017/18			
R'000			
Instrument	2015/16	2016/17	2017/18
Municipality			
Long-term loans (annuity/reducing balance)	-	-	-
Long-term loans (non-annuity)	-	-	-
Local registered stock	-	-	-
Instalment credit	-	-	-
Financial leases	15,069	6,900	0
PPP liabilities	-	-	-
Finance granted by cap equipment supplier	-	-	-
Marketable bonds	-	-	-
Non-marketable bonds	-	-	-
Bankers acceptances	-	-	-
Financial derivatives	-	-	-
Other securities	-	-	-
Municipal Total	15,069	6,900	-
Municipal Entities			
Long-term Loans (annuity/reducing balance)	-	-	-
Long-term Loans (non-annuity)	-	-	-
Local registered stock	-	-	-
Instalment credit	-	-	-
Financial leases	-	-	-
PPP liabilities	-	-	-
Finance granted by cap equipment supplier	-	-	-
Marketable bonds	-	-	-
Non-Marketable bonds	-	-	-
Bankers acceptances	-	-	-
Financial derivatives	-	-	-
Other Securities	-	-	-
Entities Total	-	-	-

Municipal and Entity Investments 2015/16 – 2017/18			
R'000			
Investment type	2015/16 Actual	2016/17 Actual	2017/18 Actual
Municipality			
Securities - national government	-	-	-
Listed corporate bonds	-	-	-
Deposits –bank	6,899	15,631	-
Deposits -public investment commissioners	-	-	-
Deposits -corporation for public deposits	-	-	-
Bankers' acceptance certificates	-	-	-
Negotiable certificates of deposit - Banks	-	-	-
Guaranteed endowment policies (sinking)	-	-	-
Repurchase agreements - Banks	-	-	-
Municipal bonds	-	-	-
Other	-	-	-
Municipal Entities			
Securities - National government	-	-	-
Listed corporate bonds	-	-	-
Deposits – Bank	-	-	-
Deposits - Public Investment Commissioners	-	-	-
Deposits - Corporation for Public Deposits	-	-	-
Bankers' acceptance certificates	-	-	-
Negotiable certificates of deposit- Banks	-	-	-
Guaranteed endowment policies (sinking)	-	-	-
Repurchase agreements – Banks	-	-	-
Municipal bonds	-	-	-
Other	-	-	-
Entities Sub-Total	6,899	15,631	-
Consolidated Total:	6,899	15,631	-

COMMENT ON BORROWING AND INVESTMENTS:

The municipality had no borrowing in the form of finance lease for heavy machinery and equipment amounting to as at end of 2017/18 financial year as compared to prior year.

The closing balance on investments was R0 that is materially lower than 2015/16 and 2016/17 financial years. This however, portrays a negative picture regarding the investment practice of the municipality.

5.11 PUBLIC-PRIVATE PARTNERSHIPS

PUBLIC-PRIVATE PARTNERSHIPS

Not applicable

COMPONENT D: OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN MANAGEMENT

The financial statements for the 2017/18 financial year presents an irregular expenditure of R84, 524 million as opening balance and during the year irregular expenditure amounting to R82, 618 million was incurred. This leaves the municipality with overall irregular expenditure of R167, 142 million that emanated from procurement of goods and services without fully following the supply chain management processes. For 2017/18 financial year none of the year to date irregular expenditure was written by Council of the municipality however an amount to the tune of R 134, 166 million was written off by Council for 2016/17 financial year.

The municipality has started with the implementation of central supplier database that has been rolled out by National Treasury with the intention of maintaining a database of organisations, institutions and individuals who can provide goods and services to government institutions. This database serves as the single source of key supplier information for organs of state and it provides consolidated, accurate, up-to date, complete and verified supplier information to procuring organs of state.

5.13 GRAP COMPLIANCE

GRAP is the acronym for Generally Recognized Accounting Practice and it provides the rules and principles by which municipalities are required to abide by in preparing the financial statements. Successful GRAP compliance and implementation will ensure that municipal accounts are transparent, comparable and more informative to the users of the financial statement.

Elias Motsoaledi local municipality was audited on annual financial statements that were prepared using mSCOA trial balance and general ledger.

5.14 Service provider's performance

Project Name	2017/2018 budget	Challenges (any signs of poor performance)	Mitigations (any warning given to the service provider)	Name of Consultant / Contractor	Assessment Rating or comments	Construction Tender Awarded to
Kgaphamadi Construction of Bus road	R6 000 000.00	None	None	Sky High Engineers (Engineer)	3	Maswekameng Construction
				Maswekameng Construction	3	
Kgoshi Rammupudu Construction of access road	R9 981 336.14	Community unrest	MMC attended the meetings with the community to solve the issues	Tlou Intergrated (Engineers)	2	Shatadi Developers
				Shadadi Developers	2	
Mathula Construction of Access Road and stormwater control Phase 1	R9 109 315.79	Community unrest	MMC attended the meetings with the community to solve the issues	SMV Autosmart (Engineer)	3	Mothakge Phadima Construction
				Mothakge Phadima Construction	2	
Zaaiplaas Construction of JJ road and Stormwater control Phase 1E	R5 850 833.40	None	None	Onboard Consulting (Engineer)	3	Moleleki wa Tlala Construction
				Moleleki wa Tlala Construction	3	
Tambo Construction of Bus Road and Stormwater Control Phase 1C	R6 028 514,67	None	None	TM Khoza (Engineer)	3	NJ Nkosana Construction
				NJ Nkosana Construction	3	
Naganeng Construction of Bus Road Stormwater Phase 1A	R28 818 714.95	None	None	Dolmen Engineers(Engineer)	3	Sihle Civils (Engineer)
				Sihle Civils (Engineer)	3	
Hlogotlou Street surfacing	R 7 000 000.00	None	None	SML Consulting	3	Stonefound Construction
				Stonefound Construction	3	
Mogaung construction of Bus Route	R6 000 000.00	None	None	MTP Consultants	3	Patrick Makgoka Construction
				Patrick Makgoka Construction	3	
Monsterlus/Hlogotlou Stadium	R11 125 000.00			Vuka Africa consulting	2	Moepeng Traders

		Confusion during Appointment of service provider.	Service provider appointed through CSD and SRSA panel of Contractors	Moepeng Traders	2	
Rehabilitation of Dikgalaopeng road and stormwater control	R 2 017 100.00	None	None	Moleleki A Tlala Transport	3	Moleleki A Tlala Transport
Grobiersdal Roads and Streets	R 8 493 856.30	None	None	Kgwadi Ya Madiba General Trading and Projects	4	Kgwadi Ya Madiba General Trading and Projects
Electrification of masakaneng Village phase 3 (221 HH)	R3 457 924.38	None	None	NSK Electrical	3	KF Phetla Projects
				KF Phetla	3	
Electrification of Households Makaepa Village phase 3 (279 HH)	R 1 510 497.10	None	None	NSK Electrical	3	Lefumo la Barena
				Lefumo la Barena	3	
Electrification of Household Jerusalema and matsitsi Village phase 3 (230HH)	R 2 947 493.64	None	None	NSK Electrical	3	KF Phetla Projects
				KF Phetla Projects	3	
Electrification of Household Tambo Village phase 2 (233HH)	R2 880 000.00	None	None	NSK Electrical	3	Lefumo La marema
				Lefumo La marema	3	
Electrification of Household Waalkral village phase 2 (166HH)	R 2 640 005.76	None	None	AES Consulting	3	KF Phetla Projects
				KF Phetla Projects	3	
Electrification of Household Elansdoorn village phase 2 (88HH)	R971 250.78	None	None	NSK Electrical	3	KF Phetla Projects
				KF Phetla Projects	3	
Recapitalisation of fleet and management solutions as and when required for a contract period of 3 years	R13,097, 672.50	None	None	Fleet Horizon Solutions	5	n/a
Event Management Service Provider	-	None	None	247 Travel And Tourism	4	n/a
Event Management Service Provider	-	None	None	Pheladi Noko B1 Funeral	4	n/a
Event Management Service Provider	-	None	None	Roneli Developers Pty Ltd	4	n/a

Event Management Service Provider	-	None	None	Sekhoba Projects	4	n/a
Event Management Service Provider	-	None	None	Lemon Peel Marketing	4	n/a
Accommodation Service Provider	-	None	None	Reakgona Travel Services	4	n/a
Accommodation Service Provider	-	None	None	KDM Travel Express	4	n/a
Accommodation Service Provider	-	None	None	Babirwa Travel	4	n/a
Selema Plant Hire /Mashumi Construction supply JV	2 622 000.00	None	None	Mr Sihlangu	3	n/a
Selema Plant Hire Construction	320 000.00 pm	None	None	Mr Bill Ramonyai	3	n/a
Server, network maintenance and support	R2, 730, 698	No skill transfer	Service provider was engaged to implement skills transfer	PMH	3	n/a
Microsoft software licensing	R 924 911	Submission of invoice in dollars	Continuous engagement with National / Provincial Treasury	Microsoft	3	n/a
Maintenance of telephone management system	R2, 738, 597	Budget management system was not properly functional	The system was fixed to the extent that it is now properly functional	MHOFU	3	n/a
Bulk printing maintenance and support	R788, 314	Undesirably slow turnaround time in providing maintenance, repair & support	Continuous engagement with service provider i.e. 16/07/2018	Canon Masakhane	2	n/a
Supply & delivery of computer hardware devices	R800,000	Delivery of goods & services behind scheduled time	Continuous engagement with service provider i.e. 16/07/2018	Moagi Technologies	2	n/a

Network services subscription	R1, 700, 000	Inadequate network coverage within municipal jurisdiction	Continuous engagement with service provider for adequate network coverage or coverage by alternative	MTN	2	n/a
Network services subscription	R760, 564	Failure to attend performance evaluation meeting without apology	Continuous engagement with service provider i.e. 16/07/2018	VODACOM	2	n/a
Financial system/ reporting	-	None	None	Munsoft	3	n/a
Printing of statements	-	None	None	CAB Holdings	3	n/a
Asset Management	External funding	None	None	Market Demand	3	n/a
Financial system	R 120 000 pa	None	None	Caseware	3	n/a
Financial services	Bank charges	None	None	Nedbank	3	n/a
Payment service	R4.72 per transaction	None	None	Pay@	3	n/a
Validations	Monthly debit order R45 000.00	None	None	Cross Check	3	n/a
Payroll services	-	None	None	VIP	3	n/a
Review of Spatial Development Framework	R960 450. 00	None	None	Pfukani Kusile Consulting	3	n/a
Site Demarcations at Bakopa, Ntwane & Matlala Lehwelere	R1000 000	None	None	Nhlase Development Consultants	3	n/a
Zuma Park settlement formalization/ site demarcation	R500 000	None	None	Mok Development Consultants	3	n/a

Rezoning of Hoepoep park	R230 280	None	None	MOK Development Consultants	3	n/a
Township Establishment Portion 39 of farm Klipbank (Game Farm)	-	Yes	Handed to legal	YB Mashalaba & Associates	1	n/a
Outdoor advertising	-	Yes	Notified about displeasure of service	DirectoSign	2	n/a
Rating description						
Poor Performance	1					
Fair Performance	2					
Good Performance	3					
Excellent Performance	4					
Outstanding Performance	5					

CHAPTER 6
AUDITOR-GENERAL AUDIT
FINDINGS

**COMPONENT A:
AUDITOR GENERAL OPINION OF
FINANCIAL STATEMENT**

COMPONENT B: AUDITOR GENERAL'S OPINION 2017/2018

6.2 AUDITOR GENERAL'S REPORT 2017/2018

Auditor – General's Report on Financial Performance 2017/2018	
Audit Report Status*:	Unqualified Opinion

Non- Compliance Issues	Remedial Action Taken
As stipulated in the AGSA report	Audit action plan developed

Auditor-General's Report on Service Delivery Performance 2017/2018	
Audit Report Status:	Unqualified Opinion

Non-Compliance Issues	Remedial Action Taken
As stipulated in the AGSA report	Audit Action Plan developed

6.3 MUNICIPAL MANAGER AND CHIEF FINANCIAL OFFICER'S COMMENTS:

In terms of section 126(1) of the MFMA the Accounting Officer of a municipality must:

"Prepare the annual financial statements of the municipality and, within two months after the end of the financial year to which those statements relate, submit the statements to the Auditor-General for auditing;"

The financial statement as on 30 June 2018 of the municipality was submitted to the Auditor General on the 31st August 2018.

In terms of section 126(3)(a)(b) of the MFMA the Auditor General must:

"audit those financial statements; and submit an audit report on those statements to the Accounting Officer of the municipality or entity within three months of receipt of the statements."

The Audit report for 2017/2018 was submitted to the Accounting Officer on 30 November 2018.

The financial statements as on 30 June 2018 of the municipality was submitted within two months of the financial year end to the Auditor General on the Auditor General on the 31 August 2018.

The municipality has received an Unqualified Audit opinion for the financial year ended 30 June 2018.

Council take note of the contents in the Auditor General report and Audit Action Plan developed to address issues raised by AGSA and the Annual Financial Statements.

6.4 AUDIT COMMITTEE COMMENTS:

The Audit Committee of the municipality has considered the Auditor General of South Africa (AGSA) report at a special meeting held with AGSA on 24 November 2018. The report showed a significant improvement with the 2017/2018 audit outcome which was evidenced by an unqualified audit opinion as compared to a qualified audit opinion from the previous 2016/2016 financial year. The Audit Committee expressed their appreciation to the municipality's management for the efforts which have been applied into improving the control environment. The Committee advised that management should develop an adequate Action Plan to address the findings which have been highlighted in the audit report as these may create problems in the upcoming audits if not attended to. The Audit Committee requested that management should put reasonable measures in place to ensure that there is no regression from the current audit opinion, instead further improvement is expected in the future years.

AUDIT ACTION PLAN

FINANCIAL YEAR	2017/18
Municipality Name	Elias Motsoaledi Local Municipality
Audit Opinion	Unqualified
Reporting Period	

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
Records	Matters affecting the auditor's report	Compliance Roads Infrastructure: Planning and overall management-control deficiencies	New	lack of adequate controls to ensure that roads infrastructure is properly planned and managed	Developed roads maintenance plan during 2017/2018 to be approved by Council	01-Dec-18	30-Jun-19	Senior Manager Infrastructure	In progress	the plan developed and awaiting adoption by council
					implement the approved annual program for road maintenance	01-Dec-18	30-Jun-19			
					Use the condition assessment, performed by the district	n/a	n/a			

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress	
					municipality, for every road under the municipality.						
2	Procurement	Matters affecting the auditor's report	consequence management-investigation not conducted	New	Delay in appointment of investigator		15-Jan-19	15-Feb-19	Municipal Manager	In progress	Evaluation committee to sit on 15 January 2019 to evaluate the tender of the investigator and the appointment to be finalised on or before 15 February 2019.
						Tender re-advertised on 12 November 2018					
					Management will ensure the appointment process is expedited so that MPAC can finalise the process to ensure compliance						
3	Immovable Assets	Matters affecting the auditor's report	Differences between fixed asset register and financial statements	New	Financial statements not supported by reliable information	Will rectify this matter at the next council meeting					
						asset does not physically exist	07-Dec-18	31-Mar-19	CFO	In progress	The item served in Exco

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
					anymore due to it not being found for two consecutive financial years and therefore should not be part of fixed asset register					meeting that took place on 14 December 2018
4	Predetermined Objectives	Matters affecting the auditor's report % of projects implemented based on SPLUMA	New	Target not planned properly	To review the target and indicator based on previous years trends	10-Jan-19	30-Jan-19	Senior Manager Planning	Not yet started	to start during mid year budget/ SDBIP adjustment
5	Predetermined Objectives	Matters affecting the auditor's report % Electrification of households at Tshehla trust	New	Roll over project-completion certificate with 2016/2017 date	The completion certificate for roll over amount to be issued	01-Dec-18	30-Jun-19	Senior manager Infrastructure	In progress	To be rectified
6	Predetermined Objectives	Matters affecting the auditor's report % electrification of households	New	Lack of reliable supporting evidence	to review the supporting documents for the KPI achieved	01-Dec-18	30-Jun-19	senior manager infrastructure		

	Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
7	Predetermined Objectives	Matters affecting the auditor's report	% of inspections conducted on building construction with an approved plan to ensure compliance with National Building Regulations and building standards	New	Management did not draft the indicator in a way that is measurable	To revise the 2018/2019 SDBIP to specify the relevant legislation sections	01-Dec-18	30-Jan-19	Senior Manager Planning	In progress	to revise during midyear budget/sdbip adjustment
8	Procurement	Matters affecting the auditor's report	COMAF 15-SCM-Contracts not signed for procurement above R 200 000	New	Agreement not documented in writing	Ensure written contracts are entered into and signed	01-Dec-18	30-Jan-19	Senior Manager Infrastructure	In progress	ongoing process-ensure that all the contracts are signed
9	Procurement	Matters affecting the auditor's report	COMAF 20-Awards made to suppliers who did not submit the declaration forms	New	Controls in the supply chain management regulations not implemented	Cross check verification system to be used before awarding tenders to suppliers	14-Dec-18	30-Jun-19	CFO	In progress	
10	Procurement	Matters affecting the	COMAF 20-Bid documents to support section	New	lack in reasonable steps to detect and prevent irregular	To confirm the tax compliance status, independent	07-Dec-18	30-Jun-19	CFO	In progress	The bid document in question was subsequently

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
	auditor's report	32 procurement not submitted		expenditure from occurring	declaration and the terms of reference amongst others for section 32 procurements.					submitted to the auditors, however, management will ensure that the requisite documents are obtained when procuring through section 32
Procurement	Matters affecting the auditor's report	COMAF 20- Awards made to suppliers related to person I the service of the municipality without valid declaration	New	lack of properly designed financial disclosure forms	Financial disclosure form to include provision for disclosure of spouse, partner and close family members,	07-Jan-19	30-Jun-19	CFO	Not yet started	
Bank	Matters affecting the auditors report	ISS 83- Compliance asset management	New	Management not aware that that VBS bank not registered	Controls put in place to ensure that such none compliance does not occur again	31-Aug-18	30-Nov-18	CFO	Completed	All investments with VBS have matured and withdrawn. No more investment with mutual banks

13

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
Immovable Assets	Matters affecting the auditor's report	PPE- Derecognised assets not authorised	New	Management oversight- did not ensure all assets derecognised are authorised by council	Will rectify this matter at the next council meeting					
					asset does not physically exist anymore due to it not being found for two consecutive financial years and therefore should not be part of fixed asset register	07-Dec-18	31-Mar-19	CFO	In progress	The item served in Exco meeting that took place on 14 December 2018
Payments	Matters affecting the auditor's report	COMAF 31- Expenditure- payments made after 30 days	New	late capturing on the system	Maintain adequate cash and cash equivalent so that the municipality will be able to service its obligations as and when they become due	07-Dec-18	30-Jun-19	CFO	In progress	Invoices are monitored to ensure that they do not get paid after 30 days of receipt thereof
Revenue	Matters affecting the auditor's report	Revenue:1- Reconciliation on revenue streams not performed	New	controls not implemented over daily and monthly processing and reconciling of transactions	Reconciliations for property rates and fines, penalties and forfeiture will be performed	11-Dec-18	30-Jun-19	CFO	In progress	The service provider used for preparing financials is currently assisting with the preparation

	Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
						on the monthly basis					of the reconciliation
16	Procurement	Matters affecting the auditor's report	COMAF 31-Expenditure-fruitless and wasteful expenditure	Recurring	lack of proper management of funds	Complete the register of fruitless and wasteful expenditure	11-Dec-18	30-Jun-19	CFO	In progress	Close monitoring of Eskom and SARS payments to ensure that penalties for identified and reported late payment are
17	Other Disclosure	Other important matters	COMAF 54-Provisions-Illegal dumping on Dennilton Landfill site	New	Lack of proper procedures to ensure compliance with laws and regulations as well as to minimise losses	To put plans in place for future rehabilitation	Ongoing		Senior manager Community services	In progress	the Municipality will continue to clear the illegal dumping at Dennilton
18	Information Technology	Other important matters	ISS 1-Lack of monitoring performance of consultants rendering services to the municipality	New	Non-establishment of a service level monitoring process No personnel assigned accountable for the SLA monitoring	to establish service monitoring process and evidence of monitoring retained	07-Jan-19	30-Jun-19	CFO	In progress	The Consultants will be evaluated on a quarterly basis and contract management is current amongst the

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
										functions of Chief Compliance Officer
19 Information Technology	Other important matters	ISS 2- Lack of evidence of review of user access rights	New	role of reviewing user access rights on munsoft not assigned to an individual	Management (IT and finance) ensure user access policy and procedures are implemented.	30-Nov-18	31-Jan-19	Manager ICT	In progress	Iso is currently performing munsoft weekly review on user access rights and logins
					User access rights/profiles to be regularly reviewed to confirm profiles are in line with job responsibilities.	07-Jan-19	30-Jun-19	CFO	In progress	The user acces rights will be reviewed on a quarterly basis
20 Information Technology	Other important matters	ISS.98- Inadequate user access management processes and lack of segregation of duties on VIP Payroll system	New	No Senior person allocated who could review approve the transactions performed by user	proper segregation of duties to be updated and corrected	07-Jan-19	31-Mar-19	CFO/ Manager Expenditure	In progress	Seggregation of duties will be enforced between Payroll Officer and Accountant Payroll in that the official that created a

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
										batch will not be allowed to delete it.
								Manager ICT		
Information Technology	Other important matters	ISS.99- Electronic funds transfer procedure not adequately documented	Recurring	Expenditure procedure manual not adequately designed and documented	Review the expenditure procedure manual to ensure that the following key aspects are included in the procedure manual: segregation of duties, controls within the payment file, change controls when updating banking details on master file, reviews of audit trail, reconciliation of successful and unsuccessful	07-Jan-19	31-Mar-19	CFO/Manager Expenditure	In progress	The department is in a process of developing and documenting procedure manual for EFT transactions

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
					payments. Amount limits.					
22	Bank	ISS 78-Commaf 23- Cash and cash equivalents-overstatements-overstatement.	New	Lack of adequate complete, accurate and reliable supporting documents	Ensure that reconciling items are cleared off within reasonable time	11-Dec-18	30-Jun-19	CFO	In progress	Currently the focus is put on clearing long outstanding reconciling items
23	Other Disclosure	COMAF 30-Cashflow	New	Lack of effective review	Adjust the cash flow and related notes with differences	11-Jan-19	15-Feb-19	CFO	Not yet started	The matter will be addressed during preparation of six months financial statements

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
Payments	Other important matters	ISS86- Employee cost-overtime paid exceed 30%	Recurring	Internal ontrols not effectively communicated, established and maintained	Ensure awareness and full implementation of the policy to prevent non compliance	11/12/2018	11/12/2018	Senior manager corporate services	Completed	An Awareness Email was sent to all the employees on the 11th December 2018 in terms of which the documented Overtime Standard Operating Management Procedures was annexed thereto for all employees' attention, perusal & perusal. Refer to atcched proof of email & documented Overtime Standard Operating Management Procedures as Portfolio of Evidence to this narrative.

25

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
Payments	Other important matters	ISS 87- Employee cost-overtime worked prior approval	Recurring	inadequate review of processing of overtime paid to employees.	implementation of developed checklist for the processing of overtime	11/12/2018	11/12/2018	Senior manager corporate services	Completed	An Awareness Email was sent to all the employees on the 11th December 2018 in terms of which the documented Overtime Standard Operating Management Procedures was annexed thereto for all employees' attention, perusal & perusal. Refer to atatched proof of email & documented Overtime Standard Operating Management Procedures as Portfolio of Evidence to this narrative.

26

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
Payments	Other important matters	ISS 88- Employee cost-non compliance with basic conditions of employment act	Recurring	inadequate review of processing of overtime paid to employees.	to ensure awareness and full implementation of the checklist and policy to prevent non compliance	11/12/2018	11/12/2018	Senior manager corporate services	Completed	An Awareness Email was sent to all the employees on the 11th December 2018 in terms of which the documented Overtime Standard Operating Management Procedures was annexed thereto for all employees' attention, perusal & perusal. Refer to atatched proof of email & documented Overtime Standard Operating Management Procedures as Portfolio of Evidence to this narrative.
Payments			New		Correct tax calculation set					

27

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
					up on the system					
	Other important matters	Employee cost-incorrect tax calculations		Accounts not effectively reconciled monthly	Pass journal within the control account disclosed under note 19 payables from exchange transacions-trade payables	07-Dec-18	31-Mar-19	CFO	Completed	The system vendor has verified tax calculation set-up on the VIP system
28	Other important matters	COMAF 57- Employee cost fringe benefits	Recurring	Controls not implemented to ensure compliance with tax act	Management to decide on increasing the monthly rental to be market related or to tax the employees on the fringe benefit part of the rental or to dispose off the houses that are currently rented out to employees	07-Jan-19	30-Jun-19	CFO	Not yet started	
29	Other important matters	ISS,84-Control deficiencies in the	New	lack of adequate controls to ensure consultants are	action plan on the internal audit report			CFO	Not yet started	

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
		management of consultants		properly managed and that skills are properly transfred to the municipality	corporate services department to darft a policy on the use of consultants in which the detailed framework on dealing with the use of consultants will be explained	01/01/2019	04/04/2019	Senior Manager Corporate services	Not Yet Started	Not Yet Started
30	Movable Assets	Other important matters	COMAF 19- Municipality's assets not accounted for in the asset register	New	lack of controls to ensure that all assets accounted for in the register exist	The Asset Management team to ensure that all assets of the municipality are included in the Assets Register	07-Jan-19	28-Feb-19	CFO	Not yet started
31	Immovable Assets	Other important matters	COMAF 19- PPE- Duplicate assets	New	lack of proper review of the fixed assets register	The Asset Management team still to do data cleansing to ensure that no assets are accounted for twice	07-Jan-19	28-Feb-19	CFO	Not yet started

	Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
32	Immovable Assets	Other important matters	ISS71- Incorrect classification	New	lack of proper review of the fixed assets register	Include asset 47035 as a transfer from WIP and reclassify as buildings as per COMAF 02	07-Jan-19	30-Jan-19	CFO	Not yet started	
33	Immovable Assets	Other important matters	ISS 85-PPE- Overstatement of work in progress asset	New	lack of proper review of WIP register	Adjustment approved	07-Jan-19	30-Jan-19	CFO	Completed	to be verified by IA
34	Immovable Assets	Other important matters	ISS 91- Understatement of depreciation	New	lack of review to ensure the financial information not complete and accurate	Adjustment approved	07-Jan-19	30-Jan-19	CFO/Manager Asset	Completed	to be verified by IA
35	Immovable Assets	Other important matters	ISS 49- Overstatement of investment property	New	lack of review to ensure the financial information not complete and accurate	Adjustment approved	07-Jan-19	30-Jan-19	CFO	Completed	to be verified by IA
36	Payments	Other important matters	ISS 94-COMAF 34-Expenditure-VAT input incorrectly claimed	New	Lack of review of payments a non compliance with the VAT Act	Adjust VAT control account and relevant expenditure item	01-Nov-18	30-Nov-18	CFO	Completed	Adjustments were approved and correctly effected in the financial statements and the finding was

Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
										subsequently resolved.
37	Predetermined Objectives	ISS 8-AOPO-COMAF 11- Presentation of APR	New	Annual performance report not well presentedlack of effective review of the APR	To be constant in presenting indicators in the APR	10-Dec-18	30-Jan-19	Senor Manager Planning and LED	In progress	to revise the sdbip in line with the finding during midyear adjustment
38	Procurement	ISS 29-COMAF 15-SCM- Uneconomical use of resources in the procurement of fleet management solutions	New	Lack of internal controls to ensure the municipal resources are used effectively and effeciently	Provide proof for lease versus buy option weighed Sufficient proof that buy option was not selected due to cash flow contrait	07-Jan-19	31-Mar-19	CFO	Not yet started	
39	Procurement	ISS 38-COMAF 15-SCM- Expenditure was incurred after the contract has expired.	New	Lack of proper contract management	Improve contract management processes and ensure proper controls are in place to manage contracts	07-Jan-19	30-Jun-19	CFO	Not yet started	

	Audit Findings	Category of Finding	Description of Finding	Finding status	Root Cause	Action Plan Description	Start Date	Completion Date	Position	Progress	Narrative to Progress
40	Revenue	Other important matters	ISS 42-Debtors-Non compliance with credit policy	New	policy and procedures not effectively communicated to ensure execution of internal control	Will put more emphasis on the controls going forward	07-Jan-19	30-Jun-19	CFO	Not yet started	
41	Revenue	Other important matters	ISS 76-Licenses and permits revenue	New	Lack in proper record keeping	To provide missing payment on a complete list for payments for the year	13-Nov-18	20-Nov-18	CFO	Completed	COMAF 44 was subsequently resolved
42	Revenue	Other important matters	ISS 110-COMAF 55-Loss of revenue from unknown properties	New	Lack of effective monitoring to ensure correct rates are used	Management to revisit the unknown properties population with the aim of identifying the owners thereof	07-Jan-19	30-Jun-19	CFO	Not yet started	
43	Payments	Other important matters	ISS 67-COMAF 29- VAT Returns not submitted timeously	New	lack in internal controls to ensure returns are submitted on time	In future the municipality will submit returns on time	07-Dec-18	30-Jun-19	CFO	In progress	The returns are currently getting submitted on time

APPENDICES

APPENDIX A- COUNCILLORS, COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represent ed	No of council meetings held	no. of council meetings attended	No. of apologies for non- attendance	No of Absence without leave
Mphela	Mojabeng Amelia	PT	Finance. Council	ward	11	10	1	0
Phatlane	Alfred	FT	Corporate Services EXCO Council Meeting Ethics	ward	11	7	2	2
Mamakoko	Mokgohlwe Lettie	PT	Planning Council	ward	11	9	2	0
Moima	Lizzy Mahlatse	PT	Community Services Council	ward	11	9	2	1
Makweoane	Agnes Mapetle	PT	Infrastructure Council	ward	11	10	1	0
Ndlovu	Raymond Ndumiso	PT	Executive Council	ward	11	7	3	1
Phala	Magabolle Lucas	PT	MPAC: member Ethics Council	ward	11	10	1	0
Ratlou	Sefako Winter	PT	Community Services Council Rule and petition	ward	11	11	0	0
Ratau	Rose Mmapule	PT	Executive Support Council	ward	11	11	0	0
Madisa	Kgadi Francinah	PT	Planning Council	ward	11	09	0	2
Namane	Given Ranyaba	PT	Planning Council	ward	11	11	0	0
Phorothoe	Thabiso Andries	PT	Finance. Council	ward		10	0	1

Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represent ed	No of council meetings held	no. of council meetings attended	No. of apologies for non- attendance	No of Absence without leave
			Rules and petitions		11			
Oosthuizen	Willem Nicolaas Saaiman	PT	Council Executive Support	ward	11	11	0	0
Bogopa	Botha(M)	PT	Community Services Council	ward	11	04	1	6
Mahlangu	Julia (F)	PT	Ethics Council	ward	11	09	1	1
Zulu	Ben Madolombane (M)	PT	Infrastructure Council	ward	11	09	1	1
Ratau	Tsimisi Thabiso(M)	PT	Corporate Services Council Meeting	ward	11	10	0	1
Machipa	Toudi Aron (M)	FT	Head Finance. EXCO Council	ward	11	11	0	0
Masimula	Phahlana (M)	PT	Corporate Services Council	ward	11	09	1	1
Skhosana	Waziwa Jim (M)	PT	Finance. Council	ward	11	11	0	0
Makeke	George Monnana (M)	PT	Ethics MPAC Member Council	ward	11	11	0	0
Matsepe	Motlalekgomo Maria(F)	PT	Planning council	ward	11	07	4	0
Mahlangu	Nomsa Ndazi (F)	PT	Council Executive Support	ward	11	09	1	1
Mokganyetji	Thomas Mareme (M)	PT	Infrastructure Rules and Petitions Council	ward	11	08	3	0

Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represent ed	No of council meetings held	no. of council meetings attended	No. of apologies for non- attendance	No of Absence without leave
Maphopha	Emily Maabele	PT	Community Services Council	ward	11	09	1	1
Motlafe	Manthwaleng Girly	PT	Ethics Council	ward	11	11	0	0
Mokwane	Magdeline Kubane	PT	Infrastructure Council	ward	11	11	0	0
Maipushe	Sekina Manku	PT	Rules and Petitions Council	ward	11	11	0	0
Malatji	Meriam Nape	PT	Finance. Council Rule and petition	ward	11	08	2	1
Kgopa	Kgabo Silas	PT	Corporate Services Council	ward	11	11	0	0
Msiza	Mothibe Rhodes	PT	Corporate Services Council Rules and petition	ward	11	10	1	0
Mathebe	Julia Lata	FT	EXCO/Mayor Council	PR	11	10	1	0
Matjomane	Germinor Delly (F)	FT	Head Infrastructure Council	PR	11	11	0	0
Tladi	Magetle David	FT	Speaker	PR	11	10	0	1
Phahlamohlaka	Tebogo Mafereke	FT	Ethics Council	PR	11	10	1	0
Mehlape	Salminah Hlaole	PT	MPAC: member Council	PR	11	10	1	0
Mmutle	Thabo Nelson	PT	Head Planning Council EXCO	PR	11	05	4	2

Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represent ed	No of council meetings held	no. of council meetings attended	No. of apologies for non- attendance	No of Absence without leave
Matsepe	Thapelo Stephina	PT	Finance. Council	PR	11	07	4	0
Makunyane	Hlako Justice	PT	MPAC-Chairperson Council	PR	11	07	2	2
Mashilo	Malope Samaria	PT	Head Community Services Council EXCO	PR	11	11	0	0
Phetla	Mannyana Grace	PT	Head Executive Support Council	PR	11	11	0	0
Makitla	Ramotlogeli Johannes	PT	Planning Council	PR	11	11	0	0
Mogotji	Fanie Motshele	PT	Executive Support Council	PR	11	4	3	4
Madondo	Vernatia-Claudia Philile	PT	Rules and Petitions Council	PR	11	9	0	2
Mohlala	Moses Themba	PT	MPAC member Council	PR	11	09	2	0
Alberts	Rots	PT	Infrastructure council	PR	11	11	0	0
Mathebe	Chipane Norman	PT	Community Services Council Planning	PR	11	07	0	4
Tshivhula	Murathi Pat	PT	Corporate Services Council Ethics	PR	11	11	0	0
Kotze	Johan Pieter	PT	Finance. Council	PR	11	08	2	1

Surname	Full names	full time/ Part time FT/PT	Committee Allocated	Ward and /or Party represent ed	No of council meetings held	no. of council meetings attended	No. of apologies for non- attendance	No of Absence without leave
Hlathi	Margaret Zodwa	PT	council	PR	11	06	5	0
Shai	Kweletsi Collen	PT	EXCO Council	PR	11	04	7	0
Lecheko	Virginia Morotse	PT	Planning Council	PR	11	06	1	4
Ngwenya	Zodwa	PT	Council	PR	11	09	0	2
Ntuli	Mamotale Brenda	PT	Council Infrastructure	PR	11	09	0	2
Mosotho	Mooimane Tatane	PT	Council Planning	PR	11	03	4	4
Ranala	Maselopi	PT	Council Executive Support	PR	11	08	3	0
Ntheko	Tshepo Mokgobo	PT	Council	PR	11	07	4	0
Mthombeni	Vensile Lea	PT	Corporate Services Council Ethics	PR	11	09	0	2
Maloba	Alpheus Matome	PT	Community Services Council EXCO Rules and Petitions	PR	11	08	1	2
Ramphisa	Motiba William	PT	Council	PR	11	05	2	4
Matunyane	Nthabiseng Topsion	PT	Finance. Council Finance	PR	11	06	1	4

APPENDIX B - COMMITTEE AND COMMITTEE PURPOSE

Committees (other than Mayoral/Executive Committee) and Purposes of Committees	
Municipal Committee	Purpose of Committee
Corporate Services Committee	Addressing relevant issues and reports
Infrastructure Committee	Addressing relevant issues and reports
Finance Committee	Addressing relevant issues and reports
Social Development Committee	Addressing relevant issues and reports
Executive Support Management Committee	Addressing relevant issues and reports
Development Planning Committee	Addressing relevant issues and reports
Local labour forum	Address all employer and employee related matters
Municipal public accounts committee	Oversight committee addressing AG report, financial reporting investigating items delegated by council
Executive Committee	Give political direction to executive management and report to council
Rules and ethics	Investigates reports of unethical conduct, formulates rules and principles, and recommends actions on ethical issues
Programming	Deals with all items submitted and determines which items must serve in portfolio committees and which one must serve in council without serving in portfolio committees
Local geographical names change(LGNC):	Deals with changing of street names within the municipal area

APPENDIX C- THIRD TIER ADMINISTRATIVE STRUCTURE

Designation	Initial And Surname	Gender
Municipal Manager	Ms R.M Maredi	Female
Senior Manager: Executive Support	Mr. M. M. Kgwale	Male
Senior Manager: Corporate Services	Mr. N.D. Matumane	Male
Senior Manager: Infrastructure	Ms N.R Makgata	Female
Chief Financial Officer	Mr. P. G. Mapheto	Male
Senior Manager: Community Services	Ms. G. E. Kegopotsemang	Female
Senior Manager: Development Planning	Mr. N. W. Phala	Male
Manager: Property Management and Housing	Mr. R Palmer	Male
Deputy Chief Financial Officer	Mr L. Sebelemetja	Male
Manager: Mayor Support	vacant	-
Manager: Assets	Mr. C. Tjiane	Male
Manager: Budget	Vacant	-
Manager: Council Support	Mrs. M Burger	Female
Manager: Supply Chain Management	Mr M Mthimunye	Male
Manager: Revenue	Mr B Mohlamme	Male
Manager: Hlogotlou	Mr. A Madiba	Male
Manager: Roossenekal	Mr. M. J. Maboja	Male
Manager: Motetema	Mr. C. C. Masemola	Male
Manager: Human Resources	Mr. L. Mafiri	Male
Manager: Administration	Mr. G. M. Ditshego	Male
Manager: ICT	Mr T. Mashaba	Male
Manager: Environmental services	Ms M Mokhulwane	Female
Manager: Expenditure	Mr. C Mtsweni	Male
Superintendent Roads Construction Unit	Mr. J Malaka	Male
Manager: Public Safety	Mr. C Coetzee	Male
Manager: Roads	Vacant	-
Manager: Licensing	Ms. M. V. Matlala	Female
Manager: LED	Mr. M Sebei	Male
Manager: IDP	Mr. J Motha	Male
Manager: PMU	Mr. F Debeila	Male
Manager: PMS	Ms P Mdluli	Female
Manager: IGR	Mr. M. J. Mathebe	Male
Electrical engineer	Mr K.K. Mametsa	Male
Chief Risk Officer	Mr K. Mathebe	Male
Manager: Development and Town Planning	Vacant	-
Manager: Internal Audit	Ms. V. Mokoete	Female
Manager: Fleet	Mr. V. Masilela	Male

APPENDIX D - FUNCTIONS OF MUNICIPALITY/ENTITY

Municipal/Entity Functions		
Municipal Functions	Function Applicable to Municipality (Yes/No)*	Function Applicable to Entity (yes/no)
Constitution, Schedule 4, Part B Functions		
Air pollution	yes	
Building regulations	yes	
Child-care facilities	yes	
Electricity and gas reticulation	yes	
Fire-fighting services	yes	
Local tourism	yes	
Municipal airports	No	
Municipal planning	yes	
Municipal health services	yes	
Municipal public transport	yes	
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other	yes	
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and related matters	yes	
Storm water management systems in built-up areas	yes	
Trading regulations	yes	
Water and sanitation services limited to potable water supply systems and domestic waste water and sewage disposal systems	No	Sekhukhune District Municipality
Beaches and amusement facilities	no	
Billboards and the display of advertisements in public places	yes	
Cemeteries, funeral parlours and crematoria	yes	
Cleansing	yes	
Control of public nuisances	yes	
Control of undertakings that sell liquor to the public	yes	
Facilities for the accommodation, care and burial of animals	yes	
Fencing and fences	yes	
Licensing of dogs	no	
Licensing and control of undertakings that sell food to the public	yes	
Local amenities	yes	
Local sport facilities	yes	
Markets	yes	
Municipal abattoirs	yes	
Municipal parks and recreation	yes	
Municipal roads	yes	
Noise pollution	yes	
Pounds	yes	
Public places	yes	
Refuse removal, refuse dumps, and solid waste disposal	yes	
Street trading	yes	
Street lighting	yes	
Traffic and parking	yes	

APPENDIX E - WARD REPORTING

WARD BASED MEETINGS

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 01	Cllr Mphela M.A	Yes	11	11	4
	Ward Committee				
	Julia Maredi				
	Simphiwe Mahlangu				
	Jane Sibiloane				
	Martha Nxumalo				
	junior Thethe				
	Anges Mmotong				
	Simphiwe Mthombeni				
	Samual Phasha				
	Christa kotelo Mabodika				
	Kgati Maepa				
Ward No 02	Cllr Phatlane A	Yes	9	9	4
	Ward Committee				
	Mathabathe Mpho				
	Monage Tshepo Khama				
	Mahlangu Geeilbooi				
	Makua Samuel				
	Dunge Olgar				
	Bafedi Aibiot (Deceased)				
	Mankge Hermans				
	Moloi Abednigo				
	Phatlane Lucy				
	Boroko Kodisang Mathews				
Ward No 03	Cllr Mamakoko M.L	Yes	11	11	4
	Ward Committee				
	Mputsu David Mahlangu				
	Sonia Magashule				
	Marie Mokwala				
	Matron Mokwana				
	Stephina Modiba				
	Mary Tshego				
	Mmapula Kgaphola				
	Delige Mothibi				
	Lucy Kgaphola				
	Frans Makua				

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 04	Cllr Moima L.M	Yes	6	6	4
	Ward Committee				
	Dipuo Mashabela				
	Lebogang Dinba				
	Kanyane Mphahlele				
	Vacant (on CWP)				
	Fatima Thabethe				
	Selina Matlou				
	Lucas Mathimunyane				
	Kenneth Malapele				
	Anges Ramphisa				
	Israel Malapela				
Ward No 05	Cllr Makweoane	Yes	7	7	3
	Ward Committee				
	Violet Mashigo				
	Fannie Nkambule				
	Monicca Mkgatsela				
	Sharleen Mphake				
	Mankwe Mokgabudi				
	Petrus Matentshi				
	Mapaseka Mokgabudi				
	Leshate Mashabela				
	Nelson Mogano				
	Thili Lepota				
Ward No 06	Cllr Ndlovu R.N	Yes	9	9	4
	Ward Committee				
	Thethan Mahlangu				
	Ntombi Mahlaba				
	Nokuthula Reginah				
	Winile Ndlangamandla				
	Zakhele Hlathi				
	Sipho Mandlazi				
	Adelaide Limakwe				
	Elizabeth Mpshe(Resigned)				
	Delisa Joseph				
	Popi Mashego				
Ward No 07	Cllr:Phala Lucas	Yes	8	8	4
	Ward Committees: Philimon Moshiga				

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Brenda Phasha Nomsa Sibeko Glass Makatelele Jan Mtshweni Busisiwe Magolego Tebogo Mokgoadi Ericca Makuwa Benjamane masweu Simon Thipe				
Ward No 08	Cllr Ratlou S.W Ward committees Charlotte Mogudi Moshingwaneng Ditshego Isaiah Mahlangu Annah Wessels Friedah Phetla Bangiswane Mthombeni Ditsheso Mokotedi Albert Mafa Elias Mamohlale Gloria Rahlogo	Yes	11	11	4
Ward No 09	Cllr Ratau R.M Ward Committees: Elijah Ntombela Isaac Makofane Mafa Mashinini Sebongile Mohlape Coshiwe Nkambule Eric Nkosi Louisa Masilela Fortune Tsholofelo Aaron Mtshweni Joseph Manzini	Yes	11	11	4
Ward No 10	Cllr Madisa K.F Ward Committees: Rita Rahlogo Mathebe Rebecca Katlego Sifoleshe Madire Modupi Mohlamanyane	Yes	11	11	4

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Ivy Madisa Zodwa Ngele Sandra Ramphisa Mathebe Buti .Malefahlo Mokgase mohlamonyane Motsumi				
Ward No 11	Cllr Namane G.R Ward Committees: 1 Wonderboy Cekhu 2 Delane Mugeru 3 Eleoner Matlou 4 Sepadi Mampuru 5 Malelula leepo 6 Samora Madisa 7 Rina Mutha 8 Moses Mafiri 9 Thobile Mathibedi 10 Anges setoto Magopa	Yes	4	4	1
Ward No 12	Cllr Phorothoe Ward Committees Mmadisele Mathebe Moleme Podile Mmalehu Mohlala Mothaku Namane Calvin Mathunyane Elizabeth Monageng Doctor Nakedi Alfred Makitla Betty Mathebe Klass Mathebe	Yes	10	10	4
Ward No 13	Cllr Oosthuizen W.N.S Ward Committees: Martin Coetsee Dirk Hessels phochanaD.M Maria D.Fourie J.H Mmakole Dirk Walker T.S Matsomane A.J Schombee Franska Kleinhans	Yes	5	5	1

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Shaun A.Mellors				
Ward No 14	Cllr: Bogopa B Ward Committees: Bareng Mphahlele(Resigned Phakwane Mareng Moses Boshielo Chikane Kgorutle Makeke Mantwa Dipou Matlala Stepen Maleka Jaremia Phetla Enock Ramoispa Maggie Isa	Yes	1	1	0
Ward No 15	Cllr: Mahlangu J Ward Committees: Lucas Zwane Rinah Mahlangu Job Tshepo Mokwena Sbongile Nkosi Sibongile Masilela Mpho Skosana(expelled) Johannah Mashiya Malehu Mokoana Jan Masimula Msanomlane Mahlangu	Yes	11	11	4
Ward No 16	Cllr: Zulu B.M Ward Committees Mapule Mokgolokgotho Jabulane Mahlangu Sarah Skosana Fanie Makua December Msitsa Sinah Mahlangu Maria Mthimunyane Nick Mgidi Khomotso Maphosa(not on IEC roll) Kodin Skhosana	Yes	2	2	1
	Cllr: Ratau T.T	Yes	7	7	0

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
Ward No 17	Ward Committees:				
	Irene Mokwana				
	Moetana Mohlala				
	Rankepile Mabelane				
	Kagiso Mabelane				
	Gabriel Magashula				
	Moeti Mkhondo				
	Motlalepule Madihlaba				
	Freddy Nkadimeng(decease				
	Andries Hlabishe				
	Annah Masemola				
Ward No 18	Cllr: Machipa T.A	Yes	5	5	2
	Ward Committees:				
	Martha Mohlahlo				
	Jamis Chego				
	Maria Tshehla				
	Mojalefa Rankwe				
	Tumishi Mohlahlo				
	Annah Mnguni				
	Elsa Fenyane				
	Sydney Phetla				
	Shemeng Mtshweni				
	Maria Makuwa				
	Ward No 19				
Ward Committees:					
Sophi Masemola					
Amos Gabril					
Sinkie Skosana					
Ranapo Chigo					
Rose Mtshweni					
Sophie Masimula					
Shabangu Dlalabaphi					
Getrude Mashiane					
Mahlangu Khonzepi					
Nkosinathi Machuka					
Ward No 20	Cllr Skhosana W.J	Yes	9	9	4
	Ward Committees:				
	monica Madihlaba				
	Lina Makaleng				
	Felicia Mokoana				

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Zodwa Mokwena Nteseng Madihlaba Patricia Sekgala Shima Monaledi thabo Skosana Deborra Maredi Thapedi letageng				
Ward No 21	Cllr: Makeke G.M Ward Committees: 1 Mavis Theresia Mthimunya 2 David Skhosana 3 Joel Mohlahlo 4 Khoza Dipuo 5 Kate Matenchi 6 Lejatau Seroka 7 Elsie Mamonyane 8 Sonnyboy Sekele 9 Dorcas Makeke 10 Motlapele Nkgudi	Yes	6	6	3
Ward No 22	Cllr Matsepe M.M Ward Committees: Mathibela Mashego Annah Radingwana Frans Mdebele Tebogo Tau Stephina Mokwal Thabo Radingwana Leah Tshoma Jan Mashilanwako Patrick Moramaga lindiwe Maleka	Yes	10	10	3
Ward No 23	Cllr:Mahlangu Nomsa Ward Committees: Regina Ntuli Lydia Lerobane Jimmy Masemola Thokozile Ntuli Milzon Madihlaba Busisiwe Motha	No	11	11	4

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Simon Sithole				
	Rose Mokoana				
	Sipho Mahlangu				
	Sylvia Chego				
Ward No 24	Cllr: M.M	Yes	11	11	4
	Ward Committees:				
	Isaac Maladi				
	Mpotsing Mtshweni				
	Prince Maloma				
	Meshack Thobejane				
	Dorothy Makeke				
	Maputana Moloko				
	Martha Monareng				
	Thabeng Nyalungu				
	Elizabeth Mathunyane				
	Amos Tshoma				
Ward No 25	Cllr: Maphopha E.M	Yes	6	6	1
	Ward Committees:				
	Jane Lekala				
	Makgadi Malatji				
	Sarah Makuwa				
	Julia Mohlala				
	Lerato Skosane				
	Jack Motsana				
	Reneilwe Rampedi				
	khomotso Ramphisa				
	Francinah Mampuru				
	Thobole Matsepe				
Ward No 26	Cllr: Motlape M. G	Yes	11	11	4
	Ward Committees:				
	Sepedi Mohlala				
	Mmantwe Tagane				
	Matlakala Knowledge				
	Ditau Magampa				
	Deborah Mashabela				
	Dazie Msiza				
	Amos Chabedi				
	Mapule Mmuledi				
	Karabo Matshingwane				
	Mmabatsheleng Matsepe				

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Matladi Tshepho				
Ward No 27	Cllr: Mokwane M.K	Yes	6	6	1
	Ward Committees:				
	Job Matladi				
	Lebogang Choma				
	Tebatso Sihlangu				
	Mogudi Meba				
	Dudu Mokadi				
	Frans Tlaka				
	Motebu Arimbi				
	Thabo Makua				
	Caroline Mantsolo				
	Thandi makuwa				
Ward No 28	Cllr:Maipushe S.M	Yes	9	9	4
	Ward Committees:				
	Klass Maredi				
	Modupi Fenyane				
	Evah Matuludi				
	Prudence Skosana				
	Pratck Tladi				
	Rachel Mohlala				
	Amos Ntobeng				
	Sarah Pheladi				
	Lucas Aphane				
	Victor Seopela				
Ward No 29	Cllr: Malatji M.N	Yes	11	11	4
	Ward Committees:				
	Thuso Makuwa				
	Reginah Makuwa				
	Lindiwe Mahlangu				
	Grace Malatji				
	Diale Motla				
	Caroline Matjomane				
	Victor Diago				
	Thabang Fenyane				
	Gautana Matsumane				
	Lazarus Rakgalakane				
Ward No 30	Cllr: Kgopa K.S	Yes	6	6	3
	Ward Committees:				
	Ammina Magakwe				
	Sebutjwane Maduna				

Ward Name (Number)	Name of Ward Councillor and Elected Ward Committee Members	Committee Established (Yes/No)	Number of Monthly Committee Meetings Held During Year	Number of Monthly Reports Submitted to Speakers 'Office on Time	Number of Quarterly Public Ward Meetings Held During Year
	Seraki Motstsa				
	Jim Molapo				
	Bongi Maabane				
	Thabiso Matenji				
	Mahlonoko Riba				
	Patricia Mokwena				
	Sinky Kodi				
	Lina Masango				
Ward 31	Cllr : Msiza M.R				
	Ward Committee	Yes	7	7	4
	Gladys Maake				
	Kgaogelo Dikotope				
	Alfred Manasoe				
	Moses simpho				
	Peter Tsokela				
	Lombard Mamogobo				
	Lebogang Mpunga(Resigned)				
	Ramosohlo Kgongane				
	Enny Matsepe				
	Prince Thobejane				

APPENDIX F - WARD INFORMATION

Ward Title: Ward Name (Number)				
Capital Projects: Seven Largest in 2017/2018 (Full List in Appendix L)				
R'000				
Ward No	Project Name & Detail	Start Date	End Date	Total Value
3 & 14	Naganeng Construction of 5.2km Bus Road and Storm Water Control	Aug 2017	June 2018	R45mil

APPENDIX G - RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE

Municipal Audit Committee Recommendations		
Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
1ST SPECIAL AUDIT COMMITTEE MEETING – 22 AUGUST 2017		
22 August 2017	Draft financial statements 2016/2017:	<p>The Audit Committee reviewed the Draft 2016/2017 Annual Financial Statements and recommended as follows:</p> <p>Page 11 - Assets – looking at Inventories comparing it with note 9 (page 54) consumable expense- it shows that the Municipality used R5 053 664 of material but the balance of what we held is not enough to cover that R3 397 502. CFO was requested to relook at the whole reconciliation again</p> <p>Receivable from exchange transaction and non-exchange- relook at note 13 (Pg54-56) consumable debtors.</p> <p>Page 55 consumable debtor note 13 – the Municipality need to specify, looking into that in previous year we had R14 902 449 and in the current year R 6 361 204 what happened within the business processes to course such a difference.</p> <p>Pg. 54 note 9 Receivable from non-exchange transaction - Is noted that there is no movement from the previous year and current year. The Audit Committee requested that the note be relooked at.</p> <p>Pg. 49 note 4 PPE – the accumulated depreciation for land of the previous year and current year are the same amount and the accumulated depreciation for building is decreasing. Why? Also specify what kind of assets falls under community.</p> <p>Pg. Disposal note 4 - the Municipality disposed land and other PPE but no attachment or records on the disposal of these assets was given on this financials.</p> <p>Note 3 and 4 investment property - should be specific in terms of defining what properties are included in the investment. The narration on note 3 is not sufficient.</p> <p>Financial statement notes compared to the information on the financial statement are not balancing.</p> <p>Cash and cash equivalent – need to clarify as to why do we have more cash and more debtors.</p> <p>Statement of performance Payables pg. 61 – Accrued leave pay has increased more from the previous year, what happened from the business process to course the huge increase on the accrued leave payable, CFO to relook at this.</p> <p>Rent facilities note 35 (page 72) and financial statements, they are not talking to each other.</p>

Municipal Audit Committee Recommendations		
Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
		<p>Depreciation and amortisation note 4 and 6, if we recalculate both amounts, the figures are not talking to financial position.</p> <p>Council remuneration note 29 is not talking to the figures recorded in the Statement of financial performance.</p> <p>There is a difference of R107 000 restated balance of depreciation and last audited statement depreciation the difference is not explained in the notes in Note 43</p> <p>Net assets - we corrected the amount but we didn't explain it Note 39 contingent liabilities – should change Mogetleng Kgophane vs Department and Municipality.</p> <p>Bulk purchases - the amount on the bulk purchases is the same amount from last year. The CFO is request to relook at this again. Pg. 62 Other revenue – recovery of unauthorised irregular, fruitless and wasteful expenditure is not specific what revenue is included in these.</p> <p>Acting allowance should indicate the period on how long an incumbent has acted on a position CFO is requested to relook at note 28 for employee related costs.</p> <p>Add note on contract services – if the Municipality has any other contract services, they should be stated on financial performance.</p>
22 August 2017	Draft Annual Report 2016/2017:	<p>The Audit Committee noted that compared to previous year, the Municipality has regressed from performance percentage of 74% to 60% due to planning measures pertaining to electrification projects and by defining the incorrect portfolio of evidence as “completion certificate” instead of “progress reports”.</p> <p>The Audit Committee recommended as follows:</p> <p>Pg. 146 Executive Support on the performance indicator of AGSA percentage should be zero weighted to replace not applicable current recorded because this Department is new.</p> <p>The KPI which states that “<i>develop and implement maintenance plan by 30 June</i>” – the target is indicated as achieved but is not achieved, therefore this should be changed.</p> <p>Pg104. Infrastructure, operational projects - KPI “<i>conduct a status quo analysis of existing EMLM building, recreational and community facilities by 30 June 2017</i>”- Challenge indicates that the Department is responsible to maintain the municipal buildings as and when is required should be changed and write the correct challenge for the KPI.</p> <p>The actual percentage on annual performance is 54% as per the internal audit report and not 60% as indicated as on the draft annual report under performance. The PMS and Internal Audit should meet to align the report. After Internal Audit and PMS consultation the final percentage achieved for 2016/2017 is 55%.</p>

Municipal Audit Committee Recommendations		
Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
22 August 2017	Draft Three Year Strategic and Annual Internal Audit Plan 2017/2018	The draft Three Year Strategic and Annual Plan 2017/2018 was approved with adjustments still to be made as recommended that the tick marks in the strategic plan should be reduced to align to the number of projects planned in the annual plan.
2ND SPECIAL AUDIT COMMITTEE MEETING (MEETING AGSA TEAM)		
6 September 2017	AGSA Audit Strategy	The Audit Committee took note of the AGSA Audit Strategy for the audit of the 2016/2017 financial year and recommended the following: <ul style="list-style-type: none"> - The AGSA should consider using internal auditors' work and reports to avoid duplication of work - It would assist that the budgeted audit fee be provided as a schedule per position level to assist in identifying where the average tariff increase of 7.5% comes from. - Technical opinions arising from the 2015/2016 audit should be provided upfront so that the Audit Committee and management is aware of the issues from the beginning.
4TH ORDINARY AUDIT COMMITTEE MEETING		
Corporate services Department		
6 September 2017	4th Quarter human resources report (must include section 56 managers vacancies and signing of performance contracts) (April - June 2017)	The Audit Committee noted the report as presented by Management that: <ul style="list-style-type: none"> - the post of senior manager corporate services is still vacant and it was advertised and it has been re-advertised which will closed on the 18 August 2017 and on the 14 September 2017 it will be the day of shortlisting. - Manager Legal Services is acting on the position of the senior manager corporate services.
	3rd Quarter litigation report 2016/2017 (April-June 2017)	The Audit Committee noted the report and recommended that the report should have an added column of amounts spent on each case.
Internal Audit		
6 September 2017	Progress Report On Internal Audit Annual Plan 2016/2017 (April - June 2017)	The Audit Committee noted the progress reported that the 2016/2017 Annual Internal Audit Plan is 100% complete and commended Internal Audit for completion of the plan.
	Internal Audit Reports In the fourth quarter the following audit were performed: <ul style="list-style-type: none"> - Revenue Management - Budget Management 	The Audit Committee noted the Internal Audit reports and recommended that: <ul style="list-style-type: none"> - Management should come up with a remedial action for all none compliance issues on the Protection of Personal Information (POPI) Act report. - Management should implement the standard for infrastructure procurement and delivery management going forward. - The contract registration application system administrator should deactivate access of officials who are no longer working in supply chain.

Municipal Audit Committee Recommendations		
Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
	<ul style="list-style-type: none"> - Assets Management - ICT - Executive Support - Supply Chain - Internal Audit - Follow up for the 4th quarter for both internal audit findings and AGSA findings - POPI readiness review - Ad-hoc audits (mainly for SCM quotations) 	
	Draft 2017/2018 Internal Audit and Audit Committee Charters	Audit Committee approved the Internal Audit Charter 2017/2018 and recommended the 2017/2018 Audit Committee Charter for Council's approval.
	Draft 2017/2018 Internal Audit Methodology	<ul style="list-style-type: none"> - Combined Assurance Plan should be prepared. - Treasury should be requested to do quality assurance review. - Audit Committee approved the Internal Audit Methodology for 2017/2018.
Risk Management Reports		
6 September 2017	4th Quarter risk management committee report 2016/2017 (April-June 2017)	The Audit Committee noted the report and recommended that: <ul style="list-style-type: none"> - The risk management report should indicate the number of fraud cases reported and if there are no reported cases it should reflect as such.
	2017/2018 Draft strategic and operational risk registers	The Audit Committee noted the report and gave recommendations as follows: <ul style="list-style-type: none"> - The strategic risk register number '4' the risk description should be rephrased and read as "unskilled workforce". - The current controls on the strategic risk register should be elaborated.
1ST ORDINARY AUDIT COMMITTEE MEETING		
Management		
27 October 2017	1st Quarter Performance report 2017/2018 (July-September 2017)	Audit Committee noted the report and recommended that management work towards resolving internal audit findings raised based on the audit of the 1 st quarter 2017/2018 performance report.
Finance Department		
27 October 2017	Asset register report (July-September 2017)	Audit Committee asked management as to whether its previous recommendation as indicated below has been implemented: <ul style="list-style-type: none"> - <i>"The service providers' (Market Demand and MUNSOF) contracts should make provision for the service provider to be accountable should there be findings raised by AGSA on none adherence to the standards on the asset</i>

Municipal Audit Committee Recommendations																			
Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018																	
		<p><i>register and the financial statements. Certain amount of the contract should be retained and only be paid after the AGSA Report has been issued.</i>"</p> <ul style="list-style-type: none"> - Management responded that the recommended clause above was not added into the contracts entered into with the service providers. No specific reasons were provided as to why the recommendation was not considered. - Audit Committee recommended that Management should determine whether it will still be feasible to add the above recommendation as an amendment to the service providers' contracts. 																	
	Unauthorised/irregular and fruitless and wasteful expenditure (UIF) (July to September 2017)	<ul style="list-style-type: none"> - The Audit Committee noted that the investigation by the MPAC on the previous years has been concluded and the report presented to Council and requested that the report be furnished to the Audit Committee as it served at Council without the Audit Committee being aware that the investigation was concluded and what the outcome was. - The Audit Committee recommended that the consequence management plan based on the outcome of the UIF investigation report be prepared by Management. - Progress on implementation of this consequence management plan should be a standing agenda item for Audit Committee meetings for monitoring purposes. - The report on UIF presented to the Audit Committee amounting to R 133.18 incurred as a result of ESKOM interests. - The Audit Committee recommended that a report be prepared by the Finance Department on the efforts taken and to be taken to collect interests from ESKOM that did not qualify to be incurred by the Municipality. 																	
	1st Quarter Report on debt collection 2017/2018 (July-September 2017)	<ul style="list-style-type: none"> - The Audit Committee noted the debt collection report and that the Municipality is experiencing challenges of collection at Satellite offices and the illegal connections at Roosenekaal. - The Audit Committee recommended that Management should ensure an effective process of data cleansing. A detailed report on undue commissions to the debt collector should be provided to the Audit Committee. 																	
	1st quarter section 52 report (July-September 2017)	Audit Committee noted the report																	
	1st quarter supply chain/procurement report 2017/2018 (July- September 2017)	<p>The Audit Committee noted the report and recommended that Management provide a detailed report on the newspaper advert deviation. Deviations total reported as follows:</p> <table border="1"> <thead> <tr> <th>Date</th> <th>Service Provider</th> <th>Amount R</th> <th>Description of Goods or Services</th> </tr> </thead> <tbody> <tr> <td>17/08/2017</td> <td>FOREVER RESORT</td> <td>R 661 650.00</td> <td>ACCOMODATION FOR WARD COMMITTEE MEMBERS</td> </tr> <tr> <td>30/08/2017</td> <td>TISO BLACK STAR GROUP</td> <td>R 42 978.00</td> <td>NEWSPAPER ADVERTISING</td> </tr> <tr> <td></td> <td>TOTAL</td> <td>R 704 628.28</td> <td></td> </tr> </tbody> </table>		Date	Service Provider	Amount R	Description of Goods or Services	17/08/2017	FOREVER RESORT	R 661 650.00	ACCOMODATION FOR WARD COMMITTEE MEMBERS	30/08/2017	TISO BLACK STAR GROUP	R 42 978.00	NEWSPAPER ADVERTISING		TOTAL	R 704 628.28	
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Infrastructure Services Department																			

Municipal Audit Committee Recommendations		
Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
27 October 2017	Infrastructure report (Including initial plan, budget, progress report on spending, actual work done, variance and reasons) 2017/2018 (July-September 2017)	Audit Committee noted the report and recommended that the format of the report should be looked at to add a column taking into account the number of previously disadvantaged population groups such as women and youth.
Corporate Services Department		
27 October 2017	1st quarter human resources report (July-September 2017)	Audit Committee noted the report and recommended that the vacancy report should include a column to indicate turnaround time for which the vacancy has been outstanding.
Internal Audit		
27 October 2017	Progress report on internal audit annual plan 2017/2018 (July-September 2017)	Audit Committee noted the report that the progress of the audit completed is at <ul style="list-style-type: none"> - Two (2) completed (9%), Three (3) in progress (14%) and Sixteen (16) not performed yet (76%) Audit Committee recommended that Internal Audit should fast track the implementation of the plan as 9% reported is too low.
	Internal Audit Reports <ul style="list-style-type: none"> - 1st Quarter performance review report - Ad-Hoc - Draft AFS review and SCM requests 	Audit Committee noted the reports and recommended that Internal Audit should prepare and present at the next ordinary meeting an action plan for the findings raised on the review of the draft financial statements and the CFO should report progress on addressing the issues raised.
Risk Management		
27 October 2017	Quarterly risk management committee report 2017/2018 (July-September 2017)	Audit Committee noted the report and recommended that the Chief Risk Officer should: <ul style="list-style-type: none"> - Prepare a Business Continuity Plan and report progress quarterly. - Prepare a project risk register. - Provide to the audit committee the state security report.
3RD SPECIAL AUDIT COMMITTEE		
15 November 2017	2016/2017 COMAF's issued by AGSA:	The Audit Committee noted that the Municipality is still having challenges with resolving the prior year issue raised by AGSA on undue commissions to the debt collector and recommended as follows: <ul style="list-style-type: none"> - The Municipality should have a signed agreement with the debt collector service provider (Khumalo Masondo) on the fair settlement value that can be recovered. - The Municipality should resolve the issue of supporting documents as raised by AGSA on COMAF 4 - as it appears that the issue is that the invoices of the service provider (Khumalo Masondo) and the Municipality are not agreeing.

Municipal Audit Committee Recommendations												
Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018										
		<p>Table serves as reference per COMAF 4:</p> <table border="1"> <thead> <tr> <th>Misstatement between the auditors recalculation and municipality's calculation of debt collections as per the invoices/ (Payment files) R</th> <th>Misstatement between the auditors recalculation and municipality's calculation of commission claimed by Khumalo Masondo R</th> </tr> </thead> <tbody> <tr> <td>6 547 601,52</td> <td>982 140,23</td> </tr> <tr> <td>14 240 487,62</td> <td>2 136 073,14</td> </tr> <tr> <td>12 014 084,22</td> <td>1 802 112,63</td> </tr> <tr> <td>32 802 173,36</td> <td>4 920 326,00</td> </tr> </tbody> </table>	Misstatement between the auditors recalculation and municipality's calculation of debt collections as per the invoices/ (Payment files) R	Misstatement between the auditors recalculation and municipality's calculation of commission claimed by Khumalo Masondo R	6 547 601,52	982 140,23	14 240 487,62	2 136 073,14	12 014 084,22	1 802 112,63	32 802 173,36	4 920 326,00
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Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018				
2nd ORDINARY AUDIT COMMITTEE MEETING – 26 JANUARY 2018						
26 January 2018	2nd Quarter performance report 2017/2018 (October-December 2017)	<p>The 2nd quarter performance assessment report was noted by the Audit Committee that the overall achievement by the municipality is 61%. The lowest departments were corporate services at 25% and budget and treasury at 43%.</p> <p>The Audit Committee recommended that:</p> <ul style="list-style-type: none"> - Budget be provided for in the adjustment for the purchase of furniture to ensure achievement of target. - The KPI-% of purchase of computer equipment be revised to indicate the 100% of procurement request received are processed. In instances where no requests were submitted to the corporate services department, the indicator will then be reported as not applicable. 				
26 January 2018	Action plan to address issues raised by AGSA for the financial year 2016/2017	<p>The report of the progress made on the action plan was noted and the Audit Committee recommended that:</p> <ul style="list-style-type: none"> - The finance unit should ensure that the VAT reconciliations are done as from 1 July 2017. - All agreements and work done with regards to the debt collector on undue commissions should be filed and shared with the Auditor General for their inputs. - Due dates for all action plans which are currently stated as 30 June 2018, should be revised to a closer date to facilitate efficient and effective monitoring of their implementation. 				
26 January 2018	2nd quarter litigation report 2017/2018 (October-December 2017)	<p>The litigation report was noted by the Audit Committee and recommended that:</p> <ul style="list-style-type: none"> - Cases that are long overdue on the report, the legal manager should communicate in writing with the attorneys in charge to finalise the matters as soon as possible. 				
26 January 2018	Unauthorised/irregular and fruitless and wasteful expenditure 2017/2018 (October-December 2017)	<p>The Audit Committee noted with concern the report by management that:</p> <ul style="list-style-type: none"> - Eskom failed to effect debit order in November 2017, hence interest was charged. - Eskom invoices are submitted to the municipality already with interest charged regardless of the due date for payment. <table border="1"> <thead> <tr> <th>Description of incident</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>PAYE was not paid in time</td> <td>R 170 050,21</td> </tr> </tbody> </table>	Description of incident	Amount	PAYE was not paid in time	R 170 050,21
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Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018											
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26 January 2018	2nd quarter section 52 report (October-December 2017)	The report was noted by the Audit Committee as presented by management that the municipality expenditure as per CAPEX sits at 66% as at 31 December 2017.											
26 January 2018	Infrastructure report (October- December 2017)	<p>The report was noted by the Audit Committee as presented by management that:</p> <ul style="list-style-type: none"> - Kgoshi Mathebe and Matsepe road projects will not be implemented in the current financial year as the projects are not yet registered and will be done in the next financial year. - MIG spending is at 68% and INEP is at around 60%. 											
26 January 2018	Quarterly human resource report	<p>The report was noted by the Audit Committee as presented by management that:</p> <ul style="list-style-type: none"> - Thirty-three vacancies were advertised during the quarter and the recruitment process is currently underway to be finalised at the end of February 2018. - The Audit Committee requested that the leave and overtime management report should be tabled at each ordinary meeting. 											
26 January 2018	Progress report on internal audit plan (October –December 2017), reports and combined assurance plan.	<p>The Audit Committee took note of the report that during the 2nd quarter all planned audits have been finalised.</p> <p>The Audit Committee took note of the draft combined assurance plan.</p>											
26 January 2018	Quarterly risk management committee report	<p>The Audit Committee recommended that:</p> <ul style="list-style-type: none"> - The filling of the post of the risk management committee chairperson should be expedited considering that it has been vacant for a very long time. - Conduct a project risk assessment and report on the progress. - Consultation should happen between the ICT manager, Chief Risk Officer and the Audit Committee members with regards to the development of a business continuity plan. - Ensure that risk identified, existing controls, action plans are aligned, realistic and set practical time frames. 											
4th SPECIAL AUDIT COMMITTEE MEETING – 20 FEBRUARY 2018													

Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
20 February 2018	Mid-Year Performance Report 2017/2018	<p>The Audit Committee reviewed Mid-Year Performance Report 2017/18 and noted that:</p> <ul style="list-style-type: none"> - The overall achievement percentage of the municipality is currently sitting at 64% at mid-year which is below the targeted 67%. The performance has been affected by incomplete capital projects due to interruption caused by the Local Business Forum.
20 February 2018	Draft adjusted SDBIP 2017/2018	<p>The Audit Committee noted the report as presented by Management that:</p> <ul style="list-style-type: none"> - On page 13, the budget has not been populated as the Budget and Treasury unit was still busy with the budget adjustments. - The target set for EPWP workers under infrastructure will be increased from 500 to 630 in order to be aligned with the target set by Public Works. - KPI on development of lighting and roads master plan has been separated into two KPI's. <p>Audit Committee recommended as follows:</p> <ul style="list-style-type: none"> - On page 28, the baseline of 14 appears to be incorrect and should be looked at and corrected. - On page 26, the target on asset verification should be adjusted so that it can be in line with the current practise in order to be attainable. Furthermore, on page 26, the portfolio of evidence should change from Section 71 report to be the financial statement. - On page 33, the target should be changed from a number format to be in percentage format as per the indicator. - Management to ensure that the indicator on the purchase of vehicle for the speaker is taken into consideration in line with the new upper limits government gazette No. 41335 issued December 2017, that the determination is within the limit of salaries, allowances and benefits stipulated in the gazette.
20 February 2018	Progress on action plan to address issues raised by AGSA for the financial year	<p>The Audit Committee noted the report as presented by management that:</p> <ul style="list-style-type: none"> - The AG action plan presented did not detail summary of percentages for issues addressed. - Majority of action plans are currently in progress as managers are busy with the implementation on a continuous basis. - With regards to unknown properties, the revenue unit is being assisted by GOGHSTA in terms of the registration of unknown properties through grants of deeds. <p>Audit Committee recommended that:</p> <ul style="list-style-type: none"> - Management should ensure COGHSTA expedites the process of registering properties. - Management needs to align the action plans to each finding raised, revise action plans and timeline to be practical and easy to monitor. - All evidence relating to actions taken in addressing the finding should be appropriately filed to be presented to AGSA should a need arise. - The CFO and Senior Manager Development Planning should compile a report and keep a file of evidence on the progress and challenges encountered towards identifying and registering of unknown properties by GOGHSTA.

Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
20 February 2018	Status of records management review letter by AGSA	<p>The Audit Committee took note that the Auditor General has planned to perform an interim audit on the readiness of the municipality towards the 2017/18 financial year audit.</p> <p>The Audit Committee recommended that in preparation for the Auditor General, the Corporate Services should provide a report on progress made towards record management as a standing item in the Audit Committee meetings so that the committee can evaluate and monitor the status of record management of the municipality.</p>
20 February 2018	Draft adjusted Budget 2017/2018	<p>The Audit Committee took note of the report and noted with concern the report on rental agreements that have long expired and recommended that the Legal Manager should compile a report on the lease agreements which includes a list of all lease agreements which have expired, decision taken in terms of whether the contract has been terminated or extended as well as what informed the decision/recommendation by the legal manager.</p>
3RD ORDINARY AUDIT COMMITTEE MEETING-24 April 2018		
24 April 2018	3rd Performance Quarter Report 2017/2018.	<p>The Audit Committee noted that:</p> <ul style="list-style-type: none"> - The overall achievement percentage for the municipality is 68% as apposed the targeted 75% for the 3rd Quarter. Under performing department are as follows: - Office of the Municipal Manager had three KPI which were not achieved namely: <ul style="list-style-type: none"> • % of Auditor General Matters resolved as per the approved audit action plan by 30 June 2018 (Total organization). Out of a target of 50% obtained only 28%. • Remuneration (Employee Related Costs and Councilors Remuneration) as % of Total Operating Expenditure per quarter. The Target for the quarter is <39% however obtained 44%. • % of KPIs and projects attaining organisational targets (total organisation) by 30 June 2018. Out of a target of 75% and we managed to attain 68%. - Corporate Service managed to purchase equipment during the 4th quarter. Hence, it could not be counted as achieved during the 3rd quarter. The indicator relating to ICT Master Plan is currently underway and is envisaged to be finalized by the end of the financial year. - The Senior Manager Executive Support highlighted that two indicators could not be achieved due to protest by the public which impeded the Mayor from hosting public participation as planned. He assured the committee that the indicator relating to number of MPAC quarterly reports submitted to council will be achieved in the 4th quarter. <p>Audit Committee Questions / Comments:</p> <ul style="list-style-type: none"> - Applauded the corporate services for exceeding the target of 50% by achieving 53% in resolving Auditor General Findings. The committee urged all departments to priorities addressing Auditor General prior year findings as this will assist the municipality in achieving its objective of attaining an unqualified audit opinion for 2017/2018 financial year. - The committee pleaded with management to review the information relating to their department prior to being discussed at the Audit

Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
		<p>Committee to ensure that information is the true reflection of the status quo of their departments.</p> <ul style="list-style-type: none"> - Management to ensure that all KPI not achieved during the 3rd quarter performance report will be achieved at the end of the financial year.
24 April 2018	3rd Quarter Litigation report 2017/2018	<p>The Audit Committee noted the following challenges represented by management that:</p> <ul style="list-style-type: none"> - Makhubela Attorneys are not co-operating with the submission of reports to the municipality as well as information requested by Auditor General. - A meeting has been held with law firm together with the Municipal Manager however, there has been no change in the flow of requested information. - No fraud cases were noted for the period under reporting. <p>Audit Committee recommended that:</p> <ul style="list-style-type: none"> - The legal service should note all instances of non-performance and take measures against none performing attorneys. - Legal Manager should put measures in place to ensure that legal fees incurred on a particular case are not in excess of the claimed amount. - Senior Manager Planning and Development and Legal Manager should conduct an intensive root-cause analysis to identify reasons for non-transferring of sold properties. Report to be submitted in the next Audit Committee meeting.
24 April 2018	Report on the Lease agreement	<p>The report on lease agreement was noted and the committee advised that</p> <ul style="list-style-type: none"> - Management should ensure that all leased municipal properties are leased on a market related amount. - All municipal properties planned for disposal should be done in line with the relevant disposal legislation and at a fair disposal value.
24 April 2018	Progress on AG Action Plan for the 2016/2017 Financial Year	<p>The Audit Committee notes that:</p> <ul style="list-style-type: none"> - Auditor General Management Report and Audit Report currently sits at 27% and 33% addressed matters raised, respectively. The overall percentage for all matters raised is 28%. <p>Audit Committee recommend that:</p> <ul style="list-style-type: none"> - Each head of unit in finance, should identify line items in the financial statement they are responsible for and prepare a file with all supporting documents amounting to the disclosed amount in the financial statement. - Perform monthly general ledger reconciliation together with the assistance of MUNSOF where possible to reallocate and reclassify any amount erroneously captured on the system in preparation for the Annual Financial Statements and Auditor General Audit.
24 April 2018	Auditor General Readiness Report	<p>The Audit Committee noted the report as presented by Management that:</p> <ul style="list-style-type: none"> - The action plan does not address prior year issues. - Critical deficiencies were noted in financial management, procurement and contract management. - Record management is still an issue as there are some documents which could not be provided to Auditor General. - Suspense accounts are not cleared monthly and Mid-Year financial statement are not adequately supported. - Asset register is not updated on a regular basis. - Lack of action on consequence management.

Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018												
		<ul style="list-style-type: none"> - The committee recommended that adequate and effective controls should be developed with regards to record management to ensure that the audit opinion of the municipality does not regress. 												
Finance														
24 April 2018	2017/2018 Mid-Year Financial Statement	<p>The Audit Committee noted the following challenges as indicated by management:</p> <ul style="list-style-type: none"> - Challenges noted with regards to discrepancies between the general ledgers, trial balance and prepared mid- year financial statement. - Due to the unfavourable cash flow, the municipality is listed as one of the insolvent municipalities. <p>Audit Committee recommended that:</p> <ul style="list-style-type: none"> - Management should prepare a report on cash management strategy and on cash flow status of the municipality in order to assist the committee in providing valuable advice and recommendations towards restoring the financial status of the municipality. 												
	Asset Register Report	<ul style="list-style-type: none"> - Management indicated that asset verifications were not conducted during the quarter at Rossenekal due to the community unrest. - The committee noted contents of the report. 												
	Unauthorised/Irregular and Fruitless and Wasteful 2017 expenditure (UIF) 2016/2017	<ul style="list-style-type: none"> - The Audit Committee notes the report with the challenges that interest was charged by Eskom and SARS due to last payment as a result of financial constraints experienced by the municipality. <table border="1" data-bbox="499 1059 1118 1205"> <thead> <tr> <th data-bbox="499 1059 911 1086">Description of incident</th> <th data-bbox="911 1059 1118 1086">Amount</th> </tr> </thead> <tbody> <tr> <td data-bbox="499 1086 911 1113">Interest on Eskom invoices Roosenekal</td> <td data-bbox="911 1086 1118 1113">R 861.89</td> </tr> <tr> <td data-bbox="499 1113 911 1140">Interest on SARS EMP201</td> <td data-bbox="911 1113 1118 1140">R 189 671.31</td> </tr> <tr> <td data-bbox="499 1140 911 1167">Interest on Eskom invoices</td> <td data-bbox="911 1140 1118 1167">R 63.23</td> </tr> <tr> <td data-bbox="499 1167 911 1193">Interest on Eskom invoices</td> <td data-bbox="911 1167 1118 1193">R 10 014.54</td> </tr> <tr> <td data-bbox="499 1193 911 1205">Total</td> <td data-bbox="911 1193 1118 1205">R 202 610,97</td> </tr> </tbody> </table>	Description of incident	Amount	Interest on Eskom invoices Roosenekal	R 861.89	Interest on SARS EMP201	R 189 671.31	Interest on Eskom invoices	R 63.23	Interest on Eskom invoices	R 10 014.54	Total	R 202 610,97
Description of incident	Amount													
Interest on Eskom invoices Roosenekal	R 861.89													
Interest on SARS EMP201	R 189 671.31													
Interest on Eskom invoices	R 63.23													
Interest on Eskom invoices	R 10 014.54													
Total	R 202 610,97													
	3rd Quarter Report on debt Collection 2017/2018 (January-March 2018)	<p>Management cited that:</p> <ul style="list-style-type: none"> - The contract with Khumalo Masondo, the debt collector has expired and currently all debts are collected via the internal debt collection unit. - The long term plan is to operate a debt collection call centre managed by the municipality and assisted by the legal services unit. <p>The Audit Committee noted the report and commended management by taking such initiatives.</p>												
24 April 2018	3rd Quarter Section 52 Report	<p>The Audit Committee notes the report with the following challenges as presented by management:</p> <ul style="list-style-type: none"> - The total operational expenditure was understated due to depreciation and debt impairment not being captured on MUNSOFT due to system errors. <p>The Audit Committee recommended that:</p> <ul style="list-style-type: none"> - Revisit the council resolution regarding exempting the Basic Condition of Employment Act overtime threshold (exceeding 30% basic salary) to traffic officers to validate if the exemption is not in contravention with the regulation. 												
24 April 2018	3rd Quarter Supply Chain Procurement Report	<ul style="list-style-type: none"> - The Audit Committee notes the report and recommended that the report on SCM should include information of all tenders and orders entered into 												

Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
		by the municipality for a particular quarter to serve at each ordinary Audit Committee meeting.
Infrastructure		
24 April 2018	Infrastructure Report (Including Initial Plan, Budget, Progress Report On Spending, Actual Work Done, Variances and Reasons.	<p>The committee notes that:</p> <ul style="list-style-type: none"> - Seven (7) out of eight (8) electrification projects are completed. - In terms of roll over projects spending the municipality is sitting at 99.68%. The only outstanding roll over projects is Laersdrift projects. - There are four (4) roads projects which are internally funded. Contractors have been appointed for two (2) projects and the other two (2) projects had to be re-advertised for the second time due to non-responsive/qualifying service providers. - MIG spending is currently sitting at 71% as opposed to the targeted 85% based on the original allocation. An additional MIG allocation of R 11 000 000 has been received and is allocated to Naganeng Project.
Corporate Services		
24 April 2018	3rd Quarter Human Resources Report (must include Section 56 Managers Vacancies and Signing of Performance Contracts.	- The Audit Committee notes that there are currently no senior management post vacant and all vacant posts are to be filled prior to the financial year end
24 April 2018	Report on Record Management Plan and Activities	- The Audit Committee notes that management has developed a record management action plan, record management policy, file plan and daily procedure manual however, an immediate radical action is needed to be implemented with regards to addressing record management findings within the municipality.
Executive Support		
24 April 2018	3rd Quarter Council Resolution Implementation Register/Report 2017/2018 (January – March 2018)	- The report was sent back as Audit Committee's previous recommendations were not implemented. Executive Support was advised to remove all matters which do not require any action to be implemented on the council resolution register and only leave matters where action is required to be taken.
Internal Audit		
24 April 2014	Progress Report on Internal Audit Annual Plan 2017/2018 (January – March 2018)	<p>The Audit Committee noted the following:</p> <ul style="list-style-type: none"> - 52% of the planned audits has been completed for the 3rd quarter. - 24% of audits are currently in progress. - There was an ad-hoc audit requested by the Municipal Manager to perform third party reliance on services providers and PWC has been appointed to carry out this assignment.
	Internal Audit Reports	The Committee noted the report and urged internal audit to ensure that all planned audits as per the internal audit plan 2017/18 are completed by year end.

Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
Risk Management Reports		
24 April 2014	Quarterly Risk Management Committee Report	<ul style="list-style-type: none"> - The Committee notes the report and recommended the incorporation of investment risks into the risk register. - Risk assessment be conducted by the Chief Risk Officer and Senior Manager Development Planning on vacant land owned by the municipality.
	Report on fraud and Corruption cases reported as per the Anti-corruption and Fraud Prevention Strategy.	<ul style="list-style-type: none"> - The Audit Committee noted the presentation that there no fraud and corruption cases reported for the quarter.
Information and Communication Technology		
24 April 2018	ICT Steering Committee Report	<p>The Audit Committee noted and recommended that:</p> <ul style="list-style-type: none"> - The IT Manager to include a paragraph on security monitoring and logging on the IT Security policy. - Include the continuity management and master system plan in the ICT steering committee report. - Executive support to assist in implementing change management with regards to council packs being electronically to assist in cutting printing costs.
MEETING DATE	ITEM UNDER DISCUSSION	RECOMMENDATION
5th Special Audit Committee Meeting		
10 May 2018	Draft 2018/2019 IDP	Audit Committee noted the report and recommended that management to provide a report and circular indicating reasons that new projects cannot be added in the current financial year SDBIP.
10 May 2018	Draft 2018/2019 SDBIP	<p>The Audit Committee noted the report and raised the following:</p> <ul style="list-style-type: none"> - The Draft SDBIP does not reflect quarter 4 instead it just reflects annual target, this causes confusion. The activities and targets of quarter 4 should be included. - The cumulative system is not applied on all KPIs. The municipality should decide which method is applied. - Budget on page 12 of SDBIP and actual budget are not aligned. - Page 18- change POE from section 71 to be the report produced by finance on quarterly expenditure. - Page 21- cumulative system not applied-correct the first 2 rows. - Page 23- last row- Inconsistency in the way the KPIs are documented with dates. - Do a proper and thorough review of the document for corrections. - The report should be inclusive of the 4 quarter.
10 May 2018	Progress on action plan to address issues raised by AGSA for the financial year 2016/2017	<p>The Audit Committee cited that:</p> <ul style="list-style-type: none"> - Management should communicate with Provincial Treasury to assist them in addressing MSCOA related issues. - Should ensure that all irregular expenditure is fully disclosed to prevent re-occurrence of the finding.
10 May 2018	Draft Compliance Framework Policy and Compliance Registers	<p>The Audit Committee noted the policy and framework and made inputs that:</p> <ul style="list-style-type: none"> - Compliance office should not only focus on SCM issues, all other compliance matters such as overtime should be looked into.

Date of committee	Item Under Discussion	Committee Recommendations During 2017/2018
		<ul style="list-style-type: none"> - To do a compliance universe listing all acts and regulations the municipality needs to comply with and stating which will be monitoring each year. - An assessment on the combined assurance plan between internal audit and compliance office should be done. - Clearly specify in the policy on how will deal with issues where management is disagreeing with compliance. - Compliance monitoring plan should be done and a progress report on the plan should serve at Audit Committee meetings.
10 May 2018	Draft 2018/2019 Budget	<p>The Audit Committee noted the report and recommended that:</p> <ul style="list-style-type: none"> - Revisit the budget to ensure that the figures are realistic. - Treasury to report on the consultations of providing and assisting municipalities for repairs and maintenance. - All Provincial Treasury's written comments should be incorporated in the final budget.
10 May 2018	3rd Quarter SCM Report (transactions report including awarded tenders)	<ul style="list-style-type: none"> - Audit Committee advised that the municipality should consider in future having prescribed rates on the specifications for events tender. - It is advisable that the municipality should have a procurement plan for all departments supporting expenditure including for training needs.
10 May 2018	Overtime Report-01 June 2017 to 31 March 2018:	<ul style="list-style-type: none"> - The Audit Committee raised concerns regarding non adherence of overtime policy and BCEA. - The amount spent on overtime payments by the municipality as from June 2017 to April 2018 amount to R 2,327,524.72 (see table below for details)
10 May 018	Travel and subsistence Report-01 June 2017 to 31 March 2018:	<ul style="list-style-type: none"> - The Audit Committee had challenges in interpreting the report as it is a system extract and not user friendly. Hence the report was deferred to the next meeting provided that the report is converted to excel

APPENDIX H – LONG-TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIP

Long-Term Contracts (20 Largest Contracts Entered into 2017/2018)						
Number	Description of services rendered by service provider	Name of service provider (entity of municipal department)	Contract value	PERIOD		End User Dept.
				Start date of contract	Expiry date of contract	
1.	Hlogotlou streets surfacing and construction stormwater pipes phase 1c	Stonefound Engineering	R 3 799 620.00	06-Oct-17	06-March-18	Infrastructure
2.	Review of roads and stormwater master plan	Poad Consulting CC	R 1 242 714,27	18-Oct-18	28-March-18	Infrastructure
3.	Appointment of a panel of three service providers rendering a service in respect of air travel and accommodation arrangement for a period of thirty six (36) months (as and when required)	KDM Travel Express	National Treasury Rates Plus 27% Commission	01-Dec-17	30-Nov-20	Executive support
		Babirwa Travel	National Treasury Rates Plus 15% Commission			
		Reakgona Travel Services and Projects cc	National Treasury Rates Plus 25% Commission			
4.	Supply and delivery of working tools for parks	Melving Margaret Enterprise	R 200 017,08	Once off		
5.	Supply and delivery of cable fault locator with provision of onsite training	Giftron Distributions	R 796 575,00	Once off		Infrastructure
6.	Repairs and maintenance of dikgalaopeng roads and storm water	Moleleki A Tlala	R 885 617,43	31-Jan-18	30-Apr-18	Infrastructure
7.	Groblerdsdal and street maintenance & resealing	Kgwadi Ya Madiba	R 698 948,25	31-Jan-18	30-Apr-18	Infrastructure

Long-Term Contracts (20 Largest Contracts Entered into 2017/2018)						
Number	Description of services rendered by service provider	Name of service provider (entity of municipal department)	Contract value	PERIOD		End User Dept.
				Start date of contract	Expiry date of contract	
8.	Design, layout and printing for a period of 36 months	Baupa Trading Enterprise	R 226 779,85	01-Feb-18	30-Jan-21	Executive Support
		OB Media Solutions	R 194 495,40			
9.	Appointment of 5 service providers to coordinate and stage high quality events management for a period of 36 months	Roneli Developers	R 3 197 900,00	25-Jan-18	24-Jan-21	Executive support
		247 Travel and tourism	R 2 963 200,00			
		Pheladi Noko B1 Funeral	R 3 072 072,00			
		Sekhoba Projects	R 3 365 720,00			
		Lemmon Peel Marketing	R 5 630 325,00			
10.	Supply and off loading of electrical material for a period of 36 months	Mpofu Electrical Services	R 2 951 574,90	01-Feb-18	30-Jan-21	Infrastructure
		Lermat Construction & Projects	R 3 176 820,00			
		KF Phetla Projects	R 1 330 668,80			
11.	Supply and deliver of cold mix asphalt and road marking paint for period of 36 months	Perpeta Investment Holdings	R 16 481,60	01-Feb-18	30-Jan-21	Infrastructure
12.	Recapitalisation of fleet and management solution	Fleet Horizon Solutions	R 66,986,334.87	06-Jul-18	05-Jul-21	Infrastructure

Long-Term Contracts (20 Largest Contracts Entered into 2017/2018)						
Number	Description of services rendered by service provider	Name of service provider (entity of municipal department)	Contract value	PERIOD		End User Dept.
				Start date of contract	Expiry date of contract	
13.	Appointing service provider for assessment and development of energy efficient public lighting master plan for all wards within municipality area	AES Consulting	R 668 040,00	09-May-18	08-Nov-18	Infrastructure
14.	Appointment for panel of five attorneys for a period of three years	Nkadimeng Attorneys	Rates of R10 726.80	05-Jul-18	04-Jul-21	Office of Municipal Manager
		Mohube Setsoale Mabusela Incorporated	Rates of R8 798.50			
		Phambane Mokone Incorporated	Rates of R8 660.00			
		Mpoyana Ledwaba Incorporated	Rates of R 10 850.00			
		Khumalo Masondo Attorneys	Rates of R 18 720.00			

APPENDIX I - MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

Not applicable

APPENDIX J - DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July 2017 - 30 June 2018		
Position	Name	Description of Financial Interest*
		(Nil/or details)
(Mayor)	Cllr: Mathebe L.J	Nil
Speaker	Cllr: Tladi M.D	Nil
EXCO members	Cllr:Matjomane G.D	Nil
	Cllr: Phatlane A	Nil
	Cllr: Mmutle T.N	MTN
	Cllr: Mashilo M.S	Nil
	Cllr: Phetla M.G	Nil
	Cllr: Maloba A.M	Nil
	Cllr: Shai K.C	50% Shareholder of Shaizo
	Cllr: Kotze J.P	Nil
		Nil
Councillors	51 councillors	
Municipal Manager	Maredi R.M	Nil
Chief Financial Officer	Mapheto P.G	Nil
Other S57 Officials		
Director Community Services	Kegopotsemang	Nil
Director Infrastructure	Makgata R	Nil
Director Corporate services	Matumane M.D	96 Public Shares- Sasol Inzalo
Director Development Planning	Phala N.W	Phuthumanathi Share
		Welkom Yizani Shares
Director Executive support	Kgwale M.M	500 Ordinary Share Sasol Inzalo

APPENDIX K – REVENUE COLLECTION PERFORMANCE

Description	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Revenue By Source									
Property rates	25,815	26,472	34,805	2,522	33,569	34,805	(1,236)	-4%	34,805
Service charges - electricity revenue		81,206	81,206	5,814	72,481	81,206	(8,726)	-11%	81,206
Service charges - water revenue	70,745	-	-	-	-	-	-		-
Service charges - sanitation revenue		-	-	-	-	-	-		-
Service charges - refuse revenue		8,616	11,616	671	9,390	11,616	(2,225)	-19%	11,616
Service charges - other	6,506	-	-	-	-	-	-		-
Rental of facilities and equipment		1,935	1,000	27	621	1,000	(379)	-38%	1,000
Interest earned - external investments	1,319	3,701	2,500	25	2,106	2,500	(394)	-16%	2,500
Interest earned - outstanding debtors	2,889	6,260	14,260	667	9,693	14,260	(4,567)	-32%	14,260
Dividends received	6,469	-	-	-	-	-	-		-
Fines, penalties and forfeits		30,000	55,016	323	7,666	55,016	(47,350)	-86%	55,016
Licences and permits	50,885	5,171	4,500	409	4,866	4,500	366	8%	4,500
Agency services	5,255	-	-	-	-	-	-		-
Transfers and subsidies		226,163	226,163	175	211,598	226,163	(14,565)	-6%	226,163
Other revenue	213,105	2,499	13,678	66	9,408	13,678	(4,269)	-31%	13,678
Gains on disposal of PPE	8,098	-	-	-	2,400	-	2,400	#DIV/0!	-
Total Revenue (excluding capital transfers and contributions)	391,085	392,023	444,744	10,697	363,799	444,744	(80,945)	-18%	444,744
Expenditure By Type									
Employee related costs	117,781	123,460	126,137	868	121,660	126,137	(4,477)	-4%	126,137
Remuneration of councillors	20,298	22,113	23,430	1,875	22,433	23,430	(997)	-4%	23,430
Debt impairment	21,128	26,372	26,372	-	-	26,372	(26,372)	-100%	26,372
Depreciation & asset impairment	47,998	51,200	51,200	-	-	51,200	(51,200)	-100%	51,200
Finance charges	1,426	3,124	1,124	-	281	1,124	(843)	-75%	1,124
Bulk purchases	65,729	69,165	70,165	(4,289)	57,682	70,165	(12,483)	-18%	70,165
Other materials	12,873	13,497	11,821	927	8,797	11,821	(3,024)	-26%	11,821
Contracted services	43,080	25,350	65,237	1,665	62,694	65,237	(2,542)	-4%	65,237
Transfers and subsidies	708	3,724	2,984	111	6,531	2,984	3,547	119%	2,984

Description	2016/17	Budget Year 2017/18							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands								%	
Other expenditure	161,695	48,384	50,923	3,996	45,179	50,923	(5,744)	-11%	50,923
Loss on disposal of PPE	3,360	–	–	–	–	–	–		–
Total Expenditure	496,076	386,388	429,392	5,153	325,257	429,392	(104,135)	-24%	429,392
Surplus/(Deficit)	(104,990)	5,635	15,352	5,544	38,541	15,352	23,189	0	15,352
Transfers and subsidies - capital (monetary allocations) (National / Provincial and District)	68,930	70,860	98,349	5,283	78,891	98,349	(19,458)	(0)	98,349
Transfers and subsidies - capital (monetary allocations) (National / Provincial Departmental Agencies, Households, Non-profit Institutions, Private Enterprises, Public Corporations, Higher Educational Institutions)		–					–		–
Transfers and subsidies - capital (in-kind - all)		–					–		–
Surplus/(Deficit) after capital transfers & contributions	(36,060)	76,495	113,701	10,827	117,432	113,701			113,701
Taxation		–					–		–
Surplus/(Deficit) after taxation	(36,060)	76,495	113,701	10,827	117,432	113,701			113,701
Attributable to minorities		–							–
Surplus/(Deficit) attributable to municipality	(36,060)	76,495	113,701	10,827	117,432	113,701			113,701
Share of surplus/ (deficit) of associate		–							–
Surplus/ (Deficit) for the year	(36,060)	76,495	113,701	10,827	117,432	113,701			113,701

APPENDIX L - CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional Grants: Excluding MIG						
R'000						
Details	Budget	Adjustment Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustment Budget	
Neighbourhood development				%	%	
Partnership grant						
INEP	R15,000	R15,000	R 14,955	0,29%	0,29%	Electrification
FMG	R1,700	R1,700	R1,700	0%	0%	Capacity building
EPWP	R 1,444	R 1,444	R 1,444	0%	0%	Job creation
Total	R18,144	R18,144	R18,099	0,29%	0,29%	

APPENDIX M CAPITAL EXPENDITURE NEW AND UPGRADE /RENEWAL PROGRAMMES INCLUDING MIG

CAPITAL EXPENDITURE

GRAPH 5: CAPITAL EXPENDITURE 2017/2018

APPENDIX N – CAPITAL PROGRAMME BY PROJECT YEAR 2017/2018

Capital Programme by Project 2017/2018 (,000)					
Capital Project	Original Budget	Adjustment Budget	Actual Expenditure	Variance (Act-Adj) %	Variance (Act-OB) %
Water					
District function					
Sanitation/Sewerage					
District function					
Electricity					
Electrification of Makaepa	711	3,913	1,276	67,40%	(79,54%)
Electrification of Tambo village	1,516	1,516	741	51,10%	51,10%
Electrification of Masakaneng	4,123	5,432	4,023	25,94%	2,42%
Electrification of Jabulani D3	1,011	1,011	593	41,34%	41,34%
Electrification of Waalkraal A	2,184	2,316	2,329	(0,56%)	(6,62%)
Electrification of Elandsdoorn A	329	852	472	44,63%	(43,40%)
Electrification of Matsitsi	1,445	2,469	2,304	6,70%	(59,46%)
Electrification of Jerusalem	963	116	707	(507,88%)	26,64%
Electrification of Tshehla Trust	-	166	195	(17,71%)	0%

APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD 2017/2018

Capital Programme by Project by Ward 2017/2018		
R'000		
Capital Project	Ward(s) affected	Works completed (Yes/No)
Water		
District function		
Sanitation/sewerage		
District function		
Electricity		
Electrification of Makaepa	25	Yes
Electrification of Tambo village	09	Yes
Electrification of Masakaneng	14	No
Electrification of Jabulani D3	09	Yes
Electrification of Waalkraal A	04	Yes
Electrification of Elandsdoom A	08	Yes
Electrification of Matsitsi	19	Yes
Electrification of Jerusalem	21	Yes
Housing		
Cemeteries		
Roads & stormwater		
Kgaphamadi Bus Route	21	Yes
Kgoshi Rammupudu Road	26	Yes
Mathula Bus Road	15	Yes
Zaaiplaas JJ Road	15	Yes
Review of Roads Master Plan	All wards	No
Tambo / Walter Sisulu Road	09	Yes
Naganeng Bus Road	3 & 14	No
Development of Fleet Centre / Workshop	13	Yes
Hlogotlou Streets Surfacing	20	Yes
Hlogotlou / Monsterlus Stadium	20	Yes
Marapong Bridge	09	Yes
Rehabilitation of Dikgalaopeng Road	17 & 26	Yes
Groblersdal Roads and Streets (Renewal)	13	Yes

APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Service Backlogs: Schools & Clinics				
Establishments lacking basic services	Water	Sanitation	Electricity	Solid Waste Collection
Schools (Names, Locations)				
Not applicable	0	0	0	0
Not applicable	0	0	0	0

APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service Backlogs Experienced by Community Where Another Sphere of Government is the Service Provider (Whether or Not Municipality Acts on Agency Basis)		
Services and locations	Scale of backlogs	Impact of backlogs
Clinics	none	
Housing	none	
Licensing and testing centre	none	
Reservoirs	none	
Schools (primary & high)	none	
Sports fields	none	

APPENDIX R - DECLARATION OF LOANS AND GRANTS MADE BY MUNICIPALITY

Declaration of Loans And Grants Made by Municipality 2017/2018				
All organisations or persons in receipt of loans*/Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value 2017/2018 R' 000	Total amount committed over previous and future years
No grants and loans granted during the year under review				

APPENDIX S - DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

MFMA Section 71 Returns Not Made During 2017/2018 According to Reporting Requirements	
Return	Reason return not properly made on due date
All MFMA Section 71 returns were made according to reporting requirements, and submitted in time	

APPENDIX S - DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

Not applicable: all information is addressed in the annual report

**OVERSIGHT REPORT FOR THE 2017/2018
ANNUAL REPORT**

**VOLUME II: AUDITED ANNUAL
FINANCIAL STATEMENTS**